

ROMSEY EXTRA PARISH COUNCIL MEETING

The Court Room, Romsey Town Hall, Romsey: 8th August 2019 7.15 – 8.55pm

Present: John Parker (Chairman) (JP), Dorothy Baverstock (Vice-Chairman) (DB), Janet Cairney (JC), Mark Cooper (MC), (also County Councillor) Matthew Southey (MS) & Sue Tippett (ST).

Attending: Clerk: Carol McFarland (CM). Members of the public: None.

ACTION**48 APOLOGIES RECEIVED**

Parish Councillor: Janet Burnage (JB).

County Councillor: Roy Perry (RP). Borough Councillors: Abbey Ward Sandra Gidley (SG); Blackwater Ward: Gordon Bailey (GB); Nick Adams-King (NA-K); Cupernham Ward: Neil Gwynne (NG).

49 DECLARATIONS OF INTERESTS, GIFTS or HOSPITALITY

John Parker declared a personal interest as a neighbour in item 54a) planning application 19/01699/FULLS Stroud School. He left the room and took no part in the discussion.

Mark Cooper declared a personal interest as a neighbour in item 54a) planning application 19/01703/FULLS Mountbatten School. He left the room and took no part in the discussion.

Sue Tippett declared a personal interest as a neighbour in item 54a) planning application 19/01703/FULLS Mountbatten School. She left the room and took no part in the discussion.

Meeting adjourned at 7.17pm for the following items:

50 PUBLIC PARTICIPATION

No members of the public present.

51 COUNTY COUNCILLOR / BOROUGH COUNCILLOR REPORTS (if present)

MC as County Councillor told the meeting there were a number of potholes around the parish on the County's website and marked but not repaired. MC as Borough Councillor reported that TVBC had confirmed a list of new TPOs at Whitenap see 54 ci). JP as Borough Councillor reported that TVBC were consulting on the poling districts and stations.

ALL

Meeting resumed at 7.20pm.

52 TO AGREE THE MINUTES OF THE MEETING HELD ON 4th JULY 2019

RESOLVED: Minutes of the Meeting on 4th July 2019 to be signed by Chairman as a correct record.

JP**53 CLOSING ACTIONS FROM PREVIOUS MEETING HELD ON 4th JULY 2019**

Bank Mandate – The Clerk thanked JP for returning his form and reminded MS to complete and return his form as a matter of urgency.

ST told the meeting that the Youth Council should read *Romsey Youth Voices*.

Halterworth Lane Junction / Silverwood Rise Cycleway – the County Council had responded to MC – design work was underway; Executive Approval is due in November and the works are expected to commence early in 2020.

**MS
JP****54 PLANNING****a) New Applications:**

(i) **RESOLVED:** That **No Objection** be made on the applications below:

DB took the chair whilst JP left the room

19/01699/FULLS Demolition and removal of existing modular classroom buildings and replacement with a new single storey pitched roof classroom block and associated landscaping and ancillary works **Stroud School Highwood House Highwood Lane**

JP back in the chair MC & ST left the room for the following application:

19/01703/FULLS Creation of external performing space, comprising of a paved stage, spectator seating area, steps, lighting, control booth, pathways and soft landscaping

Mountbatten School Whitenap Lane. Comment: Condition to be placed: No amplified music from the site to protect the amenity of the neighbouring properties. Should there be amplified speech the requirement of a sounding limiting mains cut-out be installed.

19/01706/FULLS Single storey side infill extension, side and rear dormers and detached double garage **Becton House Halterworth Lane**

19/01732/FULLS Erection of barn style outbuilding to contain a studio/workshop **Keepers Cottage Luzborough Lane. Comment:** Subject to it being ancillary use to Keepers Cottage.

HCC TV236 Erection of Buildings 1A, 3A and 4 at Yokesford Hill Estate, **Ace Liftaway Building 1, Yokesford Hill 19/01863/VARS** To vary condition 2 (approved plans) of 18/01770/FULLS

(Alterations and extensions to existing industrial unit including roof extension to accommodate two optical fibre draw towers; new external plant and new external compound) to replace drawing 3116-10-10 rev A and 3116-20-06 rev F with 152614-STL-XX-04-DR-A-XXXX-10004 rev P19 and 152614-STL-XX-ZZ-DR-A-ZZZZ-02001 rev P19 to allow for the increase of the height of the proposed tower to 15m and additional fire escape door **The Quadrangle, Unit 7 Premier Way**

(ii) **RESOLVED:** That an **Objection** be made on the applications below:

19/01719/FULLS Erection of 2 x holiday lets **New Farm Sadlers Mill Farm The Causeway.**

Comment: Impacts on a site located in the countryside and the surrounding landscape.

b) Decisions:

App No:	Application Details	PC View	Decision
19/01251/VARS	To vary condition 2 (approved plans) of 18/02238/FULLS (Demolition of existing sun lounge and conservatory and erection of single storey rear extensions to provide indoor swimming pool, utility and dog room; replace rooflights with dormers to match existing, re-tile, render all walls and addition of new front porch) to allow for larger extension for larger indoor swimming pool, and minor changes to the detailing Bowmans Cottage Romsey Road Ower	No Objection	PERMISSION st to conditions & notes
19/01196/VARS	Variation of condition 8 of 18/01320/FULLS (Flood alleviation scheme to include seven earth embankments and associated penstocks) to enable site clearance and other works to commence Land From Fishlake Meadows To The Cromwell Arms Following The River Test	No Objection	PERMISSION st to conditions & notes
19/01404/FULLS	Change of Use from B1 Office to D1 Sports Clinic Pepper Mill Barn Old Salisbury Lane	No Objection	PERMISSION st to conditions & notes
19/01171/RESS	Approval of details for appearance, landscaping, layout and scale for the rebuild and extension of partly demolished Tibbles Barn , to form office floor space over two floors; landscaping of yard; removal of temporary buildings and provision of 18 parking spaces - pursuant to outline planning permission 18/02246/OUTS Tibbles Yard Highwood Lane	No Objection	APPROVAL st to conditions & notes
19/01390/FULLS	Single storey rear extension 9 Elmtree Gardens	No Objection	PERMISSION st to conditions & notes
19/01015/VARS	Variation of Condition 2 (Approved plans) of Planning Permission 18/00323/FULLS (Demolition of existing dwelling and erection of replacement dwelling including provision of package treatment plant) to substitute approved plans to allow internal and external alterations Robin Hill Straight Mile Ampfield	No Comment	PERMISSION st to conditions & notes

c) Tree Matters:

i) TPOs:

TPO.TVBC. 1173;1174;1175;1176;1177; 1178; 1179; 1180; 1181 & 1182 All at land at Whitenap dated 7 August 2019

ii) New:

19/01660/TPOS T1 (Approx 30) Cherry's - remove; T2 and T3 Scots Pine's - remove; T4 Sycamore - remove; T5 Scots Pine - remove two overhanging branches one at 4m above ground the other 5m above ground; T6 Willow - remove 2 lower branches 3m above ground, shape tree; T7 Cherry - remove lower limb at 2.5m from ground, rebalance tree **Rieve Verte, Sandy Lane (No Comment defer to TVBC's tree officer)**

d) Appeals:**(i) Outstanding:**

18/01039/FULLS Change of use of land to open storage with hardstanding, bunds and landscaping **Wynford Ind Park, Belbins (PC – No Objection). To be decided by exchange of written statements.** Any modifications to original comments to be submitted to the Planning Inspectorate by **4 September 2019**

18/0670/REG Appeal against the making of a material change in use of the land from agricultural use to open B8 storage use, without planning permission (issued 14 December 2018) - The appellant has appealed against the notice on the following grounds: That planning permission should be granted for what is alleged in the notice. **Wynford Ind Park, Belbins. To be decided by exchange of written statements.** Any modifications to original comments to be submitted to the Planning Inspectorate by **4 September 2019**

e) Correspondence: Nothing received.

f) Outstanding Issues: Nothing further to report.

55 FINANCE

a) To Receive the Monthly Bank Reconciliation dated 31 July 2019: RESOLVED: "That this Council notes the monthly Bank Reconciliation dated 31st July 2019". The Chairman and the Clerk to sign the bank reconciliation. **JP**
CM

b) Annual Review of the Clerk's Salary & Allowances Following the Clerk's Appraisal Held on 25 July - RESOLVED: "The Clerk moves to salary point 28(renumbered from scp 34) backdated to April 2019 following satisfactory completion of objectives set in 2018 Appraisal". Further it was **RESOLVED** that the Clerk's hours remain the same, however, overtime to be paid for addition work involved with the allotment handover and it was agreed that the Clerk's use of home payment for 2019/20 be £723 and the Council continues to fund the Clerk's SLCC membership. The Chairman and the meeting thanked the Clerk for all her hard work put in for the Council over the past year.

c) Hampshire Pension Fund – RESOLVED: "That this Council confirms it is to be part of the Town & Parish Council (TPC) Pool and **not** to be given an individual Contribution Rate".

d) Payments for Approval:**i) Other:**

RESOLVED: "That the payment schedule below received & agreed and endorsed by members":

Details	Authority	Total
HMRC – Quarterly Return Apr – June Underpayment	LGA 1972 s111	£135-96
The Information Commissioner - Renewal	LGA 1972 s111	£40-00
Romsey Town Council – Room Hire August and refreshments £46-30 + VAT	LGA 1972 ss15(5) & 35(5)	£47-56
Newsquest Media Group – Newspaper Notices – 02/08/19 £27-64 + VAT	LGA 1972 s142	£33-17
Marc Nokes – L/scape Maintenance Work July	OSA 1906 ss9,10	£125-00
C McFarland - Expenses – Postage £3-66	LGA 1972 s111	£35-16
- Mileage £31-50	LGA 1972 s111	
Hampshire Pension Fund- payment August £65-81 & £259-30 inc backpay	LGA 1972 s111	£325-11
C McFarland – Salary – August inc backpay & repayment of overpayment in mileage rate backdated to 1/4/19	LGA 1972 s111	£995-36
Royal British Legion Poppy Appeal - Wreath	LGA 1972 ss15(5) & 35(5)	£30-00

e) Payments Received: Nothing received.

f) Grants for Approval: RESOLVED: "That this Council grants Victim Support £100 for the purchase of personal security items for the victims of crime".

g) Outstanding Issues: Nothing further to report.

56 COUNCIL ADMINISTRATION

a) Newsletter – Summer Edition: The Clerk to let the Chairman view before sending to print. **CM**
JP
CM

b) Project Groups – The Parish Tour was set for Sunday 18 August 10am meeting at Woodley Village Hall carpark. The Clerk to send round a suggested list for the Lengthsman to be added to / amended whilst on the tour.

- c) Joint Working with Romsey Town Council – RESOLVED:** “That this Council following Romsey Town Council’s suggestion establish a Joint Working Group to explore Ways the Two Councils Could Achieve Closer Working and, nominate councillors: Mark Cooper, John Parker and Sue Tippett to serve on that Group”. Further it was agreed to suggest to the Town Council that the first item of business is the Terms of Reference of the joint working group to be agreed by both councils before any further work is undertaken. **CM**
- d) Councillor E-Mail Addresses – RESOLVED:** “That this all councillors are set up and ready to use their personalised @romseyextra-pc.org.uk e-mail addresses for 1 September 2019”. **ALL**
- e) TVBC Polling District & Polling Station Review –** To Consider the Council’s Response (deadline 30 August 2019). It was agreed that JP would respond on behalf of the Council. **JP**
- f) Outstanding Issues:** Nothing further to report. **CM**
- 57 FOOTPATHS & ROADS**
- a) Bus Shelters – Update – Botley Rd – Nominee for inspection – RESOLVED:** “That this Council nominates John Parker to inspect the new shelter on Botley Road A27 as part of the Council’s inspection programme”. JP is liaising with Romsey Town Council on the locations. The Clerk reported that she had confirmed with HCC that the parish would be happy to take on the ownership of a new bus shelter on Braishfield Road and there was nothing further to report. **JP**
- b) Joint Speed Limit Reminder Sign (SLR) with Romsey Town Council – RESOLVED:** “That this Council approves the expenditure of £80 for Risk Assessing each proposed location and the Licensing Agreement with HCC”. The monies will come from the pot of money held by TVBC which is to be transferred to the Council now that TVBC is no longer are the County’s agent. **CM**
- c) Outstanding Issues:** Nothing further to report.
- 58 PARISH AMENITIES**
- a) Allotments – Update:** DP reported that she and the Clerk had met with a representative of Barratt Homes on 8 July and agreed with him the outstanding issues to be resolved prior to the handover. Since that meeting some items had been progressed. **RESOLVED:** “That this Council is to hold a meeting with all the people on the waiting list with a view to setting up the Allotment Association to run the allotments on behalf of the Council. This meeting is to take place once the handover date is established both JP and JC are also to be invited. **DB**
CM
JP JC
- b) Outstanding Issues:** Nothing further to report.
- 59 CORRESPONDENCE**
- a) Relating to Meetings:**
- i) Minutes:**
18/06/19 – Romsey Community Emergency Pan
- ii) Dates:**
17/07/19 – Woodley Village Hall Management Committee (7.30pm)
06/08/19 – Romsey Community Emergency Plan (7pm RTH)
10/08/19 – Romsey Chamber Music’s Summer Fundraising Concert (7.30pm United Reform Church)
18/08/19 – Annual Parish Tour (10am WVH carpark, alternative date 25 August)
13/09/19 – Romsey Show President’s Informal Pre Show Drinks Party (6pm)
14/09/19 – Romsey Show President’s Reception (12.30pm JP to attend)
21/09/19 – TVAPTC / TVBC 1st Annual Conference/Workshop (9.30am Provisionally Kings Somborne Village Hall JP and the Clerk to attend)
18/10/19 – Hampshire Pension Fund Annual Employers’ Meeting (10am Ashburton Hall, Winchester)
07/11/19 – TVAPTC rescheduled from 26 September
- b) Requiring Parish Council Attention/Consideration:** All noted.
HCC & TVBC – Road Closures – Lee Drove 2 August up to 3 months however, it is expected to be one day 8am – 5pm to repair entrance to the Solar Farm.
HCC Temporary Closure of Footpath 10 29 July until 29 September 2019 or until completion of works - resurfacing
TVBC Thruxton Neighbourhood Plan Regulation 16 Consultation Deadline noon 6 September 2019
The Pensions Regulator Re-enrolment Duties. The Clerk reported that the Council’s

Redeclaration was made on 25 July 2019. An e-mail from the Pension Regulator confirming this was received on 26 July 2019.

NALC – New Model Financial Regulations 2019 – To be discussed in September
TVBC Street Naming - Yew Tree Crampmoor Lane – Plot 1 Meadow View Cottage & Plot 2 Yew Tree Cottage – noted.

c) Other Correspondence, Circulars & Publications: All noted.

ALC e –Updates (e-mailed)

Unity Enews July 2019 (e-mailed)

CPRE Hants Monthly News July 2019 (e-mailed)

CPRE – Rebranding to CPRE the Countryside Charity

Unity – Funding for Hoarding and Decluttering (e-mailed)

Romsey Flood Alleviation Scheme August Newsletter (e-mailed)

60 MEETINGS ATTENDED

08/07/19 – Allotment Meeting the Clerk and Dorothy Baverstock attended.

25/07/19 – Clerk's Appraisal CM; JP & ST

61 GENERAL BUSINESS AT CHAIRMAN'S DISCRETION

JP reported that he had replaced the ribbon on the Chairman's badge of office, and he reported that it needed a new clip. JP to arrange the new clip using the Chairman's allowance. JP reported that he had met with the Head Teacher from Stroud School regarding the planting of the triangle at the junction of Green and Highwood Lanes. The Clerk to ask the Royal Mail when the post box is to put back in use.

CM