

ROMSEY EXTRA PARISH COUNCIL MEETING

The Court Room, Romsey Town Hall, Romsey: 14th December 2017 7.15 – 8.50pm

Present: Chris Wesson (Chairman) (CW), Dorothy Baverstock (DB), Andy Carter (Vice-Chairman) (AC), Karen Dunleavy (KD), Teresa Hibberd (TH) & Sue Tippett (ST).

Attending: Clerk: Carol McFarland (CM). County Councillor: Mark Cooper (MC). Members of the public: None present.

ACTION**102 APOLOGIES RECEIVED**

Parish Councillors: Peter Westbrook (PW). County Councillor: Roy Perry (RP). Borough Councillors: Ian Hibberd (IH) & Alison Johnston (AJ).

103 DECLARATIONS OF INTERESTS, GIFTS or HOSPITALITY

None declared.

104 PUBLIC PARTICIPATION

None present.

105 COUNTY COUNCILLOR/ BOROUGH COUNCILLOR REPORTS (if present)

MC reported that the southern exit from Abbotswood onto Woodley Lane would be getting 2 extra bollards to restrict vehicles from using it. He further reported that the delayed traffic light works at Braishfield Road was due to commence on 8 January and last up to 20 weeks.

106 TO AGREE THE MINUTES OF MEETING HELD ON 9th NOVEMBER 2017

RESOLVED: Minutes of 9th November 2017 to be signed by the Chairman as a correct record.

CW**107 CLOSING ACTIONS FROM PREVIOUS MEETING HELD ON 9th NOVEMBER 2017**

The Clerk reported that the January meeting date was to move from 11th to 18th. The Chairman reported that the gate at the end of the closed off section of Crampmoor Lane on Green Lane had been replace.

ALL**108 PLANNING**

a) Romsey Neighbourhood Plan: Update – AC reported that as part of the Review of Look at Romsey a small group would look at Tadburn as a tester. The group has agreed to meet as and when necessary.

b) New Applications:

(i) RESOLVED that **NO Objection** be made on the applications below:

17/02958/FULLS First floor side extension to north and south elevations **Highwood Farm House, Highwood Lane**

17/02978/CLES Certificate of existing lawful use for the use of The Annexe as a separate dwelling **The Annexe Greatbridge Bungalow, Greatbridge Road**

17/02972/FULLS Installation of new glazing and external doors; new plant; decoration of existing glazing, external doors, fascia's and gutters (Part retrospective) **Dynasty House 32 Premier Way**

17/02980/FULLS Re-siting of existing access **Bracken Wood Jermyns Lane Ampfield**

17/03078/FULLS Single storey rear extension to form garden room, raise and re-roof existing flat roof to part of kitchen to tie in with new extension roof **Albion Lodge Halterworth Lane**

17/03081/FULLS Extend roof line and ridge height to provide larger first floor layout and additional bedroom, including dormer windows and Juliette balcony to rear elevation (Amended scheme to include cladding to front and rear gables) **Alberta 9 Winchester Road Crampmoor**

17/03080/FULLS Erection of a double garage **2 Spursholt Cottages Salisbury Road**

(ii) RESOLVED that an **Objection** be made on the applications below:

17/02867/VARS Variation of Condition 3 (Permitted Development Rights) of 14/02265/OUTS (Demolition of an existing dwelling and related outbuildings and the erection of up to 30 open market and affordable dwellings, along with the provision of access roads, footpaths, open space, parking and associated works) **Baroona Cupernham Lane. Comment:** No justification.

17/03068/FULLS Two storey side and rear extension to accommodate disabled family member, new detached garage, cess tank and gas tank (amended scheme) **South Lodge Old Salisbury Lane Awbridge. Comment:** Obj to Garage until the validity of the issue of the removal of the fence and the issue of the ownership of the land is investigated

Amended Plans / Additional Information:

17/02183/OUTS Outline application for 73 dwellings with access **Land West Of Cupernham Lane – Change from 94 to 73 dwellings. Comment:** Original objection still stands

c) Decisions:

App No:	Application Details	PC View	Decision
17/02549/ADVS	Display of sales arena signage and flags Ganger Farm Ganger Farm Lane	No Objection	CONSENT subject to conds & notes
17/02294/FULLS	Construction of eco dwelling with detached garage Oakridge Highwood Lane	Objection	REFUSE*
<p>* 01. The proposed development represents unjustified development in the countryside, and would represent in combination two large built form, (dwelling house and garage), located in a prominent location, resulting in a visually intrusive development in the area, detracting from the character and appearance of the area. The built form proposed, fails to integrate, respect or complement the character of the area in which the development is located in terms of layout, scale, materials and building style, and is contrary to policies COM2 and E1: a) of the Test Valley Borough Revised Local Plan.</p> <p>02. The proposed development, by reason of its layout and location, would have a detrimental impact on the appearance of the immediate area and the landscape character of the area within which it is located, by the requirement to remove trees subject to Tree Preservation Orders, and additional trees and hedgerow. The proposal therefore fails to positively integrate into the landscape character of the area, resulting in the failure to minimise the impact upon the existing environment and its spacious character contrary to Policies COM2 and E2 of Test Valley Borough Revised Local Plan 2016 and the Romsey Town Design Statement.</p> <p>03. The combination of existing traffic calming features with the chosen access position make turning in to and out of the site appear difficult. Tracking drawings are required to confirm one way or the other. The garage needs to be turned through 90 degrees to take advantage of the parking and turning facilities proposed to the south of it. Inadequate facilities are being offered to enable vehicles to enter and leave as well as conveniently turn within the curtilage of the site. The proposal is therefore considered contrary to the requirements of Test Valley Borough Revised Local Plan policies COM2, T1 and T2.</p> <p>04. Inadequate survey and mitigation information has been submitted in order for the local planning authority to conclude that the proposed development would not have an adverse impact on protected species. The proposed development is therefore considered contrary to policies COM2 and E5 of the Test Valley Borough Revised Local Plan (2016) and the Conservation of Habitats and Species Regulations.</p> <p>05. The site lies within close proximity to the New Forest SPA/SAC which is designated for their conservation importance. In the absence of a legal agreement, the application has failed to secure the required mitigation measures, in accordance with the Council's adopted 'New Forest SPA Mitigation - Interim Framework'. As such, it is not possible to conclude that the development would not have an in-combination likely significant effect on the interest features of these designated sites, as a result of increased recreational pressure. The proposed development is therefore contrary to the Council's adopted 'New Forest SPA Mitigation - Interim Framework', Policy E5 of the adopted Test Valley Borough Revised Local Plan (2016) and the Conservation of Habitats and Species Regulations 2010 (as amended).</p>			
17/02329/FULLS & 17/02330/LBWS	Ground floor extension to trade area and to include disabled WC Hunters Inn Winchester Road	No Objection	PERMISSION & CONSENT subject to conds & notes
17/01397/FULLS	Erection of 4 bay garage on site of existing garages/shipping containers Sadlers Mill The Causeway	No Objection	PERMISSION subject to conds & notes

d) Tree Matters:

(i) TPOs:

TPO.TVBC.1131 Land at West of Cupernham Lane 9 November 2017

TPO.TVBC.1132 Land at Oakridge, Highwood Lane 20 November 2017

(ii) New:

17/03104/TPOS T1 - Oak - Remove 2 branches, T2 - Oak - Remove 2 branches **Wynford Cottage Belbins**

17/03088/TPOS T1 Beech - crown lift to 4m from ground, T2 Beech - crown lift to 4m from ground, T3 Beech - crown lift to 4m from ground, T4 Beech - crown lift to 4m from ground and cut back branches to 3m from roofline, T5 Beech - crown lift to 4m from ground

Halterworth Cottage Halterworth Lane

(iii) Decisions:

17/02645/TPOS Hybrid Poplar - reduce height to 10m **Oxlease Cupernham Lane (No Objection)** CONSENT subject to conditions and notes

17/02820/TPOS Works to trees located along edge of Woodley Lane and Braishfield Road **Abbotswood Community Centre (Support – a very good easily understood and clear application)** CONSENT subject to conditions and notes

e) Appeals:

(i) Decisions:

15/03137/OUTS Outline of up to 46 dwellings, with associated open space and landscaping, including details of the proposed access onto Braishfield Rd **Abbotsford, Braishfield Road (No Objection – Notwithstanding part of the application is outside the settlement boundary it doesn't meet policy set 03) Public Inquiry – 10am 3rd October 2017 for 4 days – Crosfield Hall. Appeal Allowed 24/11/2017**

f) **Correspondence:** Nothing received.

g) **Outstanding Issues:** Nothing reported.

109 FINANCE

a) **Quarterly Financial Review to 31 December 2017 & Monthly Bank Reconciliation:**

RESOLVED: "That this Council notes the Financial Review to 31 December 2017 & the monthly bank reconciliation." The Chairman and Clerk to sign the monthly bank reconciliation.

b) **To Note the Notice of Conclusion of 2016/17 Audit 18 November 2017** - The Clerk reported that this had been received and read out the External Auditor's report: "On the basis of our review, in our opinion the information in the annual return is in accordance with proper practices and no matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met." The Notice of Conclusion of Audit had been placed for the statutory period of 2 weeks on the parish noticeboards at Woodley Village Hall and Straight Mile on 8 December 2017 in addition to the Council's website.

c) **To Consider the Draft Budget 2018/19** – All to look at and bring back to next meeting and to consider including an extra £2k for the Town Remembrance.

d) **Payments for Approval:**i) **General Power of Competence:**

RESOLVED: "That this council in accordance with its powers under sections 1-8 of the Localism Act 2011, should incur the following expenditure:"

PAYMENT DETAILS	STAT. AUTHORITY	AMOUNT
Romsey Lantern Parade	Localism Act 2011 s1-8	£100-00
TVBC - Romsey Extra Lantern - Abbotswood Development and Woodley Close & Ganger communities	Localism Act 2011 s1-8	£125-00
Mountbatten School – Citizenship Award £28-33 + VAT	Localism Act 2011 s1-8	£34-00

ii) **Other:**

RESOLVED: That the payment schedule below be received & agreed and endorsed by members:

Details	Authority	Total
BT PLC – Calls, line rental & broadband £ 134-49 + VAT (retrospective)	LGA 1972 s111	£161-38
BDO LLP Audit 2016/17 £300 + £30 for additional info + VAT	Acc&Audit Reg 1996	£396-00
Test Valley Borough Council Landscape Management Apr – Mid Oct 2017 £653.72 + VAT	OSA 1906 ss9,10	£784.46
Woodley Village Hall Hire of Crampmoor Rm for APA 25/4/2018	LGA 1972 s12 p7&23	£29-40
Romsey Town Council Ct Rm Dec & refreshments £46-30 + VAT	LGA 1972 s12 p7&23	£47-56
Newsquest Media Group – Newspaper Notices – 08/12/17 £26-84 + VAT each	LGA 1972 s142	£32-21
Marc Nokes – L/scape Maintenance Work WVH Nov	OSA 1906 ss9,10	£115-00
C McFarland - Expenses – Postage £6-16	LGA 1972 s111	£112-76
Mileage £106-60	LGA 1972 s111	
Hampshire Pension Fund- payment Dec £53-96 & £196-67	LGA 1972 s111	£250-63
C McFarland – Salary – Dec	LGA 1972 s111	£891-06
Awbridge Arborists – Prune new trees at Woodley Village Hall £40 + VAT	OSA 1906 ss9,10	£48-00

e) **Payments Received:** Nothing received.

f) **Grants for Approval:** None received.

g) **Outstanding Issues:** Nothing further to report.

110 COUNCIL ADMINISTRATION

a) **Newsletter** – Next Edition: The Clerk confirmed it would go out in early January.

- b) Project Groups** – Update: DB to clarify with developers the supply of water and toilets for the allotments at Ganger. **DB**
- c) To Note the Notification of External Auditor Appointments for 2017/18 – PK Littlejohn LLP** – Was noted. **CM**
- d) TVBC Community Governance Review** – Update. E-mails from Wellow and Braishfield were noted. It was further agreed to meet informally at CW on 15 January to look at this issue in more detail. **ALL**
- e) Outstanding Issues:** Nothing further to report.
- 111 FOOTPATHS & ROADS**
- a) HCC Rights of Way Vegetation Priority Cutting List 2018** – All to look at and bring back to next meeting. **ALL**
- b) TVBC Changes to Designated Public Places Order** – TVBC will be replacing the existing signs to reflect the new legislation and have asked if any other public places need to be included. It was requested that the Sports Centre be added to the list. **CM**
- c) M27 Road Bridge Upcoming Works** – Was noted.
- d) Permanent Traffic Regulation Order On Street Parking Romsey** – Was noted.
- e) Outstanding Issues:** It was reported that the vegetation on the cycle path on Fishlake Meadows needed cutting back. **CM**
- 112 PARISH AMENITIES**
- a) Defibrillator:** Nothing further to report. **CM**
- b) Outstanding Issues:** Nothing further to report.
- 113 CORRESPONDENCE**
- a) Relating to Meetings:**
- i) Minutes:**
23/11/17 – TVAPTC (e-mailed)
- i) Dates:**
21/11/17 – TVBC Voice of the Councillor (10.30am The Lights Theatre, Andover)
13/12/17 – The Romsey School Carol Service (7pm Romsey Abbey CW to attend)
17/12/17 – United Reform Church Candlelit Carols (6.30pm CW to attend)
19/12/17 – Mountbatten School Carol Service (7.30pm Romsey Abbey CW to attend)
- b) Requiring Parish Council Attention/Consideration:** All noted. **ALL**
HCC & TVBC – Road Closures
TVBC – Community Governance Review inc e-mail from Wellow Parish Council & Braishfield
Romsey Community Emergency Plan – Update – DB reported it was making steady progress.
- c) Other Correspondence, Circulars & Publications:** All Noted.
ALC e –Updates (e-mailed)
Rural Focus (e-mailed)
Action Hampshire
CPRE Countryside Voice Winter 2017
- 114 MEETINGS ATTENDED**
- 12/11/17 – Remembrance Day Service Chris Wesson attended
15/11/17 – Mountbatten School Certificate Presentation Evening Chris Wesson attended.
16/11/17 – Romsey Forum Community Governance The Clerk, Andy Carter and Chris Wesson attended.
21/11/17 – RNP Steering Group Andy Carter and Chris Wesson attended.
23/11/17 – SLCC Hants AGM The Clerk attended.
23/11/17 – TVAPTC Community Governance The Clerk and Chris Wesson attended.
25/11/17 – Romsey Christmas Lights Switch On Chris Wesson attended.
- 115 GENERAL BUSINESS AT CHAIRMAN'S DISCRETION**
- It was asked that the Council consider using the Italian Twinning town of Treviglio for street naming in future. The Chairman wished everyone a Merry Christmas and thanked the Councillors for their work over the year.