

**ROMSEY EXTRA PARISH COUNCIL MEETING**

The Court Room, Romsey Town Hall, Romsey: 10<sup>th</sup> March 2016 7.15 – 9.10pm

**Present:** Chris Wesson (Chairman) (CW), Andy Carter (Vice-Chairman) (AC), Dorothy Baverstock (DB), Karen Dunleavy (KD), Teresa Hibberd (TH), Sue Tippet (ST) & Peter Westbrook (PW).

**Attending:** Clerk: Carol McFarland (CM). Jo Topley Romsey Foodbank. Sonia Walker Treasurer Nomads plus 1 adult and 2 children.

**ACTION****163 APOLOGIES RECEIVED**

Borough Councillors: Ian Hibberd (IH) & Alison Johnston (AJ). County Councillor: Roy Perry (RP).

**164 DECLARATIONS OF INTERESTS, GIFTS or HOSPITALITY**

None declared.

**165 PUBLIC PARTICIPATION**

Jo Topley of Romsey Foodbank gave a short presentation in support of the grant request application to help set up a Romsey Foodbank.  
Sonia Walker along with 3 others from Nomads came in support of the application of grant funding to help take their shows out to the community.  
The Chairman thanked them for attending.

**166 COUNTY COUNCILLOR/ BOROUGH COUNCILLOR REPORTS (if present)**

None present.

**167 TO AGREE THE MINUTES OF MEETING HELD ON 11<sup>th</sup> February 2016**

**RESOLVED:** Minutes of 11<sup>th</sup> February 2016 to be signed by Chairman as a correct record.

**CW**

**168 CLOSING ACTIONS FROM PREVIOUS MEETING HELD ON 11<sup>th</sup> February 2016**

Nothing reported.

**169 PLANNING**

**a) Romsey Neighbourhood Plan:** Update - CW reported that there was a Steering Group meeting on 23 February.

**b) New Applications:**

**(i) RESOLVED** that **No Objection** be made on the applications below:

**16/00270/FULLS** Single storey front extension **4 South Close**

**16/00363/CMAS** Variation of Conditions 2, 3, 5, 7, 10, 12, 14, 17, 19 and 20 of planning permission 07/01543/CMAS to revise the phasing drawings and provide Environmental Management scheme; Variation of Condition 21 (to change the footprint and layout of the new recycling building); Replacement of the existing old tyre baling building with a new building and a variation to location, footprint and construction of the workshop and office/ welfare building (Planning Permission 15/01521/CMAS) Conditions 6 (Landscaping) 7 (Fence colour) 8 Lighting **Pure 8 Tyre Tech Limited Ashfield Sawmill Southampton Road. Comment:** Subject to Highways approval.

**16/00426/FULLS** Side and rear extensions and erect car port **Lantern House Braishfield Road**

**15/02064/FULLS** Temporary change of use of the land and existing barn and the retention of a steel building and shipping container for storage purposes in connection with a business for a temporary period of two years **Tibbles Yard Highwood Lane**

**16/00427/CLES** Certificate for existing lawful use of Buildings A and B for storage of building materials **Land At Fishlake Cottage Greatbridge Road**

**16/00522/FULLS** Two storey side and rear extension; single storey side extension and attached garage, following demolition of existing single storey rear extension and attached garage; front entrance canopy following demolition of existing front porch **Warwick Cottage Crampmoor Lane**

**16/00573/FULLS** Access ramp and external stair **Woodley Village Hall School Road**

(ii) **RESOLVED** that an **Objection** be made on the applications below:

**16/00141/FULLS** Proposed 3 bedroom detached bungalow with associated bin and bike storage **Alpine Cottages School Road. Comment:** Overdevelopment of site.

**c) Decisions:**

App No:	Application Details	PC View	Decision
12/01833/ADVS	Four showhome freestanding signs, 1 welcome sign, 3 orange Bellway flags and poles, 1 blue Bellway flag and pole, 1 NHBC flag and pole Parcel E Land At Abbotswood	Objection	FINALLY DISPOSED OF
12/01835/VARS	Details of residential development - application for variation of condition 9 of reserved matters approval 10/01238/RESS to regularise the planning approved drawings in line with the as built dwellings Parcel H, Land At Abbotswood	No Objection	FINALLY DISPOSED OF
15/01841/FULLS	Erection of 10 detached and semi-detached open market dwellings, 4 semi-detached affordable dwellings and 2 affordable apartments Land At, Peel Close	No Objection	PERMISSION st conditions & notes
15/03078/CLPS	Certificate for proposed lawful extension to rear 6 Cedar Lawn	No Objection	ISSUE CERTIFICATE
16/00019/FULLS	Erection of brick piers and new entrance gates 34 Straight Mile, Ampfield	No Objection	PERMISSION st conditions & notes
15/02843/OUTS	Outline - Erection of five 5-bedroom detached houses Land West Of Cupernham Lane	Objection	Closed as INVALID
16/00111/FULLS	Single storey rear extension 5 Bramble Drive	No Objection	PERMISSION st conditions & notes
15/02558/FULLS	Erection of 9 five bedroom dwellings with garages, access and sewage treatment plant Bracken Wood, Jermyns Lane	Objection	WITHDRAWN
16/00133/PDOS	Prior notification for change of use Class O - Conversion of office to dwelling The Office, Home Farm, Broadlands	N/A	PRIOR APPROVAL NOT REQUIRED
16/00148/FULLS	Installation of a step lift with associated concrete landing and steps for wheelchair access Beynac Rise, Crampmoor Lane, Crampmoor	No Objection	PERMISSION subject to conditions & notes
16/00234/FULLS	Upgrade to an existing telecommunications installation and associated works Orange (Ham 0334) Mast , Jermyns Lane, Ampfield	No Objection	PERMISSION subject to notes

**d) Tree Matters:** Nothing to report.

**e) Appeals:** Nothing to report.

**f) Correspondence:** Nothing received.

**g) Outstanding Issues:** Nothing further to report.

## 170 FINANCE

**a) Monthly Bank Reconciliation & Quarterly Financial Statement to 31 March 2016:**

**RESOLVED:** "That this Council notes the Quarterly the monthly bank reconciliation dated 29 February 2016 and Quarterly Financial Statement to 31 March 2016" The Chairman and Clerk to sign the monthly bank reconciliation.

**b) To Review the Annual Payments/Subscriptions/Insurance Cover/ Membership of**

**Other Bodies: RESOLVED:** "That the Council accepts the following annual payments, memberships and insurance cover for 2016/17":

Payee	Payment Description	Value 2016/17 (if Known)
HALC Inc NALC	Annual Subscription	£714-00
TVBC Contract Services	Landscape Maintenance Contract	£941-38
Marc Nokes	Landscape Maintenance WVH inc nettles @ bus shelter	£1320-00

Newsquest	Newspaper Notices	£25-60
C Lawes	Verge Trimming Crampmoor	£30-00
A&M Cleaning	Monthly Bus Shelter Cleaning x 2	£75-00
CPRE	Annual Subscription	£17-50
J Murray	Internal Audit	£245-00
BT	Monthly Broadband & calls to landlines – Clerk to review	£18-18
Came & Co	Insurance – agreed to continue for 3 yrs in 2015	£581-91
McAfee	Virus Protection – bought as package with new laptop	N/A

**c) To Review The Council's Risk Management Procedure inc Asset Register:** The Council's Risk Management for 2015/16 including the Council's asset register and insurance cover was reviewed and agreed.

**d) Payments for Approval:**

**i) General Power of Competence:**

**RESOLVED:** "That this council in accordance with its powers under sections 1-8 of the Localism Act 2011, should incur the following expenditure:"

Details	Authority	Total
Woodley & Crampmoor Friendship Club - Hire of WVH for meetings	Localism Act 2011 s1-8	£300-00
Halterworth School - Picnic Play Table & more books	Localism Act 2011 s1-8	£900-00
Mountbatten School - Contribution towards Band trip to Montreux Music Festival Costs	Localism Act 2011 s1-8	£2000-00

**ii) Other:**

**RESOLVED:** That the payment schedule below received & agreed and endorsed by members:

Details	Authority	Total
BT Payment Services Ltd – Calls, Rental & Broadband £120-57 + VAT (retrospective)	LGA 1972 s111	£144-68
Bizzy Blue Design Ltd – WVH Drawings, scope of works for outside + £600 + VAT	LG (Misc Prov) Act 1976 s19(1)(e)	£720-00
Newsquest Media Group – Newspaper Notices – 04/03/16 £25-60 + VAT	LGA 1972 s142	£30-72
Marc Nokes – L/scape Maintenance Work Feb	OSA 1906 ss9,10	£108-00
A&M Cleaning – Bus Shelter Cleaning £75 + VAT Feb	LG (Misc Prov) Act 1953 s4	£90-00
C McFarland - Expenses – Postage £3-24	LGA 1972 s111	£1200-27
Mileage £37-05	LGA 1972 s111	
Use of Home 2015/16 final payment £381	LGA 1972 s111	
New laptop & software £ 649-15 + VAT	LGA 1972 s111	
Hampshire Pension Fund- payment Mar £40-16 & £145-66	LGA 1972 s111	£196-91
C McFarland – Salary – Mar inc 5 hours o/time	LGA 1972 s111	£736-51
HMRC – Qrtly return Jan – Mar 2016	LGA 1972 s111	£20-77
Came & Co – Council Insurance 2016/17	LGA 1972 s111	£581-19
Test Valley Borough Council - SLR Maintenance 2016/17	HA 1980 s274A	£283-33

**e) Payments Received:** Nothing received.

**f) Grants for Approval:** **RESOLVED:** "That this Council grants Romsey Foodbank £1500 to help with the set up costs. Further ask the Foodbank to come back in 4 months to report on progress".

**g) Outstanding Issues:** Nothing further to report.

## 171 COUNCIL ADMINISTRATION

**a) Newsletter** – Final Articles for Spring Edition: All to finalise for printer.

**b) To Adopt New Standing Orders** (Based on Nalc's Model Standing Orders) – The Clerk requested this item was deferred to the April meeting.

**c) Project Groups** – Update: CW & PW met with Marianne Piggin (TVBC) & looked at the Woodley & Ganger estates. Several areas need some work – agreed firstly to organise a litter pick. Dorothy Baverstock & Teresa Hibberd - Work Vision for Romsey Extra - have produced a draft Forward Plan 2016. DB asked the meeting for ideas such as implications of the

**CM**  
**ALL**  
Agenda

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impact of additional housing in Romsey Extra such as infrastructure to be included in the draft plan. The Clerk to e-mail plan, all to look at before parish tour on 13 March. AC reported he had not come across any suitable available land for purchase for the community land.

**d) Outstanding Issues:** Nothing further to report.

## 172 FOOTPATHS & ROADS

**a) Traffic Calming Measures from s106 Abbotswood** – The Chairman reported that works to Highwood Lane are due to start in the new financial year.

**b) HCC & TVBC Consultation on Proposed Improvements to Bell Street** – Agreed all Parish Councillors to respond individually.

**c) Community Speedwatch** – Agreed to remove this item from the agenda and give updates when available.

**d) Outstanding Issues:** Nothing further to report.

**ALL**

## 173 PARISH AMENITIES

**a) Woodley Village Hall** – Works to front & patio: Update: **RESOLVED:** "That the Council approves the addition of a ramp to the rear of the hall". The Chairman reported that the village hall's architect is now seeking tenders from contractors for the works. The Clerk reported that the tree works had been completed save for the planting of the replacement trees.

**b) Defibrillator:** Nothing further to report.

**c) Allotments - RESOLVED:** "That whilst the Parish Council has no objection in principle to taking ownership of the allotments proposed at Ganger Farm, they would need more time to investigate further the mechanisms of how they will manage the allotments". In making its decision the Parish Council had a number of questions: We need to be sure the allotments are on the "good" soil within the plot and not on the surface gravels there. The siting of parking is important to be central to most if not all allotment. A lot of market gardening has gone on over the years at Ganger Farm, so one assumes there is good quality topsoil on the site. Has a soil analysis been done? Are there plans to lift and retain the best soil rather than build over it?

**d) Outstanding Issues:** Nothing further to report.

**CM**

## 174 CORRESPONDENCE

### **a) Relating to Meetings:**

#### **i) Minutes:**

19/11/15 – Romsey Forum (e-mailed)

20/01/16 – Woodley Village Hall Management Committee (e-mailed)

11/02/16 – Test Valley Association of Parish & Town Councils (e-mailed)

#### **ii) Dates:**

24/02/16 – Woodley Village Hall Management Committee (7.30pm)

08/03/16 – Roke Manor Liaison Panel (3pm Awbridge Village Hall TH to attend)

14/03/16 – TVBC Commonwealth flag raising and WW1 Commemorative Act (9.50am Andover & Crosfield Hall)

16/03/16 – Romsey Forum

16/04/16 – Mayor of Test Valley End of Civic Year Charity Dinner & Dance (£37-50 Masonic Hall, Andover 7.30pm CW to attend)

24/04/16 – HCC County Civic Service to Celebrate Queen's 90<sup>th</sup> Birthday (3.30pm Winchester Cathedral CW to attend)

12/05/16 – TVBC Passenger Transport Forum (10am Beech Hurst, Andover DB to attend)

### **b) Requiring Parish Council Attention/Consideration:** All noted.

HCC – Road Closures

Hampshire County Council - Walking Strategy Publication:

<http://www3.hants.gov.uk/transport-schemes-index/walking-strategy.htm>

Savills – Grove Solar Park Broadlands – Reduction of Community Contribution to £9k from £30k due to reduced Government support

### **c) Other Correspondence, Circulars & Publications:** All Noted.

ALC e – Updates (e-mailed)

Rural Focus (e-mailed)

Clerks & Councils Direct March 2016

**175 MEETINGS ATTENDED**

24/02/16 – Woodley Village Hall Management Committee Chris Wesson & Andy Carter attended.

01/03/16 – Hants & Isle of Wight & Town Council Devolution Workshop Andy Carter & Peter Westbrook attended.

**176 MEDIA ARTICLES**

**RESOLVED:** "To remove this item from the agenda".

**177 GENERAL BUSINESS AT CHAIRMAN'S DISCRETION**

Parish Tour 13 March at 10.30am meet at Woodley Village Hall with lunch at the Duke's Head Public House. The Chairman reported he was meeting with Graham Smith TVBC on 17 March to talk over Local Plan policies, in particular Development in the Countryside.

**ALL**

DRAFT