

ROMSEY EXTRA PARISH COUNCIL MEETING

Held remotely via Zoom: Thursday 16th July 2020 7.15 – 8.45pm

Present: John Parker (Chairman) (JP), Dorothy Baverstock (Vice-Chairman) (DB), Janet Burnage (JB), Janet Cairney (JC), Mark Cooper (MC) & Sue Tippet (ST).

Attending: Clerk: Carol McFarland (CM). Members of the public: None present.

ACTION**16 APOLOGIES RECEIVED**

Parish Councillors: Matthew Southey (MS).
County Councillor: Roy Perry (RP).

17 DECLARATIONS OF INTERESTS, GIFTS or HOSPITALITY

a) **For Items on the Agenda:** None declared.

b) **Any Amendments to Register of Interest Form Completed in 2019:**

All councillors agreed they had no amendments. The Clerk requested that should any amendments occur they should be given to the TVBC's Monitoring Officer and the Clerk. Further the Clerk to check with MS if he has any amendments.

CM

Meeting adjourned at 7.20pm for the following items:

18 PUBLIC PARTICIPATION

No members of the public in attendance.

19 COUNTY COUNCILLOR / BOROUGH COUNCILLOR REPORTS (if present)

The Clerk reported on behalf of RP (County Councillor) that he was encouraging HCC to support a formal statutory Green Belt between Romsey and Southampton and that he welcomed REPC's views. Further she reported that RP is happy to answer any questions or issues from the council. MC as County Councillor reported that he has attended Full Council today and reported on the County's current financial situation due to Covid and that it was likely that savings were to be found to balance the books. DB as Borough Councillor reported that TVBC's figures for Covid were not accurate due to patients being counted in Southampton. JP as Borough Councillor updated the meeting on the Oak Tree on King's Chase which is has been saved. Barratt Homes were persuaded to relocate the access road to Ganger Farm around the tree and a planning application will follow to regularise this.

Meeting resumed at 7.38pm.

20 TO AGREE THE MINUTES OF THE MEETING HELD REMOTELY ON 4th JUNE 2020

RESOLVED: Minutes of the Meeting on 4th June 2020 to be signed by Chairman as a correct record. The Clerk to deliver the minutes to the Chairman for signing.

JP
CM**21 CLOSING ACTIONS FROM PREVIOUS MEETING HELD ON 4th JUNE 2020**

Nothing reported.

22 PLANNING

a) **To Consider TVBC's - Refined Issues and Options Consultation for the next Local Plan** (Consultation deadline 28 August 2020). It was agreed that all to look at the document and feedback to JP to put document together for next meeting.

JP
ALL
Agenda

b) **New Applications:**

(i) **RESOLVED:** That **No Objection** be made on the applications below
20/01309/FULLS Alterations to the openings at the rear and side of the property **15 Champion Drive. Comment:** Subject to the satisfactory resolution of the off-street parking requirements

20/01375/FULLS First floor extension, two storey front extension and double garage **West Winds Cupernham Lane**

20/01497/FULLS Change room above the garage from storage to a habitable room, including Internal alterations **55 Oxlease Meadows. Comment:** Subject to the satisfactory resolution of the off-street parking requirements.

20/01545/FULLS Conversion of garage into habitable accommodation, removal of garage door, partial bricking up of opening and insertion of a window with new door to the rear **2 Primrose Way. Comment:** Subject to the satisfactory resolution of the off-street parking requirements.

20/01293/RESS Approval of details for access, landscaping, layout, scale and appearance of 5 dwellings and garages pursuant to outline planning permission 17/00915/OUTS **Land West**

Of Cupernham Lane

LATE APPLICATIONS:

20/01431/FULLS Change of use from A1 to D1 **Units 1 And 3 Radcliffe Row Abbotswood Common Road**

(ii) **RESOLVED:** That an **No Comment** be made on the applications below

20/01590/CLPS Certificate of proposed lawful development for single storey rear extension to kitchen **Three Trees Belbins. Comment:** This is a technical issue.

PREVIOUS APPLICATIONS DELEGATED TO THE CLERK TO RESPOND (FOR INFORMATION):

20/01161/CLPS Certificate of proposed lawful development for conversion of garage into a habitable room, and replace the garage door with a window **2 Primrose Way. RESPONSE:** *This is a technical question about which we have no information. So we cannot really tick any of the standard response boxes. However, we are concerned about the potential loss of off-street parking and note that the material provided so far does not show what the parking arrangements will be if the garage is converted and, as a consequence, we would welcome seeing a full planning application that clarifies this.*

c) Decisions:

App No:	Application Details	PC View	Decision
20/00377/FULLS	Change of use from barn and stables to a dog day care centre Busheyleaze Farm Ridge Lane Ower	No Objection	PERMISSION st Conds & Notes
20/00831/FULLS	Single storey rear extension to provide garden room (Amended scheme) 19 Hodinott Close	No Objection	PERMISSION st Conds & Notes
20/01074/FULLS	Erection of single storey rear extension with roof lights, to provide additional living space 41 Campion Drive	No Objection	PERMISSION st Conds & Notes
20/00945/FULLS	Change of use from open storage and as a builder's yard to residential use and erection of 2 no. four-bedroom houses with associated parking and landscaping at land to the west of Fishlake Cottage Land To The West Of Fishlake Cottage Greatbridge Road	Objection	WITHDRAWN
20/00918/CLPS	Certificate of lawful proposed use for the partial conversion of existing garage into habitable space; internal alterations, including increased openings at rear and side of property 15 Campion Drive	No Comment	WITHDRAWN
19/02987/FULLS	Erection of 2 x barn style holiday lets Sadlers Mill Farm The Causeway	Objection	REFUSE*
<p>*1. The proposal represents unjustified development in the countryside for which there is no overriding need. The proposal is therefore contrary to Policy COM2 of the Test Valley Borough Revised Local Plan (2016) and guidance in the National Planning Policy Framework (2019). The proposal is not considered to be sustainable development and there are no other material considerations justify a departure from the up-to-date development plan. 2. The proposed parking area would result in the proposed development encroaching onto the open field network and result in the appearance of a substantial parking area to the detriment of the existing rural character of the wider landscape. Therefore, the application is contrary to Policies COM2 and E2 of the Test Valley Borough Revised Local Plan (2016). 3. The proposed development by means of its nature, location and scale could have likely significant effects upon the nearby Solent and Southampton Water European Designated Site which is designated for its conservation importance. Insufficient information has been submitted with the application to allow the Council to reasonably carry out an appropriate assessment of the application as required under Regulation 63 of the Habitats Regulations. In the absence of information relating to the development achieving nutrient neutrality or onsite/off site mitigation, the applicant has failed to satisfy the Council that the proposal would not adversely affect the special interest of the Solent and Southampton Water European Designated Site. Therefore the application is contrary to Policies COM2 and E5 of the adopted Test Valley Borough Revised Local Plan (2016) and the Conservation of Habitats and Species Regulations 2017 (as amended). 4. The proposed development is located within Flood Zones 2 and 3 and is not supported by a site specific Flood Risk Assessment to demonstrating that the development would not be subject to an adverse level of flood risk. Consequently, the application is contrary to Policy E7 of the Test Valley Borough Revised Local Plan and paragraph 163 of the NPPF. 5. The proposed development would result in the creation of a new vehicular access point onto the existing rights of way network utilised by a variety of users, with no evidence that the additional access and associated vehicle movements can be accommodated without detriment to the safety of other users. Consequently, the application is contrary to Policies COM2 and T1 of the Test Valley Borough Revised Local Plan (2016).</p>			
19/03042/FULLS	Erection of offices, with car parking, landscaping, drainage, and other associated works, following demolition of existing barn Upper Ashfield Farm Hoe Lane Ashfield	Objection	WITHDRAWN
20/00309/LBWS	Part retention of internal and external refurbishments Thatched Cottage Southampton Road Ashfield	No Objection	CONSENT st to conds & notes

20/01161/CLPS	Certificate of proposed lawful development for conversion of garage into a habitable room, and replace the garage door with a window 2 Primrose Way	No Comment	WITHDRAWN
20/01141/FULLS	Raise roof to form first floor accommodation and two storey rear extension with reconfiguration of accommodation Highfield School Road	No Objection	PERMISSION st Conds & Notes

d) Tree Matters:

i) Tree Preservation Orders (TPOs):

TPO.TVBC.1205 Land To The South Of Crampmoor Lane, Crampmoor wef 10 June 2020 (all trees whatever species within designated area).

ii) New:

20/01447/TPOS T1 (Unknown Species) - Crown raise to 5m over garden by removal of 2 lowest limbs 1 secondary limb and tertiary branches above **30 Baroona Close. No Objection** Subject to the Tree Officer being satisfied that 5m clearance is required.

20/01442/TPOS Oak (T1) - Fell, Lime (T2) - Fell **17 Cedar Lawn. Objection. Comment:** No justification for the felling of the trees. Important trees in the landscape of Braishfield Road and Cedar Lawn.

20/01388/TPOS Tree works as per schedule **Mankotta Belbins. No Comment:** No documents on the website to review!

PREVIOUS APPLICATIONS DELEGATED TO THE CLERK TO RESPOND (FOR INFORMATION):

20/01225/TPOS (T1) Sweet Chestnut - pollard to up to 5m in height (from approximately 9m) **Woodpecker Lodge Romsey Road Ower (No objection)**

iii) Outstanding:

20/01068/TPOS T1 - Ash - Fell, T2 - Ash - Fell **16 Peel Close**

20/01115/TPOS T1-T8 (Group) - Pollard sweet chestnuts to 4.5 - 5m in height (from approximately 8m) **Woodpecker Lodge Romsey Road Ower**

19/02057/TPOS T11 - Oak - Crown lift by removal of 4 lowest branches on the western side of the tree overhanging the rear garden of Plot 27, T119 - Oak. Crown lift to 2.5m **28 Walnut Close (Plot 27 Highgrove Gardens) (No Comment Defer to TVBC's Tree Officer)**

iv) Decisions:

None received.

e) Appeals: Nothing to report.

f) Correspondence: TVBC – SHELAA 2019 (e-mailed) For information.

g) Outstanding Issues: Nothing further to report.

23 FINANCE

a) Financial Statement to 30 June 2020 and the Monthly Bank Reconciliation: RESOLVED:

"That this Council notes the Quarterly Financial Statement and monthly Bank Reconciliation dated 30 June 2020". The Chairman and the Clerk to sign the bank reconciliation

**JP
CM**

b) Payments for Approval:

i) Other:

RESOLVED: "That the payment schedules below are received & agreed".

Details	Authority	Total
Zoom - Remote Meetings (Monthly Debit Card Payment) £111-99 + VAT	LGA 1972 s111	£14-39
J Parker – Advance of Chairman's Allowance 20/21	LGA 1972 ss15(5) & 35(5)	£100-00
HMRC – Qtrly Return Apr – Jun 2020	LGA 1972 s111	£247-89
Marc Nokes – L/scape Maintenance Work June	OSA 1906 ss9,10	£130-00
- C McFarland - Expenses – Postage £2-60	LGA 1972 s111	£30-95
- Mileage £28-35	LGA 1972 s111	
Hampshire Pension Fund- payment £59-41 & £204-16 July	LGA 1972 s111	£263-57
C McFarland – Salary July	LGA 1972 s111	£986-22

c) Payments Received: Nothing received.

d) Grants/Sponsorship for Approval: No applications received.

e) Outstanding Issues: Information Commissioner – Renewal of GDPR / Data Protection Annual Fee – **RESOLVED:** "That this Council pays this annual payment by Direct Debit which attracts a £5 reduction". Nothing further to report.

24 COUNCIL ADMINISTRATION

a) Newsletter – The Chairman told the meeting that it was with him to complete.

JP CM

b) Clerk – It was agreed that the Clerk's Annual Appraisal would be carried out by JP & TP – the Clerk to arrange a date in July or August.

CM
JP ST

c) Outstanding Issues: Nothing further to report.

25 FOOTPATHS & ROADS

a) Speed Limit Reminder Sign (SLR) – RESOLVED: "That this Council agrees to the request to pace the SLR Along the A27 at Shootash subject to there being a safe and suitable location". JP to liaise with Simon Nightingale and the member of public over the location.

JP

b) Highwood Lane Footpath Extension: The Chairman reported that an estimated cost for the works had been received from TVBC and that it was considerably higher than a previous estimated from HCC. The Chairman to ask whether this is for a top specification or could it be done at a lower cost.

JP

c) Outstanding Issues: Nothing further to report.

26 PARISH AMENITIES

a) Allotments: The Clerk reported that the leak had been fixed. Further she reported that following an inspection of the allotments on Friday 10 July with JP & JC letters had been sent to 4 plot holders for non-cultivation of their plot. It was noted that 2 plots had weed suppressing fabric – the Clerk to monitor. Further it was reported that several plots had a shed, trees and fruit bushes. The Clerk to write to the plot holders and ask that they regularise this by submitting a request, permission would not be unreasonably withheld. Further it was agreed that the Clerk write to all allotment holders suggesting that a temporary Committee is set up until such times the process of forming of an Association can be started.

CM

b) Outstanding Issues: Nothing further to report.

27 CORRESPONDENCE

a) Relating to Meetings:

i) Minutes:

ii) Dates:

15/07/20 – Virtual SLCC Hants Branch meeting (10am The Clerk to attend)

11/09/20 – Roke Manor Quarry Liaison Panel (2pm Awbridge Village Hall JP to attend)

17/09/20 – Romsey Forum (JP to attend)

b) Requiring Parish Council Attention/Consideration: All noted.

HCC & TVBC – Road Closures – Winchester Road 2 July 3 nights 8pm – 6am

TVBC – Public Spaces Protection Order for Alcohol & Antisocial Behaviour wef 16 June 2020 for a period of 3 years under Section 60 of the Anti-Social Behaviour Crime and Policing Act 2014 (e-mailed)

TVBC – Extension of Borough of Culture to 2021 (e-mailed)

CPRE - Introducing a South Hampshire Green Belt - Exploring the Socioeconomic and Environmental value (e-mailed)

TVBC – SHELAA 2019 (e-mailed) For information

E-mail from parishioner regarding wildflowers in the Campion Estate – The Clerk had responded that it was not the Parish Council and directed them to TVBC.

c) Other Correspondence, Circulars & Publications: All noted.

ALC e-Updates (e-mailed)

Unity E-news (e-mailed)

Woodley Grange Newsletters (e-mailed)

Romsey 10th Scouts 10th Talk June & July 2020 (e-mailed)

Clerks and Councils Direct July 2020

28 MEETINGS ATTENDED

10/07/20 – Allotment inspection completed by Janet Cairney, John Parker and the Clerk.

15/07/20 – Virtual SLCC Hants Branch meeting the Clerk attended.

29 GENERAL BUSINESS AT CHAIRMAN'S DISCRETION

The Chairman reminded councillors that the quarterly Health & Safety inspections were now due. The Clerk to e-mail forms round. Woodley Village Hall – the Chairman reported that no one had come forward to take on the Chairman's role, further if at the next AGM they fail to establish a committee the responsibility reverts to the parish council. The hall is due to reopen in September.

The Clerk reported that the next scheduled meeting was due on Thursday 13th August to be held remotely unless Government Covid-19 restrictions have been lifted.

DRAFT