

**ROMSEY EXTRA PARISH COUNCIL MEETING**

The Court Room, Romsey Town Hall, Romsey: 8<sup>th</sup> December 2016 7.15 – 9.00pm

**Present:** Chris Wesson (Chairman) (CW), Dorothy Baverstock (DB), Andy Carter (Vice-Chairman) (AC), Teresa Hibberd (TH), Sue Tippett (ST) & Peter Westbrook (PW).

**Attending:** Clerk: Carol McFarland (CM). Members of the public: None present.

**ACTION****102 APOLOGIES RECEIVED**

Parish Councillors: Karen Dunleavy (KD). County Councillor: Roy Perry (RP). Borough Councillors: Ian Hibberd (IH) & Alison Johnston (AJ).

**103 DECLARATIONS OF INTERESTS, GIFTS or HOSPITALITY**

None declared. The Clerk reminded councillors that any changes to their Register of Financial Interests must be reported on a new form and submitted to Test Valley. AC requested a new form – the Clerk to e-mail.

CM

**104 PUBLIC PARTICIPATION**

None present.

**105 COUNTY COUNCILLOR/ BOROUGH COUNCILLOR REPORTS (if present)**

None present.

**106 TO AGREE THE MINUTES OF MEETING HELD ON 10<sup>th</sup> NOVEMBER 2016**

**RESOLVED:** Minutes of 10<sup>th</sup> November 2016 to be signed by the Chairman as a correct record with an amendment to 94a) add in “maybe” between the words to & emerge.

CW

**107 CLOSING ACTIONS FROM PREVIOUS MEETING HELD ON 10<sup>th</sup> NOVEMBER 2016**

Nothing reported.

**108 PLANNING**

**a) Romsey Neighbourhood Plan:** Update – It was reported that it the steering group were reviewing the Look at Romsey documents, CW & AC were tasked the Halterworth, Ganger & Woodley ones.

**b) New / Amended Applications:**

**(i) RESOLVED** that **No Objection** be made on the applications below:

**16/02761/FULLS** First floor extension over existing garage to create new bedroom and ensuite  
**4 Cedar Lawn**

**16/02767/FULLS** Single storey rear extension **58 Wyndham Drive**

**16/02773/FULLS** Erection of a tractor barn to provide accommodation for essential grounds keeping equipment **Stanbridge Earls School Stanbridge Lane Awbridge. Comment:** Can we have assurance that no building works are to take place during the bat hibernation period?

**16/02913/FULLS** Proposed two storey side extension **Roke Lodge, Old Salisbury Lane**

**16/02949/FULLS** Single storey ground floor rear extension to replace existing conservatory with garden room and provide extended kitchen/dining area, first floor side extension to provide enlarged bedrooms and en-suite **2 Sorrel Close**

**16/02979/FULLS** Extension and roof alterations to create new first floor **Elmdene Halterworth Lane**

**16/02925/FULLS** Removal of porch, new bay window and replacement bi-fold doors and windows with render to external walls **160 Botley Road**

**Additional Information (Description):**

**16/02420/CLES** Application for a lawful development certificate for use of former barn area (Area A) for storage and manufacture (Class B1/B8), use of Area B for storage and manufacture (Class B1/B8) and use of containers within Area B for storing materials (Class B1/B8), use of Area C for storage (Class B1/B8) and use of Area D for access, parking and turning vehicles and use of the canopy (within Area B and Area C) for Storage and Manufacture, (Class B1/B8) **The Old Nursery Southampton Road Ashfield (Previously No Comment made 10/11/2016)**

(ii) **RESOLVED** to **Object** to the applications below:

**16/02884/ADVS** Installation of 6 fascia signs, 3 projecting signs, 8 window vinyl's, 4 poster holders, 1 store directory, 2 parking signs and a freestanding totem sign **1 Abbotswood Common Road. Comment:** Excessive for the size of the commercial centre – they have a Monopoly.

**c) Decisions:**

App No:	Application Details	PC View	Decision
16/02274/FULLS	Replacement of an existing garage Longdown , Salisbury Road, Shootash	No Objection	PERMISSION subject to notes
16/02506/FULLS	Rear conservatory 29 Tate Close	No Objection	PERMISSION subject to notes
16/02047/FULLS	Two storey side and rear extension to provide ground floor bedroom and wet room, improved access and enlarged kitchen area, new detached garage, sewage treatment plant and gas tank South Lodge , Old Salisbury Lane	No Objection	PERMISSION subject to notes
16/02284/FULLS	Demolition of 4 bed dwelling together with stables and car port and replacement new 2.5 storey 7 bedroom dwelling with detached single storey garage Abbey Wood , 27 Straight Mile, Ampfield	No Comment (Ampfield)	REFUSE
16/02462/FULLS	Change of Use of existing residential garage to cosmetic medical and anti-aging treatment clinic Robin Hill, Straight Mile, Ampfield	Objection	WITHDRAWN

**d) Trees Matters:**

**i) New Applications:**

**16/02933/TPOS** T1 Cedar TPO.TVBC.333 - raise crown to approx 4m from ground level by removing secondary branches to have clearance from building by 2m and remove all major dead wood from crown for safety reasons **Woodley Grange Winchester Hill**

**16/02857/TREES** Fell 1 Common Ash **9 The Causeway**

**16/02859/TPOS** T1 Oak - Remove deadwood and cut out rubbing branches. T2 Oak - Remove deadwood, crown reduce by 2m, not cutting branches larger than 75mm in diameter. T3 Oak (not included in TPO) - Remove deadwood reduce branches which touch summer house by 1.5, not cutting branches larger than 75mm in diameter **Foxhills, Whitenap Lane**

**ii) Outstanding:**

**16/02649/TREES** T1 Unknown Species - Remove. T2 T3 Sycamore – **Remove The Pilgrim Inn, 23 Mainstone (No Comment – defer to Tree Officer)**

**iii) Decisions:**

**16/02480/TPOS** Beech T1- Reduce canopy by up to 1.5m and uplift canopy to 4m. Western Red cedar T2- Reduce top by 3m and shape. Monterey Pine T3- Reduce by up to 2m, remove deadwood. Ash T4/5- Reduce canopies by up to 2.5m. Cedar T6- Uplift to 3m. Cedar T7/8- Uplift to 3m and reduce by 1m **Ridgemount House , Romsey Road, Ower (T1 T4 & 5– No Objection; T2,3,6 ,7 & 8 – Object work seems unnecessary)** PART CONSENT/PART REFUSAL

**16/02548/TPOS** 1 x Lime - Reduce overhanging branches by up to **2m Woodley Grange Rest Home, Winchester Hill (No objection)** CONSENT subject to conditions and notes

**e) Appeals:** Nothing to report.

**f) Correspondence:** Nothing received.

**g) Outstanding Issues:** Nothing to report.

**109 FINANCE**

**a) To Receive the Quarterly Financial Statement to 31 December & Monthly Bank**

**Reconciliation. RESOLVED:** "That this Council notes the monthly bank reconciliation dated 30 November and Quarterly Financial Statement to 31 December 2016." The Chairman and Clerk to sign the monthly bank reconciliation. Further **RESOLVED:** "That this Council increases the 2016/17 budget for Salary to £11,320, National Insurance to £440 & Employer Pension to £2280 as a result of the increase to the Clerks salary approved in October".

**b) Consider the Budget for 2017/18:** It was agreed that all to look at this and come back to next meeting.

CW CM

ALL

**c) Payments for Approval:****(i) General Power of Competence:**

**RESOLVED:** "That this council in accordance with its powers under sections 1-8 of the Localism Act 2011, should incur the following expenditure:"

Details	Authority	Total
Romsey Town Council – Xmas Lights	Localism Act 2011 S1-8	£3000-00
Woodley & Ganger Forum & Abbotswood Community Ass (total grant awarded £250)	Localism Act 2011 S1-8	(£134-00) £80-00
Romsey Community Lantern Project 10 <sup>th</sup> Romsey Scout Group		£54-00
St Swithun's Church - New carpet in Nave & Flooring	Localism Act 2011 S1-8	£2000-00

**(ii) Other:**

**RESOLVED:** That the payment schedule below be received & agreed and endorsed by members:

Details	Authority	Total
British Telecommunication PLC £128-08 + VAT (retrospective)	LGA 1972 s111	£153-69
Test Valley Borough Council Landscape Maintenance July – Sept £330.40 + VAT	OSA 1906 ss9,10	£396-48
Romsey Town Council – Use of Court Rm Nov, Dec Jan & Mar inc refreshments (replacement for chq	LGA 1972 s12 p7&23	£110-00
Newsquest Media Group – Newspaper Notices – 2/12/16 £25-60 + VAT	LGA 1972 s142	£30-72
Marc Nokes – L/scape Maintenance Work Nov	OSA 1906 ss9,10	£110-00
A&M Cleaning – Bus Shelter Cleaning £75 + VAT Nov	LG (Misc Prov) Act 1953 s4	£90-00
C McFarland - Expenses – Postage £8-25	LGA 1972 s111	£110-15
Mileage £81-90	LGA 1972 s111	
J Chambers Xmas Gift £20		
Hampshire Pension Fund- payment Nov £51-88 & £173-57	LGA 1972 s111	£225-45
C McFarland – Salary – Dec	LGA 1972 s111	£858-54

**d) Payments Received:** Nothing received.

**e) Grants for Approval:** Nothing received.

**f) Outstanding Issues:** Nothing further to report.

**110 COUNCIL ADMINISTRATION**

**a) Newsletter** – The Clerk reported that the latest newsletter was sent out on 7 December. It was agreed to produce a separate questionnaire asking the residents for their views on what needs to be done to improve their local area, this to be posted with the Romsey Arts leaflet. **CM**

**b) Project Groups** – Update: CW reported that the work at the football club had been delayed due to an underground cable: the stumps were due to be ground out, the whips to go in and the remaining part of the boundary fence to be stained. **ALL Agenda**

**c) Outstanding Issues:** Nothing further to report. **CM**

**111 FOOTPATHS & ROADS**

**a) Parish Lengthsman** – Noting further to report. **CM**

**b) Outstanding Issues:** Nothing to report. **CM**

**112 PARISH AMENITIES**

**a) Defibrillator:** The training took place at Woodley Village Hall on a Tuesday 29 November.

**b) Outstanding Issues:** Nothing further to report.

**113 CORRESPONDENCE****a) Relating to Meetings:****i) Minutes:**

24/11/16 – TVAPTC (e-mailed)

**ii) Dates:**

09/12/16 – Romsey Community Lantern Parade (CW to attend 5.45pm)

13/12/16 – The Romsey School Annual Carol Service (Romsey Abbey 7pm CW to attend)

14/12/16 - Mountbatten School – Carol Service (CW to attend Romsey Abbey 7.30pm)

21/12/16 – Woodley & Crampmoor Friendship Club Xmas Party (CW to attend 2pm WVH)

**b) Requiring Parish Council Attention/Consideration:** All noted.

HCC & TVBC – Road Closures /

Hampshire County Council – Consultation on revisions to the Hampshire draft of  
Community Involvement Consultation (planning) 19 December 2016

HCC – Footpath Workshop (DB to attend)

HCC Grit Bins – All to check local bins.

Woodley & Crampmoor Friendship Club – Notice of Closure. The Clerk to write to the  
club to thank them for their valuable contribution to society over the years.

**c) Other Correspondence, Circulars & Publications:** All Noted.

ALC e –Updates & Hants Devolution update (e-mailed)

Rural Focus (e-mailed)

CPRE Countryside Voice Winter 2016

Action Hampshire

CM

ALL  
CM

#### 114 MEETINGS ATTENDED

11/11/16 – Armistice Day Commemoration Chris Wesson attended.

12/11/16 – Romsey Choral Society Remembrance Concert Peter Westbrook attended.

13/11/16 – Romsey Remembrance Service & Parade Chris Wesson attended.

16/11/16 – Mountbatten School Annual Certificate Presentation Chris Wesson attended.

17/11/16 – SLCC Hants the Clerk attended.

22/11/16 – Romsey School Annual Certificate Presentation Chris Wesson attended.

24/11/16 – TVAPTC Dorothy Baverstock attended.

26/11/16 – Romsey Christmas Lights Switch On Chris Wesson attended.

29/11/16 – Defibrillator Training Chris Wesson, Sue Tippett & Peter Westbrook attended.

02/12/16 – Stroud School Carol Service Chris Wesson attended.

#### 115 GENERAL BUSINESS AT CHAIRMAN'S DISCRETION

CW wished everyone a very merry Christmas. The Clerk reminded everyone that the next meeting was Thursday 12 January at 7.15pm.