

ROMSEY EXTRA PARISH COUNCIL MEETING

The Court Room, Romsey Town Hall, Romsey: 12th April 2018 7.15 – 9.00pm

Present: Chris Wesson (Chairman) (CW), Andy Carter (Vice-Chairman) (AC), Dorothy Baverstock (DB) & Sue Tippett (ST).

Attending: Clerk: Carol McFarland (CM). County Councillor: Mark Cooper (MC). Members of the public: None present.

ACTION**159 APOLOGIES RECEIVED**

Parish Councillors: Karen Dunleavey (KD) (work), Teresa Hibberd (TH) (sick) & Peter Westbrook (PW) (personal). County Councillor: Roy Perry (RP). Borough Councillors: Ian Hibberd (IH) & Alison Johnston (AJ).

160 DECLARATIONS OF INTERESTS, GIFTS or HOSPITALITY

None declared.

Meeting adjourned for the next item:

161 PUBLIC PARTICIPATION

None present.

Meeting resumed

162 COUNTY COUNCILLOR/ BOROUGH COUNCILLOR REPORTS (if present)

Cllr Cooper updated the meeting on County matters including confirming that the works to the footways on the Woodley Estate was due to start on 30 April for approximately 10 weeks..

163 TO AGREE THE MINUTES OF MEETING HELD ON 8th MARCH 2018

RESOLVED: Minutes of 8th March 2018 to be signed by the Chairman as a correct record.

CW

164 CLOSING ACTIONS FROM PREVIOUS MEETING HELD ON 8th MARCH 2018

The Chairman reported that the proposed footway / cycleway between Silverwood Rise and Winchester Road would be completed at the same time as the works at the junction Halterworth Lane are carried out. Marc Nokes had quoted £1638 for the work to reduce the height of the hedge around the open space at Woodley Village Hall. It was agreed that the Clerk ask him to carry out the works after the nesting season.

CM

165 PLANNING

a) **TVBC Designation of a Neighbourhood Area – Awbridge Parish Council (Representations until 11th May 2018). Noted.**

b) **New Applications:**

(i) **RESOLVED** that **NO Objection** be made on the applications below:

18/00581/FULLS Change of use from dwellinghouse (Class C3) to residential institution (Class C2) **Timaru 106 Greatbridge Road**

18/00687/FULLS Side extension to provide kitchen, utility and w.c with bedroom accommodation on first floor and dressing room on second floor **2 Freemantle Road.**

Comment: We have noted that Highways have raised an issue. Consider a site visit to look at the issue raised.

18/00741/RESS Approval of details for access, appearance, landscaping, layout and scale of 40 houses, apartments, cycle and bin stores pursuant to outline planning permission 15/01832/OUTS **Land West Of Cupernham Lane. Comment:** Concern over the height of the buildings from the vista from the west. Enhance wildlife corridors by planting native species.

18/00773/VARS To vary Condition 2 (Approved plans) Condition 3 (Obscured glazing) and Condition 4 (Restricted opening) of 16/02979/FULLS (Extension and roof alterations to create new first floor) to reflect changes in external materials and provision of fenestration **Elmdene Halterworth Lane**

18/00820/FULLS First floor extension to front of dwelling, partial removal of front patio wall, and installation of glass panels **Springfield Crampmoor Lane**

18/00608/FULLS Replacement windows **16 Peel Close**

18/00656/FULLS Erection of canopy **Abbotswood Common Road**

18/00657/ADVS Erection of internally illuminated signage **Abbotswood Common Road.**

Comment: A time restriction to be placed on the light to the opening times of the shop.

18/00668/FULLS Orangery to Rear **37 Wyndham Drive**

(ii) **RESOLVED** that an **Objection** be made on the applications below:

18/00851/FULLS Retention of timber support posts with chain link to permitted boundary fencing and reinstatement of timber gates **The Mill House The Causeway.** **Comment:** On height – suggest it is kept to the height of the existing boundary fence.

For Information Only Permitted Development Householder Application and Prior

Notifications:

18/00869/PDHS Notification of proposed works to a dwelling - Single storey rear extension (Length 4m, height 2m, height to eaves 2.65m) **Foinaven 158 Botley Road**

c) Decisions:

App No:	Application Details	PC View	Decision
17/02279/FULLS	Demolition of existing garage and construction of double garage and workshop 5 Clover Way	No Objection	PERMISSION subject to conditions & notes
18/00139/FULLS	Erect two storey side extension to include the garage to form a snug, utility room, store and additional bedroom and the creation of a replacement parking space 4 Bramble Drive	No Objection	PERMISSION subject to conditions & notes
17/03197/FULLS	Kitchen extension - Broad Oak , Sandy Lane	No Objection	PERMISSION subject to conditions & notes
18/00330/FULLS	Construction of rear extension to existing garage to form games room 21 Moore Close	No Objection	PERMISSION subject to conditions & notes
18/00397/PDOS	Prior notification for change of use under Class O - Change of use from office to dwelling Pepper Mill Barn Old Salisbury Lane Awbridge	For information only	PRIOR APPROVAL IS NOT REQUIRED

d) Tree Matters:

(i) **Decisions:**

18/00439/TPOS T1 - Cedar - Crown reduce by up to 30% **Roke Manor Old Salisbury Lane Awbridge (No comment refer to Tree Officer)** CONSENT subject to conditions and notes

e) Appeals: Nothing to report

f) Correspondence: Nothing received.

g) Outstanding Issues: Nothing reported.

166 FINANCE

a) To Receive the Monthly Bank Reconciliation & Quarterly Financial Statement to 31 March 2018. RESOLVED: "That this Council notes the Quarterly Financial Statement to 31 March 2018 & the monthly bank reconciliation dated 31 March 2018." The Chairman and Clerk to sign the monthly bank reconciliation.

b) To Receive Report from Annual Parish Internal Audit

RESOLVED: that the Council noted the meeting had taken place in March with the Chairman, vice chairman and the Clerk and everything was in order.

c) Payments for Approval:

i) General Power of Competence:

RESOLVED: "That this council in accordance with its powers under sections 1-8 of the Localism Act 2011, should incur the following expenditure:"

Details	Authority	Total
2017/18		
Romsey Town Council – Donation for WWI 100yr Commemorations (retrospective)	Localism Act 2011 s1-8	£2000-00
Romsey Sea Cadets – Donation Sailing Lessons (retrospective)	Localism Act 2011 s1-8	£297-00
Halterworth CP School – Donation Fairy Tale Books (retrospective)	Localism Act 2011 s1-8	£500-00

ii) Other:

RESOLVED: That the payment schedule below be received & agreed and endorsed by members:

Details	Authority	Total
2017/18		
HALC – GDPR Course 27/3/18 Clerk £40 + VAT	LGA 1972 s111	£48-00
TVBC – Dog Bin Emptying 2017/18 £ 288-60+ VAT	Litter Act 1983 ss 5&6	£346-32
2018/19		
Came & Co Insurance Renewal 2018/19 (retrospective)	LGA 1972 s111	£649-07
HALC inc Nalc Subs 2018/19	LGA 1972 s111	£878-00
Romsey Town Council – refreshments March Meeting £6-30 + VAT	LGA 1972 s12 p7&23	£7-56
Newsquest Media Group – Newspaper Notices – 06/04/18 £26-84 + VAT each	LGA 1972 s142	£32-21
Marc Nokes – L/scape Maintenance Work Mar (Creditor)	OSA 1906 ss9,10	£115-00
C McFarland - Expenses – Postage £7-98	LGA 1972 s111	£157-32
- Mileage £72-65	LGA 1972 s111	
- APA Food £66-99 & £8-08 + VAT	LGA 1972 s111	
Hampshire Pension Fund- payment Apr £53-96 & £206-49	LGA 1972 s111	£260-45
C McFarland – Salary – Apr	LGA 1972 s111	£893-70

d) Payments Received: Nothing received.

e) Grants for Approval: **RESOLVED:** "That this Council grants Churches together in Romsey £200-00 towards the costs of Woodley Fun Day on 23 June 2018".

f) Outstanding Issues: Nothing further to report.

167 COUNCIL ADMINISTRATION

a) Newsletter – Update: The Clerk reported that it was due to be posted the week beginning 16 April.

b) Project Groups – Update: Land at the corner of Ganger Farm Lane and Braishfield Road –a meeting with TVBC staff Brett & Amelia had taken place and TVBC would draw up a plan and cost of putting in a boundary hedge and wild flowers.

c) Parish Business Plan 2017-2022 – It was agreed to defer this item to the next meeting following an update meeting with DB & CM.

d) General Data Protection Regulations 2018 – To review checklist – the Clerk attended a workshop at HALC on 27 March and would look into ensuring the council is compliant.

e) Annual Parish Assembly – Final Arrangements: The Clerk confirmed that Wolfgang Bopp of Hillier Gardens had confirmed all other arrangements were in hand. Finally those attending to arrive at 6.45pm to set up.

f) Outstanding Issues: Nothing further to report.

DB
CM
CM

ALL

168 FOOTPATHS & ROADS

a) Parish Lengthsman Scheme – Update. The Clerk reported that the parish council would be joining the cluster being lead by Wellow Parish Council.

b) Outstanding Issues: It was reported that the parish sign on the Luzborough roundabout had been hit. Nothing further to report.

CM

CM

169 PARISH AMENITIES

a) Outstanding Issues: The Clerk reported that the sticker for the defibrillator at Woodley Village Hall had now been received. Further it was reported that Abbotswood Community Association were getting quotes for the electrical supply for the defibrillator and would report back. Nothing further to report.

170 CORRESPONDENCE

a) Relating to Meetings:

i) Minutes: Nothing received.

ii) Dates:

21/04/18 – Woodley Grange Open Day (1.30pm – 4.30pm DB to attend)

22/04/18 – Romsey District Scout Council St Georges Day Celebrations (2.30pm Romsey Abbey DB to attend))

26/04/18 - Memorial Service for Honorary Alderman Ken Thornber (2pm Winchester Cathedral)

27/04/18 – Romsey Art Group Exhibition Private View (6.30pm Mountbatten Gallery AC to attend)

16/05/18 – HCC Town & Parish Councils Event re-arranged (6pm Ashburton Hall CW to attend)

b) Requiring Parish Council Attention/Consideration: All noted.

HCC & TVBC – Ganger Estate Micro Asphalt works wef 12 March 2018 for 2 months; Botley Road 3 April (4 days); Halterworth Lane Crossing overnight on 14 April 2018 (23.30 – 10.30)
TVBC Neighbourhood Plan Pre-Submission Consultation Goodworth Clatford (Deadline 25 May 2018)

TVBC RE-Adoption of Part II Local Government (Miscellaneous Provisions) Act 1976 – contains provisions in relation to the licensing of private hire and hackney carriage vehicles, drivers and operators (taxis & minicabs) 11 April 2018

c) Other Correspondence, Circulars & Publications: All Noted.

ALC e-Updates (e-mailed)

Rural Focus (e-mailed)

Action Hampshire

CPRE Countryside Voice Spring 2018

ALL

171 MEETINGS ATTENDED

27/03/2018 – GDPR Workshop the Clerk attended.

172 GENERAL BUSINESS AT CHAIRMAN'S DISCRETION

The Chairman reported that he had approached a contact of his who was a professional photographer who was willing to take some photos of the parish for the website. All to look at possible dates for the next parish tour.

ALL