

**ROMSEY EXTRA PARISH COUNCIL MEETING**

The Council Chamber, Romsey Town Hall, Romsey: 16<sup>th</sup> December 2019 7.15 – 8.55pm

**Present:** John Parker (Chairman) (JP), Dorothy Baverstock (Vice-Chairman) (DB), Janet Burnage (JB), Janet Cairney (JC), Mark Cooper (MC) & Sue Tippett (ST).

**Attending:** Clerk: Carol McFarland (CM). Members of the public: None.

**ACTION****90 APOLOGIES RECEIVED**

Parish Councillors: Matthew Southey (MS).

County Councillor: Roy Perry (RP). Borough Councillors: Blackwater Ward: Gordon Bailey (GB); Nick Adams-King (NA-K); Cupernham Ward; Neil Gwynne (NG); Nursling & Rownhams Ward: Alison Finlay (AF).

**91 DECLARATIONS OF INTERESTS, GIFTS or HOSPITALITY**

None declared.

**Meeting adjourned at 7.15pm for the following items:**

**92 PUBLIC PARTICIPATION**

No members of the public present.

**93 COUNTY COUNCILLOR / BOROUGH COUNCILLOR REPORTS (if present)**

MC reported as Borough Councillor reported that the nitrate issue had still not been resolved by Government and therefore TVBC is still unable to determine housing applications. Further he and JP reported that the Ashfield Partnership are holding workshops for invited guests only in January.

**Meeting resumed at 7.20pm.**

**94 TO AGREE THE MINUTES OF THE MEETING HELD ON 10<sup>th</sup> OCTOBER 2019**

**RESOLVED:** Minutes of the Meeting on 10<sup>th</sup> October 2019 to be signed by Chairman as a correct record. **Note:** The meeting scheduled for 31 October 2019 did not go ahead as it was inquorate.

JP

**95 CLOSING ACTIONS FROM PREVIOUS MEETING HELD ON 10<sup>th</sup> OCTOBER 2019**

Nothing reported.

**96 PLANNING****a) New Applications:**

**(i) RESOLVED:** That **No Objection** be made on the applications below:

**19/02651/FULLS** Erection of barn style outbuilding to contain a studio/workshop (Amended scheme) **Keepers Cottage Luzborough Lane**

**HCC 19/02616/CMAS** Variation of Condition 1 (Time), 2 (Working Hours), 3 (Restoration) 10 & 11 (Haul Roads), 13 (Landscape) and 24 (Aftercare) of Planning Permission 13/00208/CMAS (COUNTY MATTERS) **Viridor Waste Management Ltd Squabb Wood Landfill Site Salisbury Road Shootash. Comment:** the woodland to be sensitively planned and especially when restoring the heathland area.

**19/02769/FULLS** Single storey orangery extension (retrospective) **1A Cedar Lawn**

**19/02448/FULLS** Erection of summerhouse (retrospective) **7 Baroona Close**

**19/02695/FULLS** Change of class use to C2 for a short term residential children's home.

Children would stay in the premises for up to 28 days providing care for a maximum of 3 children at any one time **Suite One Lone Barn Studio Stanbridge Lane Awbridge**

**AMENDED PLANS: 19/01197/FULLS** Installation of air source heat pumps **51 Oxlease Meadows** (Amended block plan and additional plant noise assessment received). **Comment:** Our previous comment still stands – subject to the relocation of unit 1 away from the neighbour.

**(ii) RESOLVED:** That an **Objection** be made on the applications below:

**19/02698/FULLS** Erection of 14 dwellings with associated parking and use of existing access following demolition of existing dwelling and garage **Ringstead Cupernham Lane. Comment:** Lack of Social Housing provision; No solution to the Nitrate Issue; Provision and protection of trees; Archaeological issues to be addressed.

**19/02755/FULLS** Erection of 36 retirement apartments, communal facilities, and parking **Land At Abbotswood Local Centre Abbotswood Common Road. Comment:** 3-Storey building is out of keeping with the rest of the development and on the main entrance to Abbotswood; No solution to the Nitrate Issue; Inadequate parking provision.

**19/02808/VARS** Conversion of garage to home office (Variation of requirements of condition 37 of 08/00475/OUTS which requires that garages shall be made available for the parking of motor vehicles at all times) **53 Cufforth Way. Comment:** The garage to remain as parking; The impact on the neighbouring property – overlooking.

(iii) **RESOLVED:** That **No Comment** be made on the applications below:

**19/02868/LBWS** Temporary removal of a staircase to enable structural repairs **3 The Causeway. Comment:** Defer to TVBC's Conservation Officer.

### **FOR INFORMATION: APPLICATIONS THAT WERE DUE FOR CONSIDERATION ON 31 OCTOBER – NO OBJECTION**

**19/02394/FULLS** Demolition of existing conservatory and erection of single storey extension to side and rear to provide kitchen/dining area, bedroom and bathroom **1 Goldrings Cottages Pouncefoot Hill**

**19/02273/FULLS** Retrospective application for erection of shed, terracing of part of the garden, construction of a low-level brick retaining wall pertaining to the terracing, levelling of a section of lawn, construction of a raised flower bed to the north-east side of garden using solid-oak retaining beams, increasing the patio area adjacent to the house, and laying of a "sun-trap" patio area to the north-west part of garden **17 Baroona Close**

**19/02209/FULLS** Fit garage doors to the existing garage **2 Roke Manor Farm Cottages Old Salisbury Lane Awbridge**

**19/02424/FULLS** Erection of 7 dwellings including the substitution of two approved detached Kington house types (shown as plots 149 and 150 on 19/00499/VARS) with 2 pairs of semi-detached Barwick housetypes **Ganger Farm Ganger Farm Lane**

**19/02475/FULLS** Installation of a replacement equipment kiosk **Pouncefoot Hill Water Booster Station Mainstone**

**19/02490/FULLS** Extensions and alterations to form two storey house and erection of detached annexe **Hillbrow Belbins**

#### **b) Decisions:**

<b>App No:</b>	<b>Application Details</b>	<b>PC View</b>	<b>Decision</b>
HCC Ref: TV236 19/01864/CMAS	Erection of Buildings 1A, 3A and 4 Yokesford Hill Estate, Building 1, Yokesford Hill	No Objection	PERMISSION st to conditions & notes
19/02217/FULLS	Conversion of integral garage to utility room and bicycle store, new window to utility room and retention of garage door 24 The Thicket	No Objection	PERMISSION st to conditions & notes
19/02035/FULLS	Single storey extension to provide a downstairs bedroom and wet room 7 South Close	No Objection	PERMISSION st to conditions & notes
19/02197/FULLS	First floor side extension to provide additional living space 5 Bramble Drive	No Objection	PERMISSION st to conditions & notes
19/02144/FULLS	Change of use of the site to open storage (wood, cordage and agricultural equipment) and for processing / splitting / distribution of logs. Erection of polytunnel Land Adjacent To Brynfyrd Botley Road North Baddesley	Objection	PERMISSION st to conditions & notes
19/02027/CLPS	Certificate of proposed lawful development for a single storey side extension Cramond 1A Cedar Lawn	No Comment	NOT ISSUE CERTIFICATE
19/02000/LBWS	Areas to render to be repaired, indicated on drawings, and painted in pale walnut; Installation of 3 No. external condenser units to service courtyard area, 2 units enclosed in acoustic housing as indicated on drawings Stanbridge Earls Stanbridge Lane Awbridge	No Objection	CONSENT subject to conditions and notes
19/02124/FULLS	Erection of attached single garage Heatherlea Winchester Road	No Objection	PERMISSION st to conditions & notes

19/02277/FULLS	Retrospective application for a garden shed 20 Baroona Close	No Objection	PERMISSION st to conditions & notes
19/02316/FULLS	Retention of garden shed 18 Baroona Close	No Objection	PERMISSION st to conditions & notes
19/02152/CLPS	Certificate of proposed lawful development for a single storey rear extension 7 Hodinott Close	No Comment	ISSUE CERTIFICATE
19/02369/FULLS	Conservatory to rear elevation 23 Wyndham Drive	No Objection	PERMISSION st to conditions & notes
19/02475/FULLS	Installation of a replacement equipment kiosk (retrospective) Pauncefoot Hill Water Booster Station Mainstone	No Objection	PERMISSION st to conditions & notes
19/02394/FULLS	Demolition of existing conservatory and erection of single storey extension to side and rear to provide kitchen/dining area, bedroom and bathroom 1 Goldrings Cottages Pauncefoot Hill	No Objection	PERMISSION st to conditions & notes
19/02345/CLPS	Application for lawful development certificate for proposed use as a dwellinghouse (Class C3 (b)) by not more than 6 residents living together as a single household (including a household where care is provided for residents) Lee Manor Lee Lane Lee	No Comment	ISSUE CERTIFICATE
19/02273/FULLS	Retrospective application for erection of shed, terracing of part of the garden, construction of a low-level brick retaining wall pertaining to the terracing, levelling of a section of lawn, construction of a raised flower bed to the north-east side of garden using solid-oak retaining beams, increasing the patio area adjacent to the house, and laying of a "sun-trap" patio area to the north-west part of garden 17 Baroona Close	No Objection	PERMISSION st to conditions & notes
19/02209/FULLS	Fit garage doors to the existing garage 2 Roke Manor Farm Cottages Old Salisbury Lane	No Objection	PERMISSION st to conditions & notes

**c) Tree Matters:**

**i) New:**

**a) Tree Applications:**

**19/02817/TPOS** T1 - Oak Tree - reduce limb with hazard beam to 2m back from the edge of the cycle way **64 Wyndham Drive. RESOLVED:** To support.

**b) Tree Preservation Orders:**

**TVBC TPO 1193 Land at Oxlease Meadows with immediate effect 24 October 2019**

**ii) Outstanding:**

**19/02057/TPOS** T11 - Oak - Crown lift by removal of 4 lowest branches on the western side of the tree overhanging the rear garden of Plot 27, T119 - Oak. Crown lift to 2.5m **28 Walnut Close (Plot 27 Highgrove Gardens) (No Comment Defer to TVBC's Tree Officer)**

**iii) Decided:**

**19/02253/TPOS** T1 - Red Oak - Remove the lowest overextending lateral limb growing over the garden of Standbridge House. Reduce the height by up to 2.5 metres. Reduce and reshape the remaining crown by up to 2 metres. Remove deadwood - T2 - Copper Beech - Removal of deadwood throughout the entire crown area. Reduce the end weight on the lowest lateral extending towards the garage by 2 metres. Prune branches to give a 2 metre clearance of the garage roof - T3 - Norway Maple - Prune branches away from the garage roof to give up to a 2 metre clearance - T4 - Cherry - Reduce and reshape the crown by up to 1 metre **8 Cedar Lawn – (No Comment Defer to TVBC's Tree Officer)**

**19/02557/TPOS** Fell all ash trees in rear garden and 1 x ash tree on the drive due to showing symptoms of *hymenoscyphus fraxineus* (Ash die back) **22 Peel Close (No comment defer to TVBC's Tree Officer) CONSENT** subject to conditions and notes

**d) Appeals:**

**i) Outstanding:**

**19/00759/FULLS** Erection of dwelling **Land adj The Ridges Crampmoor Lane (PC – Objection)**

ii) **Decisions:**

**18/01039/FULLS** Change of use of land to open storage with hardstanding, bunds and landscaping **Wynford Ind Park, Belbins (PC – No Objection) To be decided by exchange of written statements. APPEAL DISMISSED 11 October 2019**

**&**

**18/0670/REG** Appeal against the making of a material change in use of the land from agricultural use to open B8 storage use, without planning permission (issued 14 December 2019) - The appellant has appealed against the notice on the following grounds: That planning permission should be granted for what is alleged in the notice. **Wynford Ind Park, Belbins. To be decided by exchange of written statements. APPEAL DISMISSED 11 October 2019**

**e) Correspondence:** McCarthy & Stone re 19/02755/FULLS 36 Retirement Apartments Abbotswood Common Road (e-mailed);

**Ministry of Housing, Communities & Local Govt & Dept for Digital, Culture, Media & Sport – Proposed Reforms to Permitted Development Rights to Support the Deployment of 5G and Extend Mobile Coverage – Consultation Deadline 4 November 2019 – No comment made.**

**f) Outstanding Issues: RESOLVED:** "That this Council in cases of urgency delegates the response planning applications to the Clerk. Nothing further to report. **CM**

97 **FINANCE**

**a) Quarterly Financial Report to 31 December & Monthly Bank Reconciliation: RESOLVED:** "That this Council notes the monthly Bank Reconciliation dated 30 November 2019". The Chairman and the Clerk to sign the bank reconciliation. **JP**  
**CM**

**b) Budget: RESOLVED:** "That the Council's budget for 2020/21 be set at £47,753". (See appendix). **CM**

**c) Precept: RESOLVED:** "That the precept for 2020/21 be set at £53,056, a 2.0% increase to a Band D Council Tax band".

**d) i) General Power of Competence:**

**RESOLVED:** "That this council in accordance with its powers under sections 1-8 of the Localism Act 2011, should incur the following expenditure":

Details	Authority	Total
<b>Retrospective (signed out of meeting):</b>		
Romsey Choral Society - Remembrance Concert	Localism Act 2011 s1-8	£250-00
Romsey Chamber Music Festival - Festival & Educational Workshops	Localism Act 2011 s1-8	£500-00
Romsey Army Cadets - Towards the purchase of a tent (£700)*	Localism Act 2011 s1-8	£250-00

ii) **Other:**

**RESOLVED:** "That the payment schedule below received & agreed and endorsed by members":

Details	Authority	Total
<b>Retrospective (signed out of meeting):</b>		
Society of Local Council Clerks (SLCC) – Clerk's Manual 2019 inc delivery £51-50 + VAT	LGA 1972 s111	£52-30
Test Valley Borough Council – Grounds Maintenance Apr-Sept 2019 £524-84 + VAT	OSA 1906 ss9,10	£629-81
Romsey Town Council – Room Hire November (31 October) and refreshments £46-30 + VAT	LGA 1972 ss15(5) & 35(5)	£47-56
Newsquest Media Group – Newspaper Notices – 25/10/19 £27-64 + VAT	LGA 1972 s142	£33-17
Marc Nokes – L/scape Maintenance Work October	OSA 1906 ss9,10	£125-00
C McFarland - Expenses – Postage £6-10	LGA 1972 s111	£44-35
- Mileage £38-25	LGA 1972 s111	
Hampshire Pension Fund- payment November £59-25 & £240-10	LGA 1972 s111	£299-35
C McFarland – Salary – November	LGA 1972 s111	£980-58
<b>New Payments:</b>		
CPRE Hants subs 2019/20 Standing Order payment		£17-50
*X coy ACF SE – Replacement Cheque for Romsey Army Cadets (retrospective)		£250-00

BT Plc – telephone call, rental & broadband £143-69 + VAT (retrospective)	LGA 1972 s111	£172-42
Nursling & Rownhams Parish Council 1/3 share of SLR Aug 2019 – July 2020		£307-50
Romsey Town Council – Room Hire December (nil). Refreshments £6-30 + VAT	LGA 1972 ss15(5) & 35(5)	£7-56
Newsquest Media Group – Newspaper Notices – 06/12/19 £27-64 + VAT	LGA 1972 s142	£33-17
Marc Nokes – L/scape Maintenance Work November	OSA 1906 ss9,10	£125-00
C McFarland - Expenses – Postage £7-32	LGA 1972 s111	£46-92
- Mileage £39-60	LGA 1972 s111	
Hampshire Pension Fund- payment December £59-41 & £240-58	LGA 1972 s111	£299-99
C McFarland – Salary – December	LGA 1972 s111	£982-46

**e) Payments Received: TVBC** – 2<sup>nd</sup> and final instalment of 2019/20 Precept £23,930; Joint SLR with RTC maintenance monies £7256.10 & CIL Monies £15,332.76.

**f) Sponsorship for Approval: RESOLVED:** “That this Council sponsors the Romsey Community Lantern Project £150 for its 2019 parade”. **RESOLVED:** “That this Council grants Romsey Town Council £3000 for the 2019 Christmas lights”.

**g) Outstanding Issues:** The Clerk reported that a letter of thanks was received from Unity for grant of £310. Nothing further to report.

CM

## 98 COUNCIL ADMINISTRATION

**a) Newsletter** – Articles for Next Edition: The Clerk reported that the next edition would now be due out in January – articles to be with Clerk by 9<sup>th</sup> January. Articles – Allotments; Borough of Culture 2020 - DB; Historic Street Names – MC; Wildflower Planting Abbotswood - JB

ALL

**b) Project Groups** – It was agreed that the Chairman is to circulate a parish actions list that ties in with the Business Plan which will then form an appendix to the minutes.

JP

**c) Meeting Dates – RESOLVED:** “That this Council agrees the following dates and venues for its meetings in 2020”. The Clerk to book rooms.

CM

DATE	VENUE	MEETING
9 <sup>th</sup> January	Romsey Town Hall (RTH)	Monthly Parish Council Meeting
6 <sup>th</sup> February	“	Monthly Parish Council Meeting
12 <sup>th</sup> March	“	Monthly Parish Council Meeting
2 <sup>nd</sup> April	“	Monthly Parish Council Meeting
22 <sup>nd</sup> April (WED)	Crampmoor Rm WVH	Annual Parish Assembly 7.30pm
14 <sup>th</sup> May	RTH	Annual General Meeting
4 <sup>th</sup> June	“	Monthly Parish Council Meeting
16 <sup>th</sup> July	“	Monthly Parish Council Meeting
13 <sup>th</sup> August	“	Monthly Parish Council Meeting
3 <sup>rd</sup> September	“	Monthly Parish Council Meeting
8 <sup>th</sup> October	“	Monthly Parish Council Meeting
5 <sup>th</sup> November	“	Monthly Parish Council Meeting
10 <sup>th</sup> December	“	Monthly Parish Council Meeting

All meetings to start at 7.15pm unless otherwise stated.

**d) Health & Safety Reports** – The Clerk to send out reminders.

CM

**e) Outstanding Issues:** Nothing further to report.

CM

## 99 FOOTPATHS & ROADS

**a) Hampshire Countryside Access Team** – The Vegetation Cutting Priority List 2020 provided by HCC was confirmed and agreed by the Council.

CM

**b) Joint Speed Limit Reminder Sign (SLR) with Romsey Town Council (RTC)** –JP had nothing further to report.

JP

**c) Bus Shelters:** The Clerk reported that there was funding available for a shelter on both sides of Braishfield Road, the Clerk to take this forward. The bus shelter on Jermyn's Lane outside Hillier Gardens – it was agreed to that the Council would consider taking ownership if funding for installation and the shelter is sourced from s106 monies.

CM

**d) Outstanding Issues:** It was reported that vegetation was obscuring the middle traffic calming on Highwood Lane; The hedge at the corner of Braishfield Road and Ganger Farm Lane needed cutting back; The gullies and Laybys on Pauncefoot Hill needed clearing of rubbish and leaves. The Clerk to report to Highways. MC reported that the Romsey & District Society had a working group cleaning signs around Romsey.

## 100 PARISH AMENITIES

**a) Allotments** – To Receive an Update: DB reported that whilst most items outstanding items had been completed, there was still some legal issues to iron out. Further she reported that the flooding at one end was due to a leak and not groundwater as previously stated by Barratt Homes.

**RESOLVED:** "That this Council agreed the content of the Council's Tenancy Agreement for allotment holders and that the charge for an allotment would not start until April 2020".

**b) Defibrillators:** – **RESOLVED:** "That this Council purchases a Defibrillator for the Scout Hut on Braishfield Road and passes ownership and responsibility to the Scouts". Further it was

**RESOLVED:** "That this Council transfers the ownership and responsibility of any of the defibrillators purchased already or to be purchased to the organization where it is located".

**c) Outstanding Issues:** Nothing further to report.

JP DB  
CM

## 101 CORRESPONDENCE

### a) Relating to Meetings:

#### i) Minutes:

13/09/19 – Roke Manor Quarry Liaison Meeting (e-mailed)

19/09/19 – Romsey Forum (e-mailed)

07/11/19 – TVAPTC (e-mailed)

#### ii) Dates:

07/11/19 – TVAPTC (7.30pm Kings Somborne Apologies sent)

09/11/19 – HALC AGM (9am Holiday Inn Winchester apologies sent)

27/11/19 – Woodley Village Hall Management Committee

21/11/19 – Romsey Forum (7.30pm RTH)

26/11/19 – Romsey Community Emergency Plan (7.30pm RTC)

28/11/19 – Romsey School Annual Certificate Presentation Evening

17/12/19 – SLCC Hants AGM (9.30 Alresford The Clerk to attend)

17/12/19 – Stroud School Charity Concert (6pm JP to attend)

18/12/19 – Mountbatten School Carol Service (7.30pm The Abbey JP to attend)

22/12/19 – Romsey URC Candlelight Service (6.30pm JP to attend)

09/01/20 – Hants 2050 Commission of Inquiry (6.15pm Asburton Hall, Winchester Apologies to be sent)

13/03/20 – Roke Manor Quarry Liaison Meeting (2pm Awbridge Village Hall JP to attend)

### b) Requiring Parish Council Attention/Consideration: All noted.

HCC & TVBC – Road Closures –

HCC – Temporary Closure of Footpath 705 (The Causeway) Extension from 31 October 2019 until 24 May 2019

Highways England – Final Weekend Closure M27 / Romsey Road Bridge Friday 10 January 2020 from 10pm until Monday 13 January 2020 at 5am for demolition of old bridge

Ampfield Parish Council – Letter of thanks for the Noticeboard at Straight Mile

Ministry of Housing, Communities & Local Government - Section 137 (4)(a) of the Local Government Act 1972 for parish and town councils in England for 2020-21 is £8.32 per elector

Strengthening Police Powers to Deal with Unauthorised Encampments (deadline 19 February 2020) – All to look at.

TVBC Street Naming: Following the merger of the properties: Monks Lantern 1 Thatched Cottage & 2 Thatched Cottage, Southampton Road, Ashfield, SO51 9NJ.

**Renamed to:** Thatched Cottage, Southampton Road, Ashfield, SO51 9NJ

### c) Other Correspondence, Circulars & Publications: All noted.

ALC e-Updates (e-mailed)

CPRE Hampshire eNewsletter October & November (e-mailed)

Clerks and Councils Direct November 2019

Romsey Scouts 10<sup>th</sup> Talk November & December 2019 (e-mailed)

CPRE Countryside Voices Winter 2019

Agenda

**102 ROMSEY COMMUNITY EMERGENCY PLAN**

JP reported that the group were experiencing some issues in getting insurance cover.  
**RESOLVED:** "That this Council adopts the Romsey Community Emergency Plan".

**103 MEETINGS ATTENDED**

01/11/19 – Nomads Murder Mystery John Parker attended.  
09/11/19 – Remembrance Ceremony Three Rivers Community Rail Partnership John Parker attended.  
13/11/19 – Mountbatten School Annual Presentation Evening John Parker attended.  
15/11/19 – Unveiling of Earl Mountbatten's Bust John Parker attended.  
22/11/19 – Stroud School Christmas Fayre John Parker attended.  
23/11/19 – Romsey Town Council Christmas Lights Switch On John Parker attended.  
06/12/19 – Stroud School Carol Service John Parker attended.  
12/12/19 – The Romsey School Annual Carol Concert in the Abbey Dorothy Baverstock attended.  
John Parker reported that he had also attended the TVBC Strategic Partnership and the Hampshire and the Isle of Wight Resilience Forum - notes to be circulated.  
Other meetings attended to be e-mailed to the Clerk.

**JP**

**ALL**

**104 GENERAL BUSINESS AT CHAIRMAN'S DISCRETION**

Nothing reported.