

**ROMSEY EXTRA PARISH COUNCIL MEETING**

The Mayor's Parlour, Romsey Town Hall, Romsey: 14<sup>th</sup> February 2019 7.15 – 9.15pm

**Present:** Chris Wesson (Chairman) (CW), Andy Carter (Vice-Chairman) (AC), Teresa Hibberd (TH) & Sue Tippett (ST).

**Attending:** Clerk: Carol McFarland (CM). Members of the public: 1.

**ACTION****131 APOLOGIES RECEIVED**

Parish Councillors: Dorothy Baverstock (DB), Karen Dunleavey (KD), & Peter Westbrook (PW) (personal). County Councillors: Mark Cooper (MC) & Roy Perry (RP). Borough Councillors: Ian Hibberd (IH) & Alison Johnston (AJ).

**132 DECLARATIONS OF INTERESTS, GIFTS or HOSPITALITY**

None declared.

**Meeting adjourned at 7.20pm for the next item:**

**133 PUBLIC PARTICIPATION**

A member of the public reported on the junction from Mountbatten School onto the A27, the signage was not clear, and vehicles were turning right despite it being left turn only. He went on to report there were couple of informal laybys on the A27 which were heavily used and would benefit from resurfacing and a litter bin, especially since one of the laybys had a location map of the local area and encouraged the vehicles to stop there. Further he reported that commercial vehicles from the Luzborough Green development were parking on the verge opposite. Lastly, an update was requested on the tyre depot at Ashfield and the burger van at Luzborough.

**Meeting resumed at 7.30pm**

**134 COUNTY COUNCILLOR/ BOROUGH COUNCILLOR REPORTS (if present)**

None present.

**135 TO AGREE THE MINUTES OF THE MEETING HELD ON 17<sup>th</sup> JANUARY 2019**

**RESOLVED:** Minutes of 17<sup>th</sup> January 2019 to be signed by the Chairman of the meeting as a correct record.

**CW**

**136 CLOSING ACTIONS FROM PREVIOUS MEETING HELD ON 17<sup>th</sup> JANUARY 2019**

**19/00031/FULLS** First floor and two storey side extensions **Highwood Farm House Highwood Lane** – the Clerk reported that this was a full application not an amendment as the extension to the right of the property was larger. The Council has **no comment** to make.

**137 PLANNING****a) New Applications:**

**(i) RESOLVED** that **No Objection** be made on the applications below:

**19/00045/FULLS** Erection of a double garage (revised scheme) **2 Spursholt Cottages Salisbury Road**

**19/00096/FULLS** Change of use as an events venue (including Marriage ceremonies) **Moorcourt East Ridge Lane Ower**. **Comment: Subject To:** Highways having no objection; Restriction placed by condition on noise restriction after midnight; Restriction placed by condition to limit capacity to 250 people; Restriction placed by condition to limit type of event to weddings and privates parties only.

**19/00156/FULLS** Single storey rear extension to form extended kitchen, utility area, bedroom and ensuite **1 Alpine Cottages School Road**

**19/00145/FULLS** Relocation of existing oil storage tanks **Pepper Mill Barn Old Salisbury Lane**

**19/00199/FULLS** Erection of electrically actuated aluminium entrance gates **Chester House Winchester Hill**

**18/03232/FULLS** Change of use to incorporate area of adjacent land and erection of new fencing (Retrospective) **1 Anderson Close**

**(ii) RESOLVED** that **No Comment** be made on the applications below:

**19/00208/LBWS** Replacement of 2 lath and plaster ceilings, mechanical and electrical

installations with flue terminals, replacement door and general refurbishment and repairs **1-2 Thatched Cottages Southampton Road Ashfield. Comment:** Defer to Conservation Officer.

(iii) **RESOLVED** that an **Objection** be made on the applications below:

**119/00189/FULLS** Single storey rear extension, two storey / first floor side extension including the enlargement of the existing garage, formation of additional on site parking and erection of flue (Amended scheme) **20 Champion Drive. Comment:** Original objection still stands. Also, it is a contradiction of the Romsey Town Design Statement Area 10:16.

**b) Decisions:**

App No:	Application Details	PC View	Decision
19/00031/FULLS	First floor and two storey side extensions Highwood Farm House Highwood Lane	No Comment	PERMISSION st to conditions & notes
18/02237/LBWS	Refurbishment and conversion of Grade II* and Grade II listed buildings, to provide a 155 unit care community for older people (Use Class C2) together with associated community facilities Stanbridge Earls Stanbridge Lane	No Comment	CONSENT st to conditions & notes
18/03164/FULLS	Erection of 4 no. storage tanks adjacent to the existing warehouse Cupernham House Cupernham Lane	No Objection	PERMISSION st to conditions & notes
18/03058/VARS	To vary condition 2 p/p 18/00820/FULLS (First floor extension to front of dwelling, partial removal of front patio wall, and installation of glass panels) to replace the proposed east elevation on drawing 03 to allow for the installation of a velux Springfield Crampmoor Lane	No Objection	PERMISSION st to conditions & notes
18/02547/FULLS	Conversion of existing house and garage into ten dwellings Golden Hill Belbins	No Objection	PERMISSION st to conditions & notes
18/03216/FULLS & 18/03217/LBWS	Extension to patio area and installation of external seating, fencing, external lighting on building, in patio. and in car park, and other associated works (Part retrospective) The Cromwell Arms 23 Mainstone	Objection	PERMISSION & CONSENT st to conditions & notes
18/03069/FULLS	Extension to rear to re-configure existing layout and raising of ridge height to provide two bedrooms and bathroom 9 Elmtree Gardens	Objection	REFUSE*
<p>* 01. By virtue of the increase in height of the proposed development, its appearance, bulk, scale and massing is considered to introduce a dominant incongruous feature that does not reflect or enhance the character and appearance of the area and is out of keeping with the existing bungalow and its neighbouring bungalows. The proposal is contrary to Policy E1 of the Test Valley Borough Revised Local Plan 2016 and the design principles of the National Planning Policy Framework 2018. 02. Inadequate survey and mitigation information has been submitted in order for the Local Planning Authority to conclude that the proposed development would not have an adverse impact on protected species. The Local Planning Authority is not therefore able to confidently assess the proposals against the three derogation tests set out in Mr and Mrs B Thompson c/o Mr Robert Narramore, BPS Design Consultants Ltd Seafields Dodwell Lane Bursledon SO31 1DJ Planning and Building Service Beech Hurst Weyhill Road Andover, Hants SP10 3AJ Telephone 01264 368000 Minicom 01264 368052 Web site <a href="http://www.testvalley.gov.uk">www.testvalley.gov.uk</a> the Habitats Regulations or secure the appropriate mitigation measures that may be necessary to ensure the favourable conservation status of the bats. The proposed development is therefore considered to be contrary to the Wildlife and Countryside Act 1981 (as amended) and under EU law by the Habitats Directive; Conservation of Habitats and Species Regulations 2017; Test Valley Borough Revised Local Plan (2016) Policy E5 and the guidance contained in the National Planning Policy Framework Section 15 paragraph 175 Habitats and biodiversity.</p>			
18/02309/FULLS	Development of a low utilisation standby gas fuelled embedded generation facility including gas kiosk and DNO substation Land Adjacent Brynfyrd Botley Road North Baddesley	Objection	PERMISSION st to conditions & notes

**c) Tree Matters:**

(i) **New:**

**19/00272/TPOS** T1 Holm oak (on plan 0009) - all over reduction upto 2m from extremities of crown T2 Horse chestnut (on plan 0030) – Fell; T3 Cedar (on plan 0082) - Reduce codominant stem upto 3m; T4 Multi stemmed Sycamore (on plan T1)- Raise crown to give 4.5m clearance; T5 Elm regen (on plan T2) – **Fell Roke Manor Old Salisbury Lane**

**d) Appeals:**

(i) **Outstanding:**

**17/00451/FULLS** Retention of Garage **29 Footner Close**

**e) Correspondence:** E-mail: TVBC Planning re REPC Planning representation at The Cromwell Arms – the Clerk reported that TVBC had not passed the comments to the case officer prior to their decision. However, the Team leader had investigated this matter and concluded that although the case officer was unaware of the Parish Council's comments, they had considered the issues and provided clear reasons why the development was in accordance with planning policies.

f) **Outstanding Issues:** Nothing reported.

### 138 FINANCE

a) **To Receive Monthly Bank Reconciliation 31 January 2019. RESOLVED:** "That this Council notes the monthly bank reconciliation dated 31 January 2019". The Chairman and Clerk to sign the monthly bank reconciliation. CW  
CM

b) **Payments for Approval:**

i) **General Power of Competence:**

**RESOLVED:** "That this council in accordance with its powers under sections 1-8 of the Localism Act 2011, should incur the following expenditure:"

Details	Authority	Total
Woodley Village Hall – Donation to cover cost of installation of CCTV	Localism Act 2011 s1-8	£1476-00

ii) **Other:**

**RESOLVED:** "That the payment schedule below be received & agreed and endorsed by members:"

Details	Authority	Total
Information Commissioners Office Registration under GDPR	LGA 1972 s111	£40-00
SLCC – Publications Local Govt Admin 11 <sup>th</sup> Ed & Allotment Law inc postage £135-79 + VAT	LGA 1972 s142	£137-19
Viking – Stationery Paper, ink Minute Binders £214-34 + VAT	LGA 1972 s111	£257-21
Romsey Town Council Jan/Feb/Mar Meeting Rm & Refreshments £58-90 + VAT	LGA 1972 s12 p7&23	£62-68
Newsquest Media Group – Newspaper Notice – 08/02/19 £27-64 + VAT	LGA 1972 s142	£33-17
Marc Nokes – L/scape Maintenance Work Jan	OSA 1906 ss9,10	£120-00
- C McFarland - Expenses – Postage £89-37	LGA 1972 s111	£104-65
- Mileage £3-48	LGA 1972 s111	
- Lunch at SLCC AGM £11-80		
Hampshire Pension Fund- payment Feb £56-48 & £213-39	LGA 1972 s111	£269-87
C McFarland – Salary – Feb	LGA 1972 s111	£931-42

c) **Payments Received:** Nothing received.

d) **Grants for Approval: RESOLVED:** "That this Council grants £500 to Romsey Opportunity Group to upgrade their play facilities for children with learning and physical disabilities". Further it was **RESOLVED:** "That this Council sponsors Romsey Festival 2020 £1000 from the Community Fund and enclose festival leaflets in with the council's newsletter".

e) **Outstanding Issues:** Nothing further to report.

### 139 COUNCIL ADMINISTRATION

a) **Newsletter** – Next edition update: The Clerk reported that the next edition would be posted mid-March and that an article on being a parish councillor would be included. CM

b) **Project Groups** – To receive any update & To consider setting up a working group to look at the fencing and lighting along the footway adjacent to the football club from the sports centre. It was agreed that CW, TH & DB form a working group to look at this project. CW  
TH DB

c) **Annual Parish Assembly 2019** – Plan – The Clerk confirmed the date was Wednesday 24 April in Woodley Village Hall. It was further agreed to keep the event low key without a speaker and only light refreshments – TH to arrange cheese and biscuits. TH

d) **General Data Protection Regulations 2018** – The Clerk reported that the Council had now been registered with the Information Commissioner's Office. CM

e) **To Review the Council's Asset Register & Insurance cover** – **RESOLVED:** "That this Council to transfer its ownership of noticeboard off of Straight Mile to Ampfield Parish Council with effect from May".

f) **To Review the Council's Financial Regulations** - **RESOLVED:** "That this Council adopts the updated Financial Regulations". The Clerk to update the website. CM

g) **Website** – Accessibility Regulations to receive an update on requirements. The Clerk confirmed that Ashdown Software had confirmed the council's website is compliant with the Web Content Accessibility Guidelines (WCAG). A Statement of Accessibility is to be completed by 23 September 2020. CM

h) **Outstanding Issues:** Nothing further to report.

**140 FOOTPATHS & ROADS**

**a) Lengthsman** – To Receive an Update – the Chairman reported that he and the Clerk had drawn up a list of works, the Clerk to arrange with the Lengthsman. **CM**

**b) Speed Limit Reminder (SLR) Sign** – **RESOLVED:** "That this Council acts as the lead council of the shared SLR with Romsey Town Council". The Council to consider locations for the SLR. **ALL**

**c) Outstanding Issues:** The railings opposite the Dukes Head Public House need repairing, the Clerk to report. Nothing further to report. **CM**

**141 PARISH AMENITIES**

**a) Allotments** – Update – The Chairman reported that he and the Clerk had met with Barratt Homes on 8 February. Following the meeting the Clerk has sent a list of outstanding issues to be completed before the handover of the allotments. **CM**

**b) Romsey Fitness Trail** – Given that the Parish Council would be funding the fitness equipment at Campion Drive TVBC would not make the final decision on its location following the local consultation. **RESOLVED:** "That this Council **objects** to the location of the fitness trail at Campion Drive due to lack of local support". **CM**

**c) Bus Shelter** – **RESOLVED:** "That this Council accepts the request from TVBC to replace bus shelter on S side of Botley Road N Baddesley". It was noted that the bus shelter would be free of charge and the Parish Council would pay for installation and ongoing maintenance. **CM**

**d) Outstanding Issues:** The Clerk reported that a meeting had been set up with the manager of the Rapids Sports Centre to look at installing an externally located Public Access Defibrillator. Nothing further to report. **CM**

**142 CORRESPONDENCE****a) Relating to Meetings:****i) Minutes:**

15/11/18 – Romsey Forum (e-mailed)

**ii) Dates:**

15/02/19 – Romsey School Performance 'Chicago' (7pm CW to attend)

16/02/19 – Mayor of Test Valley Charity Appeal, Murder Mystery Evening (£21 Crosfield Hall 7pm)

21/02/18 – Nomads Panto (7.30pm WVH CW to attend)

28/02/19 – TVAPTC (7.30pm King's Somborne Village Hall)

09/03/19 – Reminiscences of Romsey (1.45pm Crosfield Hall CW to attend)

13/03/19 – HALC Annual Conference (Ageas Bowl £75)

16/03/19 – Test Valley Resilience Workshop

18/03/19 – Hants Pension Fund End of Year Return Workshop (1.30pm Winchester The Clerk to attend)

**b) Requiring Parish Council Attention/Consideration:** All noted. **ALL**

HCC & TVBC – Road Closures – Part of Stanbridge Lane Awbridge from a point 300 metres east of Cooks Lane to a point 100 metres further east 29 January for 2 days

TVBC Proposed Parking Restrictions Woodley Cemetery

Keep Britain Tidy – Great British Spring Clean 22 March – 23 April 2019

**c) Other Correspondence, Circulars & Publications:** All Noted.

ALC e –Updates (e-mailed)

CPRE Hants Monthly News January (e-mailed)

Romsey Police Beat Surgeries (e-mailed)

**143 MEETINGS ATTENDED**

Nothing reported.

**144 GENERAL BUSINESS AT CHAIRMAN'S DISCRETION**

ST reported that the shrub by the bench at the Thicket has collapsed and requires attention, the Clerk to report. **CM**