



Locum Clerk: Mrs Melanie Wathen
Tel 07878 374 838
e-mail: clerk@romseyextra-pc.org.uk

Chairman: Cllr John Parker

c/o Cornerways
Highwood Lane
Romsey
SO51 9AF

Dear Councillor

29 October 2021

You are hereby summoned to attend a meeting of the **PARISH COUNCIL** at the **Court Room, Romsey Town Hall, 1 Market Place, Romsey, SO51 8YZ on Thursday 4 November 2021 at 7.30p.m.**

Please note that the following restrictions will be in place to protect attendees. Face coverings to be worn until seated and hand sanitiser to be used upon entry.

Please note that after *Public Participation*, the public will not be able to speak during the meeting.

Yours sincerely

Melanie Wathen
Locum Clerk

AGENDA

1) Apologies for absence

2) Declarations of Interests, Gifts or Hospitality

To receive declarations of disclosable pecuniary interests and other interests from Councillors on matters to be considered at the meeting.

The disclosure must include the nature of the interest. If you become aware, during the course of the meeting, of an interest that has not been disclosed under this item you must immediately disclose it. Whether you can remain in the meeting and the extent to which you can participate depends on the type of interest you have.

3) Public Participation – may speak for up to 3 minutes.

4) County Councillor/ Borough Councillor Reports (if present)

5) Minutes

- a) To Agree the Minutes of the Parish Council Meeting Held on 7 October 2021 and progress of actions
- b) To Receive the Minutes of the Joint Planning Committee Held on 14 October 2021

6) Finance

- a) To Note the Monthly Bank Reconciliation for September 2021
- b) Payments for Approval October 2021
- c) Payments Received September and October 2021
- d) To set the Budget & Precept for 2022 / 2023

7) Council administration

- a) Newsletter – To Receive an Update
- b) Health & Safety Reports – To Receive an Update
- c) Death of Jeff Watkin, parish clerk 1991 – 1998

8) Footpaths & Roads

- a) Speeding – To Receive an Update on the Joint Speed Limit Reminder Sign & SpeedWatch

9) Parish Amenities

- a) Allotments – To Receive an Update
- b) Bus Shelters – Graffiti on shelter
- c) Woodley Village Hall – To Receive an Update
- d) Planting of Platinum Jubilee Oaks at Woodley Village Hall

10) Meetings attended To Receive any Necessary Feedback

11) Exclusion of the Press and Public: to agree any items to be dealt with after the public, including the press, have been excluded under the Public Bodies (admissions to meetings) Act 1960 and Local Government Act 1972 ss100

12) Update on the appointment of a Clerk & Responsible Financial Officer (RFO)

13) General business at chairman's discretion – no resolutions can be passed

ROMSEY EXTRA PARISH COUNCIL

Minutes of the Full Council Meeting held on Thursday 7 October 2021 at 7.30pm in the Council Chamber, Romsey Town Council.

Present:

Cllr John Parker (Chairman) (JP)
Cllr Mark Cooper (MC)

Cllr Dorothy Baverstock (BD)
Cllr Sue Tippett (ST)

In attendance: Mrs Melanie Wathen (Locum Clerk & RFO) (MW)
County Cllr (Romsey Rural) also Blackwater Ward Nick
Adams-King (NA-K)

Also present: No members of the public

63 **Apologies for absence**

Apologies were received and accepted from Cllr Janet Burnage (JB), Cllr Matthew Southey (MS) and Borough Cllr Gordon Bailey.

64 **Declaration of interests, Gifts & Hospitality**

No declarations were made.

65 **Public participation**

There were no members of the public present.

66 **County Councillor / Borough Councillor Reports**

NA-K as County Councillor reported that there had been flooding at the weekend in Freemantle Road at Abbotswood. The developers are rodding all the drains to see if this resolves the problem.

Cupernham Lane there have been further complaints of speeding. The data recently collected along here is being reviewed.

Roke Manor Liaison Panel, the planning application is likely to be submitted in the new year.

MC as County Councillor reported that HCC agreed with TVBC that any new school proposed on the Ashfield development will need to be located within the middle of the proposed estate.

Work on the new cycle path along Southampton Road will continue until January 2022 but they are stopping during December.

67 NA-K left the meeting at 7.55pm.

All minutes are draft until ratified by the Council at the next meeting

68 **Council minutes**

RESOLVED: To confirm the minutes of the Full Council meeting held on 9 September 2021 with the following amendments.
 Spikes on the Allotment gates were not approved.
 52b – remove draft from 22 July minutes and add draft August planning minutes.
 58 – town spelt incorrectly
 58 – insert :- after from TVBC then
 61 – Add as member of the Staffing Committee after DB.

The minutes were duly signed by the Chairman.

The Minutes for the Joint Planning Committee held on 19 August had previously been approved.

Financial matters69 **Payments for approval September 2021**

RESOLVED: That the payment schedule below is received and approved.

Payment details	Authority	Total
PKF Littlejohn LLP – external audit fee 2020/2021 (£300 + vat)	LGA 1972 s111	£360.00
Sentry - Lock up storage (£50 + vat)	LGA 1972 s111	£60.00
Ashdown Software – domain renewal, krystal hosting & website maintenance	LGA 1972 s111	£97.49
Romsey Town Council – room hire 09-09-2021	LGA 1972 s111	£40.00
Externiture – bus shelter cleans x 5 (£138 + vat)	LGA 1972 s111	£165.60
Marc Nokes – WVH August	LGA 1972 s111	£140.00
Victim Support – Grant	General Power of Competence	£100.00
Romsey Town Council – Grant	General Power of Competence	£3000.00
Melanie Wathen – Locum fee £768.75 Mileage – £3.60	LGA 1972 s111	£772.35
Adobe Acropro subs (£12.64 + vat)	LGA 1972 s111	£15.17
Smarty – mobile phone	LGA 1972 s111	£18.00

Expenditure were paid twice, the second payment is being refunded into the Councils account.

DB has received a request from 10th Romsey Scouts for a grant towards additional storage at their headquarters in Woodley. Bring to a future meeting an item for a £10,000 request for funding.

MW

All minutes are draft until ratified by the Council at the next meeting

Council administration**70 Newsletter**

RESOLVED: That Cllr Cooper will prepare a letter in PageMaker for Christmas as he is unable to use Publisher. Please can any articles be forwarded to MC asap. **ALL**

71 Health & Safety reports

The Clerk reported that the Defibrilators had been checked and were all ok. The 3rd Defib located at Mountbatten School has not been checked as it was not appropriate to walk around a school.

Footpaths & Roads**72 Speeding – SpeedWatch and SLR**

SpeedWatch – JP advised that there was no update.

SLR – The Clerk reported that she had contacted surrounding parishes regarding contractors and had also emailed HCC. She is awaiting further information from HCC for possible contacts.

Simon Nightingale would like to delivery the SLR equipment, JP & MW to arrange a suitable time and location. **JP, MW**

73 Proposed A3090 Winchester Road / Halterworth Lane junction alterations

RESOLVED: To submit the following comments to HCC.

It addresses the wrong problem. There is not a significant problem with vehicles turning right into Halterworth Lane. There is a significant problem with vehicles turning right out of Halterworth Lane. At peak times vehicles can tail back over the level crossing which is a significant safety hazard.

While there may not be room for a full right turn lane out of Halterworth Lane there used to be a right turn space indicated by white lines and this was for some reason removed. If space can be made for at least two vehicles to wait to turn right thereby allowing left turn vehicles to proceed then this would reduce the risk of queues tailing back towards the level crossing.

The planned improvements will encourage traffic to flow down Halterworth Lane and, potentially, Highwood Lane both of which have traffic problems. There is a school and associated peak time parking issues in Halterworth Lane. Highwood Lane is a narrow rural road which has had traffic calming measures installed in mitigation of increased traffic flows since these plans were first proposed.

The intention for the link with Silverwood Rise is that it should link to a new cycle path leading to the Straight Mile. The S106 agreement for Silverwood Rise required the developers to build the link. They have built it up to the highway verge but the final

All minutes are draft until ratified by the Council at the next meeting

section built by HCC has only been built as a narrow pedestrian link. The message the parish council has been given is that the cycle way would be implemented as part of the junction improvement and at that time the highway verge section of the link would be upgraded to a cycle path. The plans show no indication of that cycle path being implemented.

The existing bus shelter is owned and maintained by the parish council. Discussions with the parish council in the past have advised us that HCC will supply a new bus shelter for the parish council as part of this scheme as it is felt that the existing shelter would not survive a move. On that basis the parish council has had a policy of minimum necessary repair to the bus shelter. Will the parish council be given a new bus shelter? It is our assumption that were this to be the case then the parish council would be content to continue to clean and maintain it.

Parish Amenities

74 Allotments

A request has been received to change the combination code on the gate as it seems non allotment holders know the code. The Clerk will look into this and will see if it can be changed. **MW**

Abbotswood Community Centre is available on most Tuesday evenings to hold a meeting for the allotment holders.

A draft constitution needs to be completed before the meeting of allotment holders is held. **MW**

A request to house chickens has been received. It was decided to leave this to the Allotment Association once set up to discuss.

75 Bus shelters

The Clerk has contacted TVBC about how to remove graffiti from the shelters but has not heard anything more since the acknowledgment email. MW to chase copying in JP. **MW**

76 Woodley Village Hall

They are holding a committee meeting this evening. There was a question over the areas maintained by Marc Nokes. This has been resolved and they have asked if Marc could complete some extra work on the right hand side of the hall and add this to his normal schedule?

RESOLVED: To contact Marc Nokes and ask him for a price for adding the additional works to his contract. **MW**

Meetings attended and to receive any necessary feedback

77 TVAPTC – DB & JP attended the joint Annual Conference with TVBC, this was poorly attended by Parish Councils. However, it was very informative.

Exclusion of Press and Public

All minutes are draft until ratified by the Council at the next meeting

- 78 **RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Update on the appointment of a Clerk & Responsible Financial Officer (RFO)

- 79 **RESOLVED:** That the approved advert be placed on the SLCC, HALC and REPC websites, in addition the advert to be placed on the Romsey Business & Information Facebook page. Closing date for applications 30 October 2021. **MW, JP**

General business at Chairman's discretion

- 80 No items were raised.

There being no further business the meeting closed at 8.50pm.

Signed.....date.....

MINUTES ROMSEY EXTRA PARISH AND ROMSEY TOWN COUNCIL JOINT PLANNING COMMITTEE HELD IN THE COURTROOM, TOWN HALL, ROMSEY, HAMPSHIRE THURSDAY 14 th October 2021	41
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In the Chair: Cllr J Parker

ATTENDANCE:

ROMSEY EXTRA PARISH

P Councillor J Burnage
 P Councillor J Cairney
 P Councillor M G Cooper
 P Councillor J Parker
 P Councillor M Southey
 A Councillor S Tippet

ROMSEY TOWN

P Councillor J Critchley
 A Councillor I Culley
 - Councillor S Lamb
 P Councillor J Ray
 P Councillor S Wilkinson
 P Councillor C Wise

In attendance

Clerk Heather Stevens

Members of Public 3 No

45. **Apologies**

Apologies were received from Cllr S Tippet and Cllr I Culley.

46. **Declarations of Interest**

None

47. **Minutes**

Confirmation

The minutes of the Joint Planning Committee Meeting held on Thursday 16th September 2021 were confirmed as a true record.

Proposed by: Cllr J Ray

Seconded by: Cllr J Critchley

CARRIED UNANIMOUSLY

Matters Arising

None

48. **Public Participation**

There were 3 members of the public at the meeting but they did not wish to make a presentation. They were there to listen.

49. **Participation at Southern Area Planning Committee**

None.

50. **Appeal Notifications/Decisions**

Enforcement Appeal

SITE AT: 3 Meon Road, Romsey, Hampshire, SO51 5PU

Alleged Breach: Appeal against without planning permission the erection of a boundary fence greater than 1m high adjacent to the highway

Appeal Ref: APP/C1760/C/21/3280466

Signature:

Date:

MINUTES ROMSEY EXTRA PARISH AND ROMSEY TOWN COUNCIL JOINT PLANNING COMMITTEE HELD IN THE COURTROOM, TOWN HALL, ROMSEY, HAMPSHIRE THURSDAY 14 th October 2021	42
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Appellant's Name: Mr David Watkins

Appeal Start Date: 21.09.2021

NOTED – This will also apply to No 5 and 2 Meon Road who have the same fencing.

Planning Appeal

SITE AT: 27 Minchin Road, Romsey, SO51 0BL,
PROPOSAL: Two storey side extension to provide extended kitchen and master bedroom, and provide pitched roof to porch
Application No: 21/01045/FULLS
Appeal Reference: APP/C1760/D/21/3278066
Appellant: Mr Ross Snow
Appeal Starting Date: 05.10.2021

NOTED

51. **Amended Applications**

APPLICATION NUMBER: 21/02619/FULLS
PROPOSAL: Erection of 9 houses 4 x 4 bed detached and 5 x 3 bed semi-detached and terrace, new access road
SITE: 109A Winchester Road, Romsey, SO51 8JF,

REPC-RTC Joint Committee objected to this application at the meeting held on 16th September 2021 and that objection still stands as below:

The 4 x 4 bed detached houses are too high and too close to Tadfield Road. No consideration has been given for construction traffic/owners going into narrow access.

52. **Correspondence**

Email dated 24-09-21 from TVBC re: Houghton Neighbourhood Plan Regulation 16 Consultation

Noted

53. **Planning Applications**

List Nos: 37, 38, 39 and 40.

Signature:

Date:

MINUTES ROMSEY EXTRA PARISH AND ROMSEY TOWN COUNCIL JOINT PLANNING COMMITTEE THE COURTROOM, TOWN HALL, ROMSEY, HAMPSHIRE THURSDAY 16 th September 2021	43
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ROMSEY EXTRA PARISH COUNCIL & ROMSEY TOWN COUNCIL
WEEKLY LIST OF PLANNING APPLICATIONS AND NOTIFICATIONS: NO. 37
Week Ending: 17th September 2021

APPLICATION NO. DATE OF APPLICATION	PROPOSAL	LOCATION	CASE OFFICER	DECISION	COMMENTS
21/02685/FULLS 15.09.2021 ROMSEY EXTRA 1.	Dormer windows to front elevation and triple garage with room over	Mr And Mrs Nick Barker White Walls Belbins Romsey SO51 0PE	Mr Gregory Anderson 08.10.2021	No objection	REPC-RTC Joint Committee is concerned that the garage encroaches on the T3 tree root protection zone.
21/02704/TPOS 16.09.2021 ROMSEY EXTRA 2.	T1 Oak reduce lateral growth by up to 2m, reduce end weight of high bow, T2 to T6 and T10 oaks reduce lateral growth by up to 2m T7 ash fell undercut root system T8 ash fell, T9 willow fell, T11 to T12 ash fell, All trees prune crown raise, Remove significant dead wood	Margaret Derbyshire Belbins Business Park Unit 7A Cupernham Lane Romsey SO51 7JF	Mr Rory Gogan 08.10.2021	No objection	
21/02691/FULLS 14.09.2021 ROMSEY TOWN 3.	Change of use of first floor and second floor flat to offices, alterations to shopfront and single storey rear extension	Mr P Grover 21 The Hundred Romsey SO51 8GD	Mr Nathan Glasgow 08.10.2021	No objection	However REPC-RTC would like to point out that the loss of the front door removes the symmetry on the front elevation.
21/02703/TPOS 14.09.2021 ROMSEY TOWN 4.	T1 - Corsican Pine - Remove up to 2m from branch touching SSEB power line	Mr Andrew Dawbney Little Firs 43 Woodley Lane Romsey Hampshire SO51 7JR	Mr Rory Gogan 08.10.2021	No objection	
21/02712/TREES 16.09.2021 ROMSEY TOWN 5.	Yew - Crown raise up to 30 cm above temporary canopy and reduce crown by 1m	Mrs Suzanne Ceiriog 113 The Hundred Romsey Hampshire SO51 8BZ	Mr Rory Gogan 07.10.2021	No objection	

Signature:

Date:

MINUTES ROMSEY EXTRA PARISH AND ROMSEY TOWN COUNCIL JOINT PLANNING COMMITTEE THE COURTROOM, TOWN HALL, ROMSEY, HAMPSHIRE THURSDAY 16 th September 2021	44
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ROMSEY EXTRA PARISH COUNCIL & ROMSEY TOWN COUNCIL WEEKLY LIST OF PLANNING APPLICATIONS AND NOTIFICATIONS: NO. 38 Week Ending: 24th September 2021					
APPLICATION NO. DATE OF APPLICATION	PROPOSAL	LOCATION	CASE OFFICER	DECISION	COMMENTS
21/02715/FULLS 21.09.2021 ROMSEY EXTRA 1.	Erection of 43 dwellings and apartments, access, parking, landscaping and associated works following demolition and site clearance	Mr Hanslip Land North Of Oxlease Meadows, Oxlease Meadows, Romsey, SO51 7AB	Mr Paul Goodman 22.10.2021	Strong Objection	Footbridge – this will put added pressure on the nature reserve and the ecology of the barge canal. Landscape – the development is a visual encroachment on the nature reserve and has inadequate buffering from the nature reserve. Houses – the houses are far too dense and of uninspiring design and layout and have insufficient parking spaces. They are out of keeping with the area and invade the countryside space. Access Road – it is impossible for the access road not to go over the root protection zones in the area. This road was not built for this amount of traffic.
21/02607/FULLS 23.09.2021 ROMSEY TOWN 2.	Change of use of amenity land to residential garden - (Retrospective)	Mr Mark Weeks 14 Fairview Close, Romsey, SO51 7LS,	Kate Levey 19.10.2021	No objection	

Signature:

Date:

MINUTES ROMSEY EXTRA PARISH AND ROMSEY TOWN COUNCIL JOINT PLANNING COMMITTEE THE COURTROOM, TOWN HALL, ROMSEY, HAMPSHIRE THURSDAY 16 th September 2021	45
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21/02709/FULLS 21.09.2021 ROMSEY TOWN 3.	Change of use from warehouse and distribution to general industrial (Use Class B2)	Response Engineering Solutions Limited Unit 17, Romsey Industrial Estate, Greatbridge Road, Romsey, SO51 0HR	Kate Levey 15.10.2021	No objection	Subject to adequate sound attenuation measures against the machine noise.
21/02714/FULLS 24.09.2021 ROMSEY TOWN 4.	Temporary siting of prefabricated jack-leg office building for the storage of papers, materials and equipment associated with the operation of the care home for a period of 3 years	Countess Mountbatten Of Burma Memorial Trust Edwina Mountbatten House , Palmerston Street, Romsey, SO51 8GH	Mr Graham Melton 22.10.2021	No objection	
21/02720/FULLS 20.09.2021 ROMSEY TOWN 5.	Demolition of dwelling, garage and outbuilding, erection of 2 dwellings and garages and construction/alteration of access	Nick And Luisa Smith Longacres , 145 Botley Road, Romsey, SO51 5SX	Mrs Sarah Appleton 12.10.2021	No objection	
21/02739/FULLS 20.09.2021 ROMSEY TOWN 6.	Replacement single storey rear extensions, front gable roof extension, replacement porch, refurbishment including render and cladding finish to walls, replacement roof tiles and replacement fenestration	Mr And Mrs Wheeler 99C The Hundred, Romsey, SO51 8BZ,	Mr Gregory Anderson 22.10.2021	No objection	
21/02742/CLPS 20.09.2021 ROMSEY TOWN 7.	Certificate of proposed lawful development for the demolition of existing conservatory and erection of a single storey rear extension	Mr Andrew Grantham-David 9 Grayling Mead, Romsey, SO51 7RU,	Mrs Sacha Coen 13.10.2021	No comment	
21/02749/FULLS 21.09.2021 ROMSEY TOWN 8.	Single storey front extension, replacing flat roof with pitched roof (Retrospective)	Mr And Mrs Paul And Jennifer Bullen 19 Eight Acres, Romsey, SO51 5BP,	Miss Ash James 14.10.2021	No objection	
21/02750/FULLS 21.09.2021 ROMSEY TOWN 9.	Construct new roof over existing garage to accommodate bedroom and en-suite	Mr And Mrs Dickson Briarways, Winchester Hill, Romsey, SO51 7NL	Miss Ash James 14.10.2021	No objection	

Signature:

Date:

MINUTES ROMSEY EXTRA PARISH AND ROMSEY TOWN COUNCIL JOINT PLANNING COMMITTEE THE COURTROOM, TOWN HALL, ROMSEY, HAMPSHIRE THURSDAY 16 th September 2021	46
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21/02756/LBWS 21.09.2021 ROMSEY TOWN 10.	Repaint with new colour scheme and signage	Mr Paul Lewis 14-20, Bell Street, Romsey, SO51 8ZE	Miss Ash James 22.10.2021	Objection	The paint colour scheme is very dark and overbearing.
21/02769/FULLS 22.09.2021 ROMSEY TOWN 11.	Temporary installation of a Marquee in the garden of the Micro-Pub from November to February to be fixed by anchors in the perimeter bed of the garden	Mr Ian Paxton 8 Market Place, Romsey, SO51 8NB,	Mr Nathan Glasgow 25.10.2021	Objection	This will encourage the continuing noise disturbance to the neighbouring residential properties. It is incongruous and out of keeping with the rest of the Abbey area. It sets a precedent and has potential for a follow-on application for a permanent structure.
21/02770/LBWS 22.09.2021 ROMSEY TOWN 12.	Temporary installation of a Marquee in the garden of the Micro-Pub from November to February to be fixed by anchors in the perimeter bed of the garden	Mr Ian Paxton 8 Market Place, Romsey, SO51 8NB,	Mr Nathan Glasgow 25.10.2021	Objection	This will encourage the continuing noise disturbance to the neighbouring residential properties. It is incongruous and out of keeping with the rest of the Abbey area. It sets a precedent and has potential for a follow-on application for a permanent structure.
21/02772/FULLS 23.09.2021 ROMSEY TOWN 13.	Replace conservatory roof and flat roof with a pitched tiled roof including 1 or 2 roof lights, replace patio doors and windows with bi-fold doors, raised patio	Mr James Terry 38 Fairview Drive, Romsey, SO51 7LR,	Miss Ash James 15.10.2021	No objection	
21/02787/FULLS 24.09.2021 ROMSEY TOWN 14.	Demolition of existing garage and construction of single storey side extension to provide a garage, utility and additional habitable accommodation	Mr And Mrs Aitken 6 The Meadows, Romsey, SO51 0GX,	Miss Ash James 20.10.2021	No objection	Subject to adequate off-street parking.

Signature:

Date:

MINUTES ROMSEY EXTRA PARISH AND ROMSEY TOWN COUNCIL JOINT PLANNING COMMITTEE THE COURTROOM, TOWN HALL, ROMSEY, HAMPSHIRE THURSDAY 16 th September 2021	47
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21/02788/VARS 24.09.2021 ROMSEY TOWN 15.	Variation of Condition 3 of 21/00548/FULLS (Proposed changes of use of ground floor to Micropub (A4); New Shopfront and Shop Door, reinstatement of windows on ground floor southern elevation, new glass canopy on rear elevation, creation of pedestrian access in southern boundary wall, new front dormer window and new rooflights, access to basement with cellar doors mounted at street level and revised licencing hours for the 'Garden' to reflect the 'Micro-Pub' 11.00am to 10.00pm) to extend the Hours of Business to 10.00 to 23.30	Mr Ian Paxton 8 Market Place, Romsey, SO51 8NB,	Mr Nathan Glasgow 22.10.2021	Strong objection	This will impact on the amenity of the neighbouring residential properties.
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ROMSEY EXTRA PARISH COUNCIL & ROMSEY TOWN COUNCIL
WEEKLY LIST OF PLANNING APPLICATIONS AND NOTIFICATIONS: NO. 39
Week Ending: 1st October 2021

APPLICATION NO. DATE OF APPLICATION	PROPOSAL	LOCATION	CASE OFFICER	DECISION	COMMENTS
21/02820/LBWS 28.09.2021 ROMSEY EXTRA 1.	Removal of Greenhouse 1 from the site	Mr Alex Hales Audley Stanbridge Earls, Stanbridge Lane, Awbridge, Romsey SO51 0ZS	Mr Graham Melton 29.10.2021	No objection	
21/02829/VARS 29.09.2021 ROMSEY EXTRA 2.	Vary conditions 4,13 and 19 of approved application 19/02698/FULLS (Erection of 14 dwellings with associated parking and use of existing access following demolition of existing dwelling and garage) - to allow for replacement AIA, Drainage site layout and plans	Doswell Projects Ringstead, Cupernham Lane, Romsey, Hampshire SO51 7LE	Mr Paul Goodman 29.10.2021	No objection	
21/02855/TREES 30.09.2021 ROMSEY EXTRA 3.	See application	Mr Spry The Cromwell Arms, 23 Mainstone, Romsey, SO51 8HG	Mr Rory Gogan 22.10.2021	No objection	

Signature:

Date:

MINUTES ROMSEY EXTRA PARISH AND ROMSEY TOWN COUNCIL JOINT PLANNING COMMITTEE THE COURTROOM, TOWN HALL, ROMSEY, HAMPSHIRE THURSDAY 16 th September 2021	48
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21/02801/FULLS 27.09.2021 ROMSEY TOWN 4.	Raise height of main roof to allow for loft conversion to accommodate 3 bedrooms and bathroom	Mr And Mrs Dunn 3 Ralphs Lane, Romsey, SO51 7JP,	Mr Gregory Anderson 20.10.2021	No objection	
21/02830/TREES 29.09.2021 ROMSEY TOWN 5.	T1 - Crab Apple - Reduce height by up to 1 metre, reduce diameter by up to 2 metres and create a uniform shape	Mr Jason Coope 74 Riverside Gardens, Romsey, Hampshire, SO51 8HN	Mr Rory Gogan 21.10.2021	No objection	
21/02835/TPOS 29.09.2021 ROMSEY TOWN 6.	Works to trees as described on Application Form	Andrew Campbell Marie Louise House, Newton Lane, Romsey, Hampshire SO51 8GZ	Mr Rory Gogan 20.10.2021	No objection	
21/02867/FULLS 01.10.2021 ROMSEY TOWN 7.	Conversion of loft into 2 rooms with rooflights and construction of front porch	Mr and Mrs Dominic and Lucy Collie 16 The Meadows, Romsey, Hampshire, SO51 0GX	Kate Levey 23.10.2021	No objection	
21/02871/LBWS 01.10.2021 ROMSEY TOWN 8.	To supply, install, test and commission 2no. Ampetronic HLS-2CUA Audio Frequency Induction Loop (AFIL) units for connectivity to the PA system at Romsey station on Platform 1 & 2	Mr Martin Sutton Romsey Railway Station, Station Road, Romsey, SO51 8DU	Miss Ash James 29.10.2021	No objection	

ROMSEY EXTRA PARISH COUNCIL & ROMSEY TOWN COUNCIL
WEEKLY LIST OF PLANNING APPLICATIONS AND NOTIFICATIONS: NO. 40
Week Ending: 8th October 2021

APPLICATION NO. DATE OF APPLICATION	PROPOSAL	LOCATION	CASE OFFICER	DECISION	COMMENTS
21/02954/TPOS 08.10.2021 ROMSEY EXTRA 1.	T1 - Lime - reduce lower canopy by up to 1.5m to reshape	Rowe 2 Cowslip Way, Romsey, SO51 7RR,	Mr Rory Gogan 03.11.2021	No objection	

Signature:

Date:

MINUTES ROMSEY EXTRA PARISH AND ROMSEY TOWN COUNCIL JOINT PLANNING COMMITTEE THE COURTROOM, TOWN HALL, ROMSEY, HAMPSHIRE THURSDAY 16 th September 2021	49
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21/02894/TPOS 04.10.2021 ROMSEY TOWN 2.	T1 - Deodar Cedar (Tag 1828) - Crown lift over the driveway to 5.2 metres, removing all major deadwood T3 - Giant Redwood (Tag 1830) - Crown clean, removing all major deadwood	Mrs Stanton Cupernham Grange, 40 Cupernham Lane, Romsey, SO51 7JH	Mr Rory Gogan 26.10.2021	No objection	
21/02929/FULLS 06.10.2021 ROMSEY TOWN 3.	Rear dormer roof extension, rooflight to front elevation and replace rear outshot flat roof with pitched roof	Ms N Bryant 31 Station Road, Romsey, SO51 8DP,	Mrs Sacha Coen 05.11.2021	No objection	

Meeting ended at: 8.40 pm

Next meeting: Thursday 11th November 2021 at 7.30 pm

Signature:

Date:

Bank Reconciliation

As of 31 August 2021

Balance Brought Forward 1 April 2021	£191,978.65
Add Receipts	£65,100.08
Sub Total	£257,078.73
Less Payments	-£4,768.61
Total	£252,310.12

Bank Balances as of 30 September 2021	£13,288.10
	£226,847.20
Less any unpaid Cheques/ DDs	-£3,600.00 Vouchers: 55 £360, 60 £140, 61 £100, 62 £3000,
Total	£236,535.30

Signed Chairman:

Date:

Signed Clerk/RFO

Date:

b) Payments for approval October 2021

Voucher	PAYMENT DETAILS	STAT. AUTHORITY	AMOUNT Via BACs	AMOUNT Via Debit Card/SO /DD/Chq	INITIALS
	October 2021				JP & ST
66	Melanie Wathen – Locum fees & Mileage	LGA 1972 s111	£695.60		JP & ST
67	Sentry – storage 6/10/21 – 2/11/21	LGA 1972 s111		£60.00	JP & ST
68	Marc Nokes – Landscape Maintenance September	LGA 1972 s111	£140.00		JP & ST
69	Smarty – monthly mobile phone fee	LGA 1972 s111		£18.00	JP & ST
70	Romsey Town Council – room hire 4/10/21	LGA 1972 s111	£40.00		JP & ST
71	HMRC – July to Sept 21 NI & Tax	LGA 1972 s111	£249.68		JP & ST
72	Externiture – 6 x bus shelter cleans	LGA 1972 s111	£204.00		JP & ST
73	Romsey Town Council – planning meetings & admin of	LGA 1972 s111	£450.80		JP & ST
74	Wathen Marine Catering Equipment Services – printing, photocopying etc	LGA 1972 s111	£60.00		JP & ST
75	Adobe Acrobat	LGA 1972 s111		£15.17	JP & ST
76	TVBC - Grounds Maintenance April - September	LGA 1972 s111	£646.80		JP & ST
78	Protect Rural England – membership	LGA 1972 s111		£17.50	JP & ST
		TOTAL	£2486.88	£110.67	

	BANK TRANSFER BETWEEN ACCOUNTS				
	Transfers from Business Saver to Current				
		TOTAL			

APPROVED: _____

DATE: _____ **2021**

APPROVED: _____

DATE: _____ **2021**

c) Payments received September and October 2021

10.09.21	TSB	Gross Interest	£57.71
10.10.21	TSB	Gross Interest	£55.86
18.10.21	TVBC	Precept -2/2 2021/22	£28,178.50

Council Budget 2022/2023

		2020/2021	2021/2022	Projected O/T	Underspends	2022/2023
INCOME						
	Precept					
	Interest	£907.00		£567.00		£550.00
	Woodley VH rent	£5.00	£5.00	£5.00		£5.00
	Other payments - CiL					
	Allotment Fees	£1,020.00	£900.00			£900.00
		£1,932.00	£905.00	£572.00		£1,455.00
EXPENDITURE						
Administration - Clerk						
	Salary		£15,000.00	£15,000.00		£15,000.00
	Employer NI		£915.00	£940.00		£950.00
	Employer Pension		£3,030.00	£3,030.00		£3,050.00
	Travel		£600.00	£610.00		£600.00
	Office allowance		£800.00	£400.00	£400.00	£1,000.00
	Courses / training		£300.00	£270.00	£30.00	£300.00
Councillors						
	Chairman's allowance		£400.00	£250.00	£150.00	£400.00
	travel		£100.00	£50.00	£50.00	£100.00
	Conference / courses		£100.00	£50.00	£50.00	£100.00
Office						
	Postage		£100.00	£100.00		£100.00
	Pohtocopy / stationary		£250.00	£130.00	£120.00	£250.00
	Telephone / boradband		£650.00	£772.00		£800.00
	IT		£500.00	£376.00	£124.00	£500.00
Publicity						
	Advertising		£367.00	£200.00	£167.00	£367.00
	Newsletter		£5,000.00			£5,000.00
General						
	Subscriptions		£1,150.00	£1,092.00		£1,150.00
	Publications		£150.00			£150.00
	Room Hire (meetings)		£550.00	£500.00		£550.00
	Insurance		£850.00	£983.00		£1,000.00
	Aduit		£750.00	£575.00	£175.00	£750.00
	Election -costs		£1,000.00	£1,000.00		
		£0.00	£32,562.00		Sub Total	£32,117.00
RUNNING COSTS						
	Lengthsman		£1,200.00			£1,200.00
	Footpaths/Roads (SLR & Speedwatch)		£1,000.00	£837.00	£163.00	£1,000.00
	Amenities		£2,750.00	£1,940.00	£810.00	£2,750.00
	Other		£2,000.00	£1,168.00	£832.00	£2,000.00
		£0.00	£6,950.00		Sub Total	£6,950.00
PROJECTS						
	Public Transport		£0.00			
	Footpaths/Roads		£0.00			
	Amenities		£0.00			
	Others		£4,200.00	£3,500.00	£700.00	£4,200.00
		£0.00	£4,200.00		Sub Total	£4,200.00
COMMUNITY GRANT						
sponsorship						
	Annual (GPC)		£4,500.00	£3,000.00	£1,500.00	£4,500.00
GRANTS						
	Ad hoc (GPC)		£3,500.00	£100.00	£3,400.00	£3,500.00
		£0.00	£8,000.00		Sub Total	£12,200.00
	TOTAL	£0.00	£51,712.00	£17,903.00	£8,671.00	£55,467.00
EARMARKED FUNDS						
	Election Fund	£5,500.00	£6,500.00			£1,000.00
	Defibs		£250.00			£250.00
	Solar Farm		£34,600.00			
	IT		£2,000.00			
	RNPlan		£2,389.00			
	CiL		£124,431.33			
	Allotments		£5,358.00			
	SLR Joint		£7,256.00			
	Bus Shelters		£2,000.00			
	Pension Deficit		£20,000.00			£20,000.00
	General		£59,750.16			
		£5,500.00	£264,534.49			£21,250.00

ITEM 6d

Precept Calculation 2022/2023

Draft Council Income Budget - sheet 1	£1,455.00
Draft Council Budget - sheet 1	£55,467.00
Earmarked Funds Council - sheet 1	£21,250.00

Sub Total **£75,262.00**

Less estimated budgeted underspends for the current year £8,671.00

Less estimated bank balance as at 31st March 2021 (see below) -£13,130.19

Total **£79,721.19**

Precept 2022/2023 **£79,721.19**

Calculation of Estimated Bank Balance as at 31/3/22	
(Using bank account balances as at 30th September 2021)	
TSB	£13,228.10
TSB Instant Access Account	£226,847.20
	£240,075.30
Less unspent Council budgeted amounts for 2021/22 - <i>see note 1</i>	-£8,671.00
Less Earmarked Funds - <i>see note 2</i>	
Election Fund	-£6,500.00
Defibs	-£250.00
Solar Farm	-£34,600.00
IT	-£2,000.00
RNPlan	-£2,389.00
CiL	-£124,431.33
Allotments	-£5,358.00
SLR Joint	-£7,256.00
Bus Shelters	-£2,000.00
Pension Deficit	-£20,000.00
General	-£39,750.16
Estimated Bank Balance	-£13,130.19

The Precept Calculation calculates the required amount of the Precept by determining how much money is necessary to run the parish council for a year, offset by what is left in the bank account at the end of the year.

However, the bank balance at the end of the year is not only made up from the money we have not spent from the current year budgets, but includes sums we are holding for various specified reasons and this is represented by the lower part of the calculation.

Note 1 These figures are taken from the Income & Expenditure Report from the accounts software which gives the unspent budgeted amounts

Note 2 Earmarked Funds are pots of money held within the bank account balances for