

ROMSEY EXTRA PARISH COUNCIL

Minutes of the Full Council Meeting held on Thursday 7 October 2021 at 7.30pm in the Council Chamber, Romsey Town Council.

Present:

Cllr John Parker (Chairman) (JP)
Cllr Mark Cooper (MC)

Cllr Dorothy Baverstock (BD)
Cllr Sue Tippet (ST)

In attendance: Mrs Melanie Wathen (Locum Clerk & RFO) (MW)
County Cllr (Romsey Rural) also Blackwater Ward Nick
Adams-King (NA-K)

Also present: No members of the public

63 **Apologies for absence**

Apologies were received and accepted from Cllr Janet Burnage (JB), Cllr Matthew Southey (MS) and Borough Cllr Gordon Bailey.

64 **Declaration of interests, Gifts & Hospitality**

No declarations were made.

65 **Public participation**

There were no members of the public present.

66 **County Councillor / Borough Councillor Reports**

NA-K as County Councillor reported that there had been flooding at the weekend in Freemantle Road at Abbotswood. The developers are rodding all the drains to see if this resolves the problem.

Cupernham Lane there have been further complaints of speeding. The data recently collected along here is being reviewed.

Roke Manor Liaison Panel, the planning application is likely to be submitted in the new year.

MC as County Councillor reported that HCC agreed with TVBC that any new school proposed on the Ashfield development will need to be located within the middle of the proposed estate.

Work on the new cycle path along Southampton Road will continue until January 2022 but they are stopping during December.

67 NA-K left the meeting at 7.55pm.

All minutes are draft until ratified by the Council at the next meeting

68 **Council minutes**

RESOLVED: To confirm the minutes of the Full Council meeting held on 9 September 2021 with the following amendments.
 Spikes on the Allotment gates were not approved.
 52b – remove draft from 22 July minutes and add draft August planning minutes.
 58 – town spelt incorrectly
 58 – insert :- after from TVBC then
 61 – Add as member of the Staffing Committee after DB.

The minutes were duly signed by the Chairman.

The Minutes for the Joint Planning Committee held on 19 August had previously been approved.

Financial matters69 **Payments for approval September 2021**

RESOLVED: That the payment schedule below is received and approved.

Payment details	Authority	Total
PKF Littlejohn LLP – external audit fee 2020/2021 (£300 + vat)	LGA 1972 s111	£360.00
Sentry - Lock up storage (£50 + vat)	LGA 1972 s111	£60.00
Ashdown Software – domain renewal, krystal hosting & website maintenance	LGA 1972 s111	£97.49
Romsey Town Council – room hire 09-09-2021	LGA 1972 s111	£40.00
Externiture – bus shelter cleans x 5 (£138 + vat)	LGA 1972 s111	£165.60
Marc Nokes – WVH August	LGA 1972 s111	£140.00
Victim Support – Grant	General Power of Competence	£100.00
Romsey Town Council – Grant	General Power of Competence	£3000.00
Melanie Wathen – Locum fee £768.75 Mileage – £3.60	LGA 1972 s111	£772.35
Adobe Acropro subs (£12.64 + vat)	LGA 1972 s111	£15.17
Smarty – mobile phone	LGA 1972 s111	£18.00

Expenditure were paid twice, the second payment is being refunded into the Councils account.

DB has received a request from 10th Romsey Scouts for a grant towards additional storage at their headquarters in Woodley. Bring to a future meeting an item for a £10,000 request for funding.

MW

All minutes are draft until ratified by the Council at the next meeting

Council administration**70 Newsletter**

RESOLVED: That Cllr Cooper will prepare a letter in PageMaker for Christmas as he is unable to use Publisher. Please can any articles be forwarded to MC asap.

ALL**71 Health & Safety reports**

The Clerk reported that the Defibrilators had been checked and were all ok. The 3rd Defib located at Mountbatten School has not been checked as it was not appropriate to walk around a school.

Footpaths & Roads**72 Speeding – SpeedWatch and SLR**

SpeedWatch – JP advised that there was no update.

SLR – The Clerk reported that she had contacted surrounding parishes regarding contractors and had also emailed HCC. She is awaiting further information from HCC for possible contacts.

Simon Nightingale would like to delivery the SLR equipment, JP & MW to arrange a suitable time and location.

JP, MW**73 Proposed A3090 Winchester Road / Halterworth Lane junction alterations**

RESOLVED: To submit the following comments to HCC.

It addresses the wrong problem. There is not a significant problem with vehicles turning right into Halterworth Lane. There is a significant problem with vehicles turning right out of Halterworth Lane. At peak times vehicles can tail back over the level crossing which is a significant safety hazard.

While there may not be room for a full right turn lane out of Halterworth Lane there used to be a right turn space indicated by white lines and this was for some reason removed. If space can be made for at least two vehicles to wait to turn right thereby allowing left turn vehicles to proceed then this would reduce the risk of queues tailing back towards the level crossing.

The planned improvements will encourage traffic to flow down Halterworth Lane and, potentially, Highwood Lane both of which have traffic problems. There is a school and associated peak time parking issues in Halterworth Lane. Highwood Lane is a narrow rural road which has had traffic calming measures installed in mitigation of increased traffic flows since these plans were first proposed.

The intention for the link with Silverwood Rise is that it should link to a new cycle path leading to the Straight Mile. The S106 agreement for Silverwood Rise required the developers to build the link. They have built it up to the highway verge but the final

All minutes are draft until ratified by the Council at the next meeting

section built by HCC has only been built as a narrow pedestrian link. The message the parish council has been given is that the cycle way would be implemented as part of the junction improvement and at that time the highway verge section of the link would be upgraded to a cycle path. The plans show no indication of that cycle path being implemented.

The existing bus shelter is owned and maintained by the parish council. Discussions with the parish council in the past have advised us that HCC will supply a new bus shelter for the parish council as part of this scheme as it is felt that the existing shelter would not survive a move. On that basis the parish council has had a policy of minimum necessary repair to the bus shelter. Will the parish council be given a new bus shelter? It is our assumption that were this to be the case then the parish council would be content to continue to clean and maintain it.

Parish Amenities

74 Allotments

A request has been received to change the combination code on the gate as it seems non allotment holders know the code. The Clerk will look into this and will see if it can be changed. **MW**

Abbotswood Community Centre is available on most Tuesday evenings to hold a meeting for the allotment holders.

A draft constitution needs to be completed before the meeting of allotment holders is held. **MW**

A request to house chickens has been received. It was decided to leave this to the Allotment Association once set up to discuss.

75 Bus shelters

The Clerk has contacted TVBC about how to remove graffiti from the shelters but has not heard anything more since the acknowledgment email. MW to chase copying in JP. **MW**

76 Woodley Village Hall

They are holding a committee meeting this evening. There was a question over the areas maintained by Marc Nokes. This has been resolved and they have asked if Marc could complete some extra work on the right hand side of the hall and add this to his normal schedule?

RESOLVED: To contact Marc Nokes and ask him for a price for adding the additional works to his contract. **MW**

Meetings attended and to receive any necessary feedback

77 TVAPTC – DB & JP attended the joint Annual Conference with TVBC, this was poorly attended by Parish Councils. However, it was very informative.

Exclusion of Press and Public

All minutes are draft until ratified by the Council at the next meeting

- 78 **RESOLVED:** That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Update on the appointment of a Clerk & Responsible Financial Officer (RFO)

- 79 **RESOLVED:** That the approved advert be placed on the SLCC, HALC and REPC websites, in addition the advert to be placed on the Romsey Business & Information Facebook page. Closing date for applications 30 October 2021. **MW, JP**

General business at Chairman's discretion

- 80 No items were raised.

There being no further business the meeting closed at 8.50pm.

Signed.....date.....