

ROMSEY EXTRA PARISH COUNCIL MEETING

The Court Room, Romsey Town Hall, Romsey: 5th September 2019 7.15 – 8.38pm

Present: John Parker (Chairman) (JP), Dorothy Baverstock (Vice-Chairman) (DB), Janet Cairney (JC) & Matthew Southey (MS).

Attending: Clerk: Carol McFarland (CM). Members of the public: None.

		<u>ACTION</u>
62	APOLOGIES RECEIVED Parish Councillors: Janet Burnage (JB), Mark Cooper (MC), (also County Councillor) & Sue Tippett (ST). County Councillor: Roy Perry (RP). Borough Councillors: Blackwater Ward: Gordon Bailey (GB); Nick Adams-King (NA-K); Cupernham Ward: Neil Gwynne (NG).	
63	DECLARATIONS OF INTERESTS, GIFTS or HOSPITALITY John Parker declared a personal interest as a neighbour in item 68b) planning application 19/01699/FULLS Stroud School. He left the room and took no part in the discussion. Dorothy Baverstock declared a personal interest as a neighbour in item 69d) and took no part in the discussion.	
	Meeting adjourned at 7.15pm for the following items:	
64	PUBLIC PARTICIPATION No members of the public present.	
65	COUNTY COUNCILLOR / BOROUGH COUNCILLOR REPORTS (if present) None present and nothing reported from the Borough Councillors present.	ALL
	Meeting resumed at 7.16pm.	
66	TO AGREE THE MINUTES OF THE MEETING HELD ON 8th AUGUST 2019 RESOLVED: Minutes of the Meeting on 8 th August 2019 to be signed by Chairman as a correct record.	JP
67	CLOSING ACTIONS FROM PREVIOUS MEETING HELD ON 8th AUGUST 2019 Bank Mandate – The Clerk reported that it was sent to the bank on 21 August but as of 4 September it had not been updated. Item 56 The Clerk reported that the Polling District Review had been submitted and acknowledged by TVBC. Item 57 Bus Shelter Braishfield Road – bus shelter to be chosen – it was agreed that the Clerk chose one with a seat and report back. Post Box Highwood Lane – The Clerk reported she was awaiting a response from the Royal Mail.	CM
68	PLANNING a) To Consider TVBC's Draft Affordable Housing Supplementary Planning Document Consultation (Deadline 11 October 2019) – It was agreed to defer this item to the next meeting. All to look at in readiness to formalise response at the October meeting. b) New Applications: (i) RESOLVED: That No Objection be made on the applications below: DB took the chair whilst JP left the room 19/01867/FULLS Single storey extension to existing classroom block to provide 2 classrooms and ancillary accommodation, with associated alterations to parking and landscaping Stroud School Highwood House Highwood Lane JP back in the chair. 19/02035/FULLS Single storey extension to provide a downstairs bedroom and wet room 7 South Close LATE APPLICATIONS: 19/02124/FULLS Erection of attached single garage Heatherlea Winchester Road Crampmoor	ALL

c) Decisions:

App No:	Application Details	PC View	Decision
19/01434/FULLS	First floor extension above garage to provide bedroom and en-suite, single storey rear extension replacing conservatory to provide dining room and erection of front porch 19 Feltham Close	Objection	PERMISSION st to conditions & notes
19/01438/FULLS	Change the use class of a building from Class B1 (Business and light industry) to a short break activity centre facilitating respite/hostel high activity programme (hostels providing no significant element of care) Lone Barn Studio Suite One Stanbridge Lane Awbridge	No Objection	PERMISSION st to conditions & notes
19/01519/FULLS	Change of use from shop (A1) to a children's activity and play centre (D1) Unit Adjacent To Co-Op Store Abbotswood Common Road	Objection	PERMISSION st to conditions & notes
19/01606/FULLS	Formation of 17m section of footpath facilitating access into the adjoining site 'Highgrove Gardens' Land At Ganger Farm Ganger Farm Lane	No Objection	APPROVAL st to conditions & notes
19/01706/FULLS	Single storey side infill extension, side and rear dormers and detached double garage Becton House Halterworth Lane	No Objection	PERMISSION st to conditions & notes

d) Tree Matters:

i) New:

19/01964/TPOS T1 Ash - Fell due to condition and proximity to boundary, T2 Oak - Reduce elongated limb over rear garden **31 Baroona Close. No Comment defer to TVBC's tree officer**

19/02057/TPOS T11 - Oak - Crown lift by removal of 4 lowest branches on the western side of the tree overhanging the rear garden of Plot 27, T119 - Oak. Crown lift to 2.5m **28 Walnut Close (Plot 27 Highgrove Gardens). No Comment defer to TVBC's tree officer.**

ii) Decided:

19/01660/TPOS T1 (Approx 30) Cherry's - remove; T2 and T3 Scots Pine's - remove; T4 Sycamore - remove; T5 Scots Pine - remove two overhanging branches one at 4m above ground the other 5m above ground; T6 Willow - remove 2 lower branches 3m above ground, shape tree; T7 Cherry - remove lower limb at 2.5m from ground, rebalance tree **Rieve Verte, Sandy Lane (No Comment defer to TVBC's tree officer) PART CONSENT/ PART REFUSAL**

e) Appeals:

(i) New:

19/00759/FULLS Erection of dwelling **Land adj The Ridges Crampmoor Lane** (PC – Objection)

(ii) Outstanding:

18/01039/FULLS Change of use of land to open storage with hardstanding, bunds and landscaping **Wynford Ind Park, Belbins (PC – No Objection). To be decided by exchange of written statements.** Any modifications to original comments to be submitted to the Planning Inspectorate by **4 September 2019**

18/0670/REG Appeal against the making of a material change in use of the land from agricultural use to open B8 storage use, without planning permission (issued 14 December 2018) - The appellant has appealed against the notice on the following grounds: That planning permission should be granted for what is alleged in the notice. **Wynford Ind Park, Belbins. To be decided by exchange of written statements.** Any modifications to original comments to be submitted to the Planning Inspectorate by **4 September 2019**

f) **Correspondence:** Nothing received.

g) **Outstanding Issues:** Nothing further to report.

CM

69 FINANCE

a) **To Receive the Quarterly Financial Statement to 30 September & the Monthly Bank Reconciliation dated 31 August 2019: RESOLVED:** "That this Council notes quarterly financial statement dated 30 September and the monthly Bank Reconciliation dated 31 August 2019". The Chairman and the Clerk to sign the bank reconciliation.

JP
CM

b) **NALC – New Model Financial Regulations 2019 – RESOLVED:** "That this Council updates it's Financial Regulations in line with NALC's Model Financial Regulations dated 2019". The Clerk to update the website and send round updated Financial Regulations.

CM

c) i) **General Power of Competence:**

RESOLVED: "That this council in accordance with its powers under sections 1-8 of the Localism Act

2011, should incur the following expenditure”:

Details	Authority	Total
Victim Support – Personal safety items for victims of crime	Localism Act 2001 s1-8	£100-00

ii) Other:

RESOLVED: “That the payment schedule below received & agreed and endorsed by members”:

Details	Authority	Total
BT Plc – Calls, Rental & Broadband (Retrospective) £144-43 + VAT	LGA 1972 s111	£173-31
Viking – Stationery Paper, ink & envelopes £101-43 + VAT	LGA 1972 s111	£121-72
Romsey Town Council – Room Hire September and refreshments £46-30 + VAT	LGA 1972 ss15(5) & 35(5)	£47-56
Newsquest Media Group – Newspaper Notices – 30/08/19 £27-64 + VAT	LGA 1972 s142	£33-17
Marc Nokes – L/scape Maintenance Work August	OSA 1906 ss9,10	£125-00
C McFarland - Expenses – Postage £3-05	LGA 1972 s111	£42-65
- Mileage £39-60	LGA 1972 s111	
Hampshire Pension Fund- payment September £59-25 & £240-10	LGA 1972 s111	£299-35
C McFarland – Salary – September inc 1/2 use of home payment	LGA 1972 s111	£1250-30
Mr T Smith (Ashdown Software) Domain & Maintenance 2019/20	LGA 1972 s111	£37-50

d) Payments Received: Nothing received.

e) Grants for Approval: **RESOLVED:** “That this Council grants Unity £310 towards refreshments at their Volunteering Event in Crosfield Hall”. **RESOLVED:** “That this Council grants Romsey Festival 2020 a further £1000 as an exceptional circumstance losing TVBC's funding. Further it was **RESOLVED:** “That this Council sponsors the Romsey Festival £500 per year from the financial year 2020/21 onwards”. Note DB took no part in this discussion.

f) Outstanding Issues: Nothing further to report.

70 COUNCIL ADMINISTRATION

a) Newsletter – Next Edition Update: The Clerk reported that it was signed off for print and due to be sent out any day.

b) Project Groups – The findings of the Parish Tour on Sunday 18 August were received, and it was agreed that the Clerk go through the list and add actions to the Lengthsman list. **CM**

c) Councillor E-Mail Addresses – It was reported that JB, ST and JP were setup and using their council e-mail address. Other councillors still to complete the changeover. **DB JC MC MS**

d) Health & Safety Reports – The Clerk to e-mail reports for completion. **CM**

e) Training & Development – The Council's policy was reviewed, and it was agreed that all councillors are to complete and return to the Clerk. **ALL**

f) Outstanding Issues: Nothing further to report. **CM**

71 FOOTPATHS & ROADS

a) Joint Speed Limit Reminder Sign (SLR) with Romsey Town Council – JP had nothing further to report. **JP**

b) Outstanding Issues: Bus Shelters: The Clerk reported that there had been a request for a shelter on Jermyn's Lane outside Hillier Gardens – the Clerk to investigate whether there are any developer funds available. **Silverwood Rise link to Winchester Road** – The Clerk reported that an informal path had been made by residents, however, it had a dangerous drop, it was agreed that the Clerk report to HCC requesting that it was made safe without closing it off. Nothing further to report. **CM**

72 PARISH AMENITIES

a) Allotments – Update: DP reported that she and the Clerk had met with a representative of Barratt Homes on 4 September and agreed with him the outstanding issues to be resolved prior to the handover. Further a meeting of the allotment waiting list was scheduled for 20 September in Woodley Village Hall at 7pm. **DB CM JP JC**

b) Outstanding Issues: Nothing further to report.

73

CORRESPONDENCE**a) Relating to Meetings:****i) Minutes:**

27/06/19 – Romsey Forum (e-mailed)

ii) Dates:

20/08/19 – McCarthy & Stone Public Consultation Abbotswood (Noon) (JP, MC & ST to attend)

30/08/19 – TVBC/HCC Sustrans Walking & Cycling Workshop (11am Crosfield Hall JB to attend)

13/09/19 – Romsey Show President's Informal Pre Show Drinks Party (6pm MS to attend and put up banner and take down after the Show)

13/09/19 – Romsey Chamber Music AGM (5pm Ampfield Village Hall DB & JP to attend)

14/09/19 – Romsey Show President's Reception (12.30pm JP to attend)

19/09/19 – Woodley Village Hall AGM (7.30pm apologies sent)

21/09/19 – TVAPTC / TVBC 1st Annual Conference/Workshop (9.30am Provisionally Kings Somborne Village Hall 2 plus Clerk)

07/10/19 – Ganger Farm / Kings Chase Topping Out Ceremony (11am JP to attend))

18/10/19 – Hampshire Pension Fund Annual Employers' Meeting (10am Ashburton Hall, Winchester)

07/11/19 – TVAPTC rescheduled from 26 September (DB to attend)

17/10/19 - Action Hants AGM (3pm Winchester Hotel)

09/11/19 – HALC AGM (9am Holiday Inn Winchester JP to attend)

b) Requiring Parish Council Attention/Consideration: All noted.

HCC & TVBC – Road Closures –

Neighbourhood Plan For The Parish Of Charlton 2018–2029 - Pre-Submission (Regulation 14) Consultation – No comment made.

c) Other Correspondence, Circulars & Publications: All noted.

ALC e –Updates (e-mailed)

CPRE Hants Monthly News August 2019 (e-mailed)

Unity E news August & September 2019 (e-mailed)

CPRE – Countryside Voice Summer 2019

Romsey Chamber Music 2019 Update following grant

Clerks and Councils Direct September 2019

74 MEETINGS ATTENDED

04/09/19 – Allotment Meeting the Clerk and Dorothy Baverstock attended.

75 GENERAL BUSINESS AT CHAIRMAN'S DISCRETION

JP reported that the Chairman's badge of office was now complete with a new clip and ribbon.