

**ROMSEY EXTRA PARISH COUNCIL MEETING**

The Court Room, Romsey Town Hall, Romsey: 11<sup>th</sup> August 2016 7.15 – 8.15pm

**Present:** In the chair: Andy Carter (Vice-Chairman) (AC), Teresa Hibberd (TH), Sue Tippett (ST) & Peter Westbrook (PW).

**Attending:** Clerk: Carol McFarland (CM). County Councillor: Roy Perry (RP). Members of the public: None present.

**ACTION****46 APOLOGIES RECEIVED**

Parish Councillors: Chris Wesson (Chairman) (CW), Dorothy Baverstock (DB) & Karen Dunleavy (KD). Borough Councillors: Ian Hibberd (IH) & Alison Johnston (AJ).

**47 DECLARATIONS OF INTERESTS, GIFTS or HOSPITALITY**

None declared.

**48 PUBLIC PARTICIPATION**

None present.

**49 COUNTY COUNCILLOR/ BOROUGH COUNCILLOR REPORTS (if present)**

RP reported that he was pleased that the Household Waste Site on Bunny Lane would not be closing. The Boundary Commission's proposed changes announcement had been postponed until 6 September. Finally he encouraged the council to respond to the consultation on Devolution ending on 20 September.

**50 TO AGREE THE MINUTES OF MEETING HELD ON 14<sup>th</sup> JULY 2016**

**RESOLVED:** Minutes of 14<sup>th</sup> July 2016 to be signed by the Vice Chairman as a correct record.

**AC****51 CLOSING ACTIONS FROM PREVIOUS MEETING HELD ON 14<sup>th</sup> JULY 2016**

AC reported that he had inspected the gate on Green Lane at the end of the closed section of Crampmoor Lane and concluded the posts were fine but the main gate need replacing.

**52 PLANNING**

**a) Romsey Neighbourhood Plan:** Update - AC reported that the Joint Committee was due to meet at the end of August.

**b) New / Amended Applications:**

**(i) RESOLVED** that **No Objection** be made on the application below:

**16/01352/FULLS** Single storey front extension to provide extended kitchen **89 Westering** (amended plans)

**(ii) RESOLVED** that **No Comment** be made on the application below:

**16/01720/CLES** Certificate of Existing Lawful Use for the use of agricultural land as residential for a period of over 10 years **Abbots Barn Belbins**

**c) Decisions:**

<b>App No:</b>	<b>Application Details</b>	<b>PC View</b>	<b>Decision</b>
16/01247/FULLS	Demolition of conservatory and erection of rear lounge extension 17 Five Elms Drive	No Objection	PERMISSION subject to notes
16/01411/CLPS	Certificate of Lawful Development for a rear single storey extension Appledore , 150 Botley Road	No Objection	ISSUE Certificate
16/00141/FULLS	Proposed 3 bed room detached bungalow with associated bin and bike storage Alpine Cottages, School Road	Objection	PERMISSION subject to notes
14/01090/FULLS	Erection of 275 dwellings with access, parking landscaping, open space, allotments and associated works. Provision of sports facilities comprising of sports pitches (including artificial surfaced pitches with floodlighting and perimeter fencing and grass surfaced pitches), pavilion and parking (Amended and additional plans and information received 15th, 23rd, 24th and 26 <sup>th</sup>	No Objection	PERMISSION subject to notes & CONSENT subject to notes

	March, 2nd April and 5th June 2015, including Addendum to Environmental Statement) Ganger Farm		
16/01270/FULLS	Demolition of number 2 with new constructed gable end wall; Erection of new 4 bedroom detached dwelling with detached double garage barn 2 Roke Manor Farm Cottages , Old Salisbury Lane, Awbridge	No Objection	PERMISSION subject to notes & CONSENT subject to notes

d) **Trees Matters:** Nothing to report.

e) **Appeals:** Nothing to report.

f) **Correspondence:** Nothing received.

g) **Outstanding Issues:** Nothing to report.

## 53 FINANCE

a) **Completion of Audit for the Year Ended 31 March 2016:** The Clerk reported that this had been received and read out the External Auditor's report: "On the basis of our review, in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met." In addition the council have been advised to not include VAT if accounting on an income and expenditure basis. The Clerk to ensure that the accounts for the council reflect this from now on. The Notice of Conclusion of Audit will be placed for the statutory period of 2 weeks on the parish noticeboard at Woodley Village Hall and Straight Mile, Ampfield on 17 August 2016 in addition to the Council's website. The Vice Chairman thanked the Clerk for her work on this.

CM

b) **To Receive Monthly Bank Reconciliation. RESOLVED:** "That this Council notes the monthly bank reconciliation" The Vice Chairman and Clerk to sign the monthly bank reconciliation.

AC CM

c) **Payments for Approval:**

i) **General Power of Competence:**

**RESOLVED:** "that this council in accordance with its powers under sections 1-8 of the Localism Act 2011, should incur the following expenditure"

Details	Authority	Total
Business Sponsorship of Romsey Lantern Parade	Localism Act 2011 s1-8	£200-00

ii) **Other:**

**RESOLVED:** That the payment schedule below be received & agreed and endorsed by members:

Details	Authority	Total
Chris Wesson – Ace Liftaway Skip Hire for Football Club Corner clear up £300-32 + VAT	Refuse Disposal (Amenity) Act 1978	£360-38
BDO LLP – Audit 2015/16 £330 + VAT	Acc&Audit Reg 1996	£360-00
Test Valley Borough Council Landscape Maintenance Apr – June incl £330.34 + VAT	OSA 1906 ss9,10	£396.41
Solent Build Works to front area of WVH £12130 + VAT	LG (Misc Prov) Act 1976 s19(1)(e)	£14,556-00
Marc Nokes – L/scape Maintenance Work July & supply of shrubs for the new front area	OSA 1906 ss9,10	£356-88
A&M Cleaning – Bus Shelter Cleaning £75 + VAT July	LG (Misc Prov) Act 1953 s4	£90-00
C McFarland - Expenses – Postage £6-78	LGA 1972 s111	£43-18
Mileage £36-40	LGA 1972 s111	
Hampshire Pension Fund- payment August £43-87 & £154-50	LGA 1972 s111	£198.37
C McFarland – Salary – August	LGA 1972 s111	£738-76
Chris Wesson – Ace Liftaway Skip Hire for Football Club Corner clear up £300-32 + VAT	Refuse Disposal (Amenity) Act 1978	£360-38
BDO LLP – Audit 2015/16 £330 + VAT	Acc&Audit Reg 1996	£360-00

d) **Payments Received:** Nothing received.

e) **Grants/Sponsorship for Approval:** None received.

f) **Outstanding Issues:** Nothing further to report.

CM

**54 COUNCIL ADMINISTRATION**

- a) **Newsletter** – It was agreed to delay the newsletter until the autumn. **CM**
- b) **Review the Council's Training & Development Policy** – It was agreed that all to look at and suggest changes and complete. **ALL**
- c) **Project Groups** – Update: It was agreed to defer the decision on the positioning of a bin on Woodley Close until the residents have been consulted. AC reported that the fence around the football club had been repaired where the trees had fallen on it. **ALL**
- d) **Outstanding Issues:** Nothing further to report. **CM**

**55 FOOTPATHS & ROADS**

- a) **Outstanding Issues:** The footway between Mainstone Bridge and the vets has narrowed as a result of vegetation growing over. The signage on the one way section on Cemetery Hill Whitenap had been obscured by overgrown vegetation. Lastly, the sight lines at Five Elms Drive corner were hindered by an overgrown hedge. The Clerk to report. **CM**

**56 PARISH AMENITIES**

- a) **Woodley Village Hall** – Works to front & patio: Update: It was reported all works to the front area were now complete including the planting. The works to Highways land was still to be done & new noticeboard. It was reported that the vice chairman, Andrew Marshall was acting as Chairman of the village hall committee in Rod Simpson's absence due to ill health.
- b) **Defibrillator:** It was agreed to fund a defibrillator to be located at the Youth in Romsey building. The Clerk to liaise with Wendy Herbert. **CM**
- c) **Outstanding Issues:** Nothing further to report.

**57 CORRESPONDENCE**

- a) **Relating to Meetings:**
- i) **Minutes:**
- ii) **Dates:**
- 28/07/16 – Koh Thai's Launch Party (7pm CW to attend)
- 09/09/16 – Romsey Agricultural and Horse Show Society Informal Pre Show Drinks Party (6pm) – AC to attend
- 10/09/16 – Romsey Agricultural and Horse Show Society Reception CW to attend
- 13/09/16 – 10<sup>th</sup> Romsey Scouts AGM (CW to attend)
- 15/09/16 – Romsey Sea Cadets AGM (7.10pm CW to attend)
- 07/10/16 – Mayor of Test Valley Charity Event (£32-50 Masonic Hall, Andover)
- 13/10/16 – Romsey Sea Cadets 50<sup>th</sup> Anniversary Celebration Service (7.30pm)
- b) **Requiring Parish Council Attention/Consideration:** All noted.
- HCC & TVBC – Road Closures
- TVBC Street Naming & Numbering REVISED CONSULTATION Local Centre Abbotswood Development Braishfield Road Romsey. It was agreed that the council had no objection.
- Phoebe Merrick Naming of Community Centre Abbotswood. It was agreed that the council had no objection to the name suggested.
- Devolution - HCC consultation ending 20/09/16 [www.hants.gov.uk/servinghampshire](http://www.hants.gov.uk/servinghampshire). & Solent consultation ending on 18/09/16 [www.solentdeal.co.uk](http://www.solentdeal.co.uk). All to look at.
- c) **Other Correspondence, Circulars & Publications:** All Noted.
- ALC e –Updates & Hants Devolution update (e-mailed)
- Rural Focus (e-mailed)
- TVBC CiL Information Session Presentation (e-mailed)
- TVCS eNews July (e-mailed)
- Southern Water's Annual Report and Summer Newsletter (e-mailed)
- CPRE The Voice Summer 2016

**58 MEETINGS ATTENDED**

- 28/06/16 – RNP Steering Group Andy Carter attended
- 15/07/16 – St Swithun's Church Patronial Service Andy Carter attended.
- 20/07/16 – Woodley Village Hall Committee Andy Carter attended

**59 GENERAL BUSINESS AT CHAIRMAN'S DISCRETION**

- ST reported that the Travellers at Whitenap had been moved on.