

# ROMSEY EXTRA PARISH COUNCIL

Minutes of the Full Council Meeting held on Thursday 2 December 2021 at 7.30pm in the Council Chamber, Romsey Town Council.

**Present:**

Cllr John Parker (Chairman) (JP)  
Cllr Mark Cooper (MC)  
Cllr Janet Cairney (JC)

Cllr Janet Burnage (JB)  
Cllr Sue Tippet (ST)

**In attendance:** Mrs Melanie Wathen (Locum Clerk & RFO) (MW)  
County Cllr (Romsey Rural) also Blackwater Ward Nick Adams-King (NA-K)

**Also present:** No members of the public

103 **Apologies for absence**

Apologies were received and accepted from Cllr Dorothy Baverstock (BD).

104 **Declaration of interests, Gifts & Hospitality**

No declarations were made.

105 **Public participation**

There were no members of the public present.

106 **County Councillor / Borough Councillor Reports**

NA-K as County Councillor reported that there will be a closure of Hoe Lane for 16 weeks. This will cause problems for cyclists as they are already facing problems with the works on Southampton Road.  
Whitenap – currently receiving lots of emails on this proposed development.  
Ace Liftaway – informal enforcement action has started over the pile of waste soil that is now visible from the surrounding area.  
Salt bins have been requested for Abbotswood on the areas that have been adopted.  
Rapids entrance – soils tests are being undertaken to see if the gullies can be improved to stop the large puddle forming.

MC as County Councillor reported that Work on the new cycle path along Southampton Road has stopped for December but will restart in January 2022.

JP as Borough Councillor reported that an application had been resubmitted for Abbotswood House for 63 dwellings.

107 NA-K left the meeting at 7.55pm.

108 **Council minutes**

**RESOLVED:** To confirm the minutes of the Full Council meeting held on 4 November 2021.

The minutes were duly signed by the Chairman.

**All minutes are draft until ratified by the Council at the next meeting**

To note the Joint Planning Committee minutes held on 16 September 2021 and 11 November 2021.

**Financial matters**

109 **To note the monthly bank reconciliation for October 2021**

**RESOLVED:** That the bank reconciliation for October 2021 is approved and signed by the Chairman and Clerk.

110 **Payments for approval November 2021**

**RESOLVED:** That the payment schedule below is received and approved.

Payment details	Authority	Total
Sentry – storage 03/11/21 – 30/11/21	LGA 1972 s111	£60.00
Marc Nokes – Landscape Maintenance October	LGA 1972 s111	£140.00
SLCC Enterprise Ltd – Clerk job advert	LGA 1972 s111	£234.00
SLCC – Clerks membership	LGA 1972 s111	£166.00
Melanie Wathen – Locum fee & mileage October	LGA 1972 s111	£691.55
Royal British Legion – Poppy Wreath	LGA 1972 s111	£20.50
Smarty – mobile phone monthly fee	LGA 1972 s111	£18.00
Romsey Town Council – room booking 02-12-21	LGA 1972 s111	£40.00
Expenditure – bus shelter cleans x 5 October	LGA 1972 s111	£165.60
Sentry – storage 01/12/21 – 28/12/21	LGA 1972 s111	£60.00

111 **Payments received November 2021**

No payments received were reported as the bank statements had not been received in time.

112 **To set the Precept for 2022 - 2023**

**RESOLVED:** To request a precept figure of £69,621.23 from Test Valley Borough Council.

**MW**

113 **Request from Romsey Festival for a grant of £1,000 for the next two years**

**RESOLVED:** That the following grant is approved under the General Power of Competence. Romsey Festival £1,000 for each of the next two years.

114 **Investment Strategy 2022 – 2023**

**RESOLVED:** That this item be deferred until the January 2022 meeting as the Clerk had not attached the document to the agenda.

**MW**

115 **Opening of new bank accounts**

**RESOLVED:** That the council will open an additional one or two accounts to spread the risk. Clerk to prepare a report for the next meeting to recommend which accounts to open.

**MW**

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**Council administration****116 Calendar of meetings for 2022**

**RESOLVED:** To approve the calendar of meetings for 2022. The Annual Parish Meeting is held at Woodley Village Hall. **MW**

**117 Newsletter**

**RESOLVED:** That this would be reviewed in the New Year as there had been no progress to date. **ALL**

**118 Health & Safety reports**

The Clerk reported that the Defibrillators had been checked and were all ok. The Clerk to recirculate the list of items to be checked. **MW**

**Footpaths & Roads****119 Speeding – SpeedWatch and SLR**

SpeedWatch – JP advised that it maybe the right time to look at this as there is a new Police Sargent in post.

SLR – JP reported that he had contact Simon Nightingale and had asked him to contact the Clerk about delivery of the SLR equipment. **JP, MW**

**Parish Amenities****120 Allotments**

The Clerk has been searching for a draft constitution and has asked both of the other sites in Romsey but has been unable to find one. Further checks will be made with other councils and organisations. **ALL**

**121 Bus shelters**

The Clerk has contacted TVBC about how to remove graffiti from the shelters but has not heard anything more since the acknowledgment email.

**RESOLVED:** To ask Marc Nokes if he will paint the inside of the shelter. Colour to match as near as possible to the bricks. **MW**

**122 Woodley Village Hall**

They are looking to employ an external company to undertake the cleaning of the premises rather than employ a caretaker.

**123 Community Governance Review**

**RESOLVED:** To bring this item back to the January 2022 meeting. In the meantime, the Chairman to contact the Chairmen of Wellow, Chilworth and Nursling & Rownhams Parish Councils to understand their views on the proposals. **JP, MW**

**Meetings attended and to receive any necessary feedback****124 ST – reported that Unity had held its AGM but there was nothing specific to report.**

JP has attended Jeff Watkins funeral.

JP attended the Lantern Parade and Winter Carnival.

JP attended a meeting at Saddlers Mill to look at options to try and stop anti social behaviour during the summer.

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**Exclusion of Press and Public**

- 125      **RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

**Appointment of a Clerk & Responsible Financial Officer (RFO)**

- 126      **RESOLVED:** To appoint Danial Faulkner as the Clerk & Responsible Finance Officer from 1 January 2022.  
Daniel to be appointed on 710 hours pa on SCP 18, subject to references and a probation period of 6 months. **JB, J**

**General business at Chairman's discretion**

- 127      No items were raised.

There being no further business the meeting closed at 9.07pm.

Signed.....date.....