

ROMSEY EXTRA PARISH COUNCIL MEETING

The Council Chamber, Romsey Town Hall, Romsey: 8th March 2018 7.15 – 8.45pm

Present: Chris Wesson (Chairman) (CW), Andy Carter (Vice-Chairman) (AC), Dorothy Baverstock (DB) & Teresa Hibberd (TH).

Attending: Clerk: Carol McFarland (CM). Members of the public: None present.

ACTION**145 APOLOGIES RECEIVED**

Parish Councillors: Karen Dunleavy (KD) (work), Sue Tippet (ST) (holiday) & Peter Westbrook (PW) (personal). County Councillors: Mark Cooper (MC) & Roy Perry (RP). Borough Councillors: Ian Hibberd (IH) & Alison Johnston (AJ).

146 DECLARATIONS OF INTERESTS, GIFTS or HOSPITALITY

None declared.

Meeting adjourned for the next item:

147 PUBLIC PARTICIPATION

None present.

Meeting resumed

148 COUNTY COUNCILLOR/ BOROUGH COUNCILLOR REPORTS (if present)

None present.

149 TO AGREE THE MINUTES OF MEETING HELD ON 8th FEBRUARY 2018

RESOLVED: Minutes of 8th February 2018 to be signed by the Chairman as a correct record.

CW

150 CLOSING ACTIONS FROM PREVIOUS MEETING HELD ON 8th FEBRUARY 2018

CW reported that he was awaiting Marc Nokes' quote for reducing the height of the boundary hedge at the open space adjacent to Woodley Village Hall. Other items are covered in the minutes.

151 PLANNING

a) TVBC – Final Draft of the Test Valley Strategic Housing and Economic Land Availability Assessment (SHELAA) – Noted.

b) New Applications:

(i) RESOLVED that **NO Objection** be made on the applications below:

18/00323/FULLS Demolition of existing dwelling and erection of replacement dwelling including provision of package treatment plant **Robin Hill, Straight Mile, Ampfield**

18/00330/FULLS Construction of rear extension to existing garage to form games room **21 Moore Close**

18/00335/RESS Reserved Matters seeking approval for the design and appearance of 46 dwellings, with associated open space and landscaping **Abbotsford Braishfield Road.**

Comment: Ensure adequate planted screening is provided by condition.

18/00570/FULLS Erection of four bedroomed detached dwelling **Land Adjacent Spring Cottage Crampmoor Lane**

(ii) RESOLVED that **NO Comment** be made on the applications below:

18/00536/CLES Certificate of existing lawful development for the use of the dwelling in breach of an agricultural occupancy condition (Condition 4 of TVS.00127/7) **93 Greatbridge Road**

For Information Only Permitted Development Householder Application and Prior Notifications:

18/00397/PDOS Prior notification for change of use under Class O - Change of use from office to dwelling **Pepper Mill Barn Old Salisbury Lane Awbridge**

c) Decisions:

App No:	Application Details	PC View	Decision
17/03078/FULLS	Single storey rear extension to form garden room, raise and re-roof existing flat roof to part of kitchen to tie in with new extension roof Albion Lodge Halterworth Lane	No Objection	PERMISSION subject to conditions & notes

17/03289/ADVS	Free-standing non-illuminated sign at entrance to the site from Old Salisbury Lane Stanbridge Earls School	No Objection	CONSENT subject to conditions & notes
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d) Tree Matters:

(i) New:

18/00439/TPOS T1 - Cedar - Crown reduce by up to 30% **Roke Manor Old Salisbury Lane Awbridge (No comment refer to Tree Officer)**

(ii) Decisions:

18/00165/TPOS Tree Works as per schedule received **Oxlease House, Cupernham Lane (No comment refer to Tree Officer)** CONSENT subject to conditions and notes.

18/00267/TPOS T1 and T2 Oak - 1.5 metre pollard **Grange Mews, Back Of 5 And 6 Sorrel Close (No comment refer to Tree Officer)** PART CONSENT/PART REFUSAL.

e) Appeals:

(i) Decisions:

16/01857/FULLS Erection of 21 dwellings with associated parking, access and landscaping **Land West of Cupernham Lane**. Appeal Type: Written Statements. **ALLOWED 6 March 2018**

f) Correspondence: Nothing received.

g) Outstanding Issues: Nothing reported.

152 FINANCE

a) To Receive the Monthly Bank Reconciliation & Quarterly Financial Statement to 31 March 2018. RESOLVED: "That this Council notes the Quarterly Financial Statement to 31 March 2018 & the monthly bank reconciliation dated 28 February 2018." The Chairman and Clerk to sign the monthly bank reconciliation.

b) To Review of Landscape Maintenance Contracts annual payments/ subscriptions /insurance cover/membership of other bodies

RESOLVED: that the Council accepts the following contracts ,annual payments, memberships and insurance cover for the period 2018/19:

Payee	Payment Description	Value 2018/19 (if Known)
HALC Inc NALC	Annual Subscription	£832-00
TVBC Contract Services	Landscape Maintenance Contract	£979-32
Marc Nokes	Landscape Maintenance WVH inc nettles @ bus shelter	£1440-00
Newsquest	Newspaper Notices	£26-840
C Lawes	Annual Verge Trimming Crampmoor	£30 approx
CPRE	Annual Subscription	£25-00
J Murray	Internal Audit	£255-00
BT	Broadband & calls to landlines	£40pm approx * Clerk to check best deal
Came & Co	Insurance	£649-07
McAfee	Virus Protection	£60 approx
Microsoft	Office 365	£60 approx
The National Allotment Society	Membership	Allow £200

c) Payments for Approval:

i) Other:

RESOLVED: That the payment schedule below be received & agreed and endorsed by members:

Details	Authority	Total
BT Telecommunications Ltd £147-45 + VAT (retrospective)	LGA 1972 s111	£176-94
SLCC Enterprises Ltd Allotment Course CM & AC 22 February 2018 £290 + VAT & Local Council Admin (10 th ed) £77-60 + VAT	LGA 1972 s111	£426-40
WEL Medical Ltd – Replacement Info Sticker Defib £39-95 + VAT	Localism Act 2011 s1-8	£47-94
Newsquest Media Group – Newspaper Notices – 02/03/18 £26-84 + VAT each	LGA 1972 s142	£32-21

Marc Nokes – L/scape Maintenance Work Feb	OSA 1906 ss9,10	£115-00
C McFarland - Expenses – Postage £2-80	LGA 1972 s111	£542-59
- Mileage inc carparking £107-80	LGA 1972 s111	
- Use of Home Payment 2/2 2017/18 £372-00	LGA 1972 s111	
- Microsoft Office Renewal £59-99	LGA 1972 s111	
Hampshire Pension Fund- payment Mar £53-96 & £196-67	LGA 1972 s111	£250-63
C McFarland – Salary – Mar	LGA 1972 s111	£891-06
HMRC – Qtrly Return Jan - Mar	LGA 1972 s111	£233-10

d) Payments Received: Nothing received.

e) Grants for Approval: RESOLVED: "That this Council grants Halterworth School £500-00 for the purchase of fairy tale books for the library". It was noted that CW & AC would visit Halterworth School on 21 May to present the cheque. **RESOLVED:** "That this Council grants Romsey Sea Cadets £297-00 for additional sailing sessions". Finally it was **RESOLVED:** "That this Council donates £2000-00 towards the World War 1 100 years Commemoration Project (Note Romsey Town Council is holding the accounts for this project)".

**CW
AC**

f) Outstanding Issues: Nothing further to report.

153 COUNCIL ADMINISTRATION

a) Newsletter – Articles for next edition: It was agreed to include an item on the Romsey Fitness Trail. Note the nominations for areas for further bulb planting is to be included in the summer edition.

**CM
DB**

b) Project Groups – Update: Land at the corner of Ganger Farm Lane and Braishfield Road – DB to arrange a meeting with TVBC staff Brett & Amelia.

DB

c) Parish Forward Plan 2017-2022 – It was agreed to defer this item to the next meeting.

d) General Data Protection Regulations 2018 – To review checklist – the Clerk to attend a workshop at HALC on 27 March.

CM

e) Annual Parish Assembly – Update: The Clerk confirmed that Wolfgang Bopp of Hillier Gardens had been asked to make a presentation and she was awaiting final confirmation. Refreshments were in hand.

CM

f) Outstanding Issues: Nothing further to report.

154 FOOTPATHS & ROADS

a) Parish Lengthsman Scheme – Update. The Clerk reported that she had contacted the local Lead Council to request joining their cluster and was awaiting confirmation.

CM

b) Halterworth Lane – To receive an update on Traffic Measures – CW met with HCC on 20 February and the notes of this meeting had been circulated. It was confirmed that the council's bus shelter opposite the Mandarin Chef would be replaced and moved away from the turn right junction and that there would be a informal pedestrian crossing on Winchester Road. CW had requested that HCC look at the junction from Halterworth Lane onto Highwood Lane in relation to the lack of visibility. HCC confirmed they would keep the Parish Council up to date with the progress of the scheme – it was not likely to proceed until the latter part of 2018.

c) Outstanding Issues: The footway/cycleway from Silverwood Rise through to Winchester Road had not been completed CW to follow up. Nothing further to report.

CW

155 PARISH AMENITIES

a) Outstanding Issues: The Clerk reported that the sticker on the defibrillator at Woodley Village Hall had been torn off a new one had been ordered. Nothing further to report.

156 CORRESPONDENCE

a) Relating to Meetings:

i) Minutes:

16/11/17 – Romsey Forum (e-mailed)

22/02/18 – TVAPTC (e-mailed)

ii) Dates:

17/03/18 – Test Valley Resilience Forum Meeting (10am The Wallops Village Hall). Apologies to be sent.

21/03/18 – HALC Annual Conference (St Mary's Stadium - £75)

21/03/18 – Invitation to Sir Harold Hillier Gardens & Cream Tea from Wolfgang Bopp (1pm CW, AC & ST to attend)

22/03/18 – TVBC Drop In Sessions on Community Infrastructure Levy (CIL) (5pm Crosfield Hall CW & AC to attend)

28/03/18 – South East Water (Lingfield Park 10am)

29/03/18 – Romsey Forum

b) Requiring Parish Council Attention/Consideration: All noted.

ALL

HCC & TVBC – Ganger Estate Micro Asphalt works wef 12 March 2018 for 2 months

Notification of Roadworks: M27 Junctions 3 to 4 Southampton (Hampshire) Resurfacing:

Monday 5 March for up-to four weeks* – full closures of the westbound carriageway from junction 5 to junction 3

c) Other Correspondence, Circulars & Publications: All Noted.

ALC e –Updates (e-mailed)

Rural Focus (e-mailed)

Action Hampshire

Clerks & Councils Direct March 2018

CPRE Hants Monthly News (February 2018)

157 MEETINGS ATTENDED

19/02/18 – Flood Prevention Group Dorothy Baverstock attended.

20/02/18 – Meeting with Andrew Kettlewell HCC regarding Halterworth Lane Junction on Winchester Road Chris Wesson attended.

21/02/18 – Woodley Village Hall Management Committee Chris Wesson & Andy Carter attended.

22/02/18 – SLCC Allotment Training Course Trowbridge The Clerk and Andy Carter attended.

23/02/18 – Romsey Town Mayor's Concert in the Abbey Chris Wesson attended.

158 GENERAL BUSINESS AT CHAIRMAN'S DISCRETION

DB requested that the 2018/19 Council budget be included in the Forward Plan. Nothing further reported.

CM