

ROMSEY EXTRA PARISH COUNCIL MEETING

Held remotely via Zoom: Thursday 5TH November 2020 7.15 – 8.45pm

Present: Dorothy Baverstock (Vice-Chairman) in the chair (DB), Janet Cairney (JC), Mark Cooper (MC), Matthew Southey (MS) & Sue Tippet (ST).

Attending: Clerk: Carol McFarland (CM). Ward Member: Cupernham: Cllr Neil Gwynne. Members of the public: 1.

ACTION**74 APOLOGIES RECEIVED**

Parish Councillors: Janet Burnage (JB) & John Parker (JP). County Councillor: Roy Perry (RP). Borough Councillors: Blackwater Ward: Nick Adams-King & Gordon Bailey.

75 DECLARATIONS OF INTERESTS, GIFTS or HOSPITALITY

None declared.

Meeting adjourned at 7.16pm for the following items:

76 PUBLIC PARTICIPATION

The member of the public in attendance wanted to know why the Council was proposing joining the councils without any public consultation when there was a Community Governance Review following a full public consultation in 2018 and there was no recommendation to join the councils. Cllr Baverstock responded that it was exploratory at this stage and that both councils would be consulting the public before any changes. Cllr Cooper gave a background and explained that currently there was no timescale and the public would be involved once both councils agree to look at joining together.

77 COUNTY COUNCILLOR / BOROUGH COUNCILLOR REPORTS (if present)

MC as Chairman of Southern Area Planning reported that on 17 November an application at Ringstead was recommended permission. However, as the Parish Council had objected to it they might like to consider having a representative to speak against the application.

Meeting resumed at 7.30pm.

78 TO AGREE THE MINUTES OF THE MEETING HELD REMOTELY ON 8th OCTOBER 2020

RESOLVED: The Minutes of the Meeting on 8th October 2020 to be signed by the Vice Chairman in the Chair as a correct record. The Clerk to deliver the minutes to the Vice Chairman for signing.

**DB
CM**

79 CLOSING ACTIONS FROM PREVIOUS MEETING HELD ON 8th OCTOBER 2020

The Clerk reported on behalf of the Chairman that he had run out of time to liaise with MC and respond to the Planning System Reform consultation before the deadline.

80 PLANNING**a) New Applications:**

(i) RESOLVED: That **No Objection** be made on the applications below

20/02395/FULLS Erection of 4no. dwellings and 4no. apartments, including landscaping and parking, change of use of land from D1 to C **Block E Abbotswood Local Centre Abbotswood Common Road. Comment:** Subject to the Landscaping being improved.

20/02366/FULLS Proposed ventilation unit to the roof of the approved pavilion building Kings Chase, **Ganger Farm Ganger Farm Way. Comment:** Subject to a noise level assessment being provided that is satisfactory to Environment Health.

(ii) RESOLVED: That an **Objection** be made on the applications below:

20/02543/FULLS Erection of 4 bay timber framed garage (revised scheme of 17/01397/FULLS) **Sadlers Mill Farm The Causeway. Comment:** The current roof design is incongruous in this sensitive location. Preference would be for the retention of the hipped roof whether or not it is 4.65m or 5.10m.

(iii) RESOLVED: That the Council notes and **No Comment** be made on the applications below:

ADDITIONAL INFORMATION:

20/01855/FULLS Erection of a visitor centre, walkway and viewing hide, cafe, offices, retail and flexible community space, and erection of 3 bay detached garage to dwelling,

following demolition of existing aquatics centre, ancillary buildings, and café **World Of Water 93 Greatbridge Road** (ADDITIONAL - INTERIM PROTECTED SPECIES SURVEY & AQUATICS PLANT SURVEY) **Comment:** No further comment and the Council's previous comment of **Support** still stands.

b) Decisions:

| App No: | Application Details | PC View | Decision |
|---|--|---|--|
| 20/01828/PDPAS | Application to determine if prior approval is required for a proposed change of use from light industrial (Class B1 (c)) to dwellinghouse (Class C3) Warren Farm, Highwood Lane | No Comment * | PRIOR APPROVAL NOT REQUIRED |
| * The proposed residential dwelling is in the centre of a complex of industrial making it unsuitable for living accommodation | | | |
| 20/02198/ECWHS | Application under Section 74B to extend construction work hours on 19/00499/VARS to 0700 - 1900 Mon to Sat, and at no time on Sun and bank holidays, to start immediately until 1st April 2021 Land At Kings Chase (Also Known As Ganger Farm) | N/A For Info Only | APPROVAL subject to conditions and notes |
| 20/01982/FULLS | Erection of steel framed building for workshop and storage, following demolition of existing building (retrospective) Belbins Business Park Cupernham Lane | No Objection | PERMISSION ST Conds & Notes |
| 20/01985/FULLS | Erection of a single-storey annex, with shed and store area 61 Cupernham Lane | No Objection | PERMISSION ST Conds & Notes |
| 20/01691/FULLS | Single storey side extension (retrospective) Delvallie Kennels Church Lane Nursling | No Objection | PERMISSION ST Conds & Notes |
| 20/02274/AGNS | Agricultural notification for a fodder/general store Lower Ashfield Farm Ashfield | No Comment | PRIOR APPROVAL NOT REQUIRED |
| 20/01993/FULLS | Demolition of existing bungalow and construction of replacement dwelling including self contained annexe Hillbrow Belbins | No Objection | PERMISSION ST Conds & Notes |
| 20/02002/FULLS | Single storey rear extension, and two storey extension over existing driveway, to provide car port and bedroom space above 12 Hooper Drive | No Objection/ Objection to 2 storey extension | PERMISSION ST Conds & Notes |
| 20/02059/CLPS | Certificate of proposed lawful development for a Loft conversion with rear dormer and front facing roof lights 12 Moore Close | No Comment | ISSUE CERTIFICATE |
| 20/02132/FULLS | First floor extension, two storey front extension and double garage West Winds Cupernham Lane | No Objection | PERMISSION ST Conds & Notes |

c) Tree Matters:

i) New:

20/02505/TPOS T1 Horse Chestnut - reduce up to 6 metres in height **15 Cedar Lawn**

(**Objection** - We request the Tree Officer inspects the tree)

20/02480/TPOS Oak (T1) - Overall reduction by up to 2.5m, Lime (T2) - Height reduced by up to 5m, lateral branches reduced to shape as required once reduced, up to 1.5m **17 Cedar Lawn** (**No Objection** - Concern the proposed works to the Lime T2 is severe)

20/02564/TPOS T1 oak- thin canopy removing around 20% of new growth responding from previous reduction. Crown raise removing 3 lowest secondary branches. T2- silver birch- reduce canopy lowering by up to 4m and removing up to 3m from lateral growth to shape canopy and leave at suitable size considering its position close to two properties **Laurel Bank, Sandy Lane** (**No Objection** - We request the Tree Officer inspects the trees)

20/02666/TPOS T1 - Sycamore - Reduce crown by up to 4m, T2 - Acer - Reduce crown by up to 4m, T3 - Ash - Remove lowest lateral limb, T4 - Horse chestnut - Remove lowest lateral limb to raise canopy by up to 4m **Willow Green, Belbins** (**No Objection** - We request the Tree Officer inspects the trees)

ii) Decisions:

20/01388/TPOS Tree works as per schedule **Mankotta Belbins** (**No Comment**) **CONSENT**

subject to conditions and notes

- d) **Appeals:** Nothing to report.
- e) **Correspondence:** Copy of e-mail regarding Planning Application Decision.
- f) **Outstanding Issues:** Nothing further to report.

81 FINANCE

a) **Bank Reconciliation dated 31 October 2020. RESOLVED:** "That this Council notes the Bank Reconciliation dated 31 October 2020". The Vice Chairman and the Clerk to sign the bank reconciliation.

**DB
CM**

b) **Budget 2021/22** – It was agreed that all were to look at it for the next meeting.

**ALL
Agenda**

c) **Payments for Approval:**

RESOLVED: "That the payment schedules below are received & agreed".

| Details | Authority | Total |
|---|-----------------------|----------|
| CPRE Hampshire – Annual Subscription via Standing Order - retrospective | | £17-50 |
| Test Valley Borough Council – Grounds Maintenance Apr-Sep 2020 £534.29 + VAT | OSA 1906 ss9,10 | £641.15 |
| Wel-Medical – Defibrillator & Cabinet for Sports Centre £1250 + VAT | Localism Act 2011s1-8 | £1500-00 |
| Society of Local Council Clerks – Membership 2020/21 | LGA 1972 s111 | £180-00 |
| Society of Local Council Clerks – Local Council Administration 12 th Edition inc postage £123-00 + VAT | LGA 1972 s111 | £123-80 |
| Zoom - Remote Meetings (Monthly Debit Card Payment) £11-99 + VAT | LGA 1972 s111 | £14-39 |
| Marc Nokes – L/scape Maintenance Work October | OSA 1906 ss9,10 | £130-00 |
| C McFarland - Expenses – Postage £1-30 | LGA 1972 s111 | £44-50 |
| - Mileage £43-20 | LGA 1972 s111 | |
| Hampshire Pension Fund- payment £62-16 & £213-61 November | LGA 1972 s111 | £275-77 |
| C McFarland – Salary November | LGA 1972 s111 | £1018-08 |

d) **Payments Received: TVBC** – Precept 2020/21 2nd and final payment £26,528.00. Community Infrastructure Levy (CiL) Payment £2467.50.

e) **Grants/Sponsorship for Approval: RESOLVED:** That the Council donates £750 to Romsey Foodbank. **RESOLVED:** That the Council grants Youth in Romsey £1200 for additional counsellors. **RESOLVED:** That the Council confirms its sponsorship of £3000 for the Romsey Christmas Lights 2020.

CM

f) **Outstanding Issues:** Nothing further to report.

82 COUNCIL ADMINISTRATION

a) **Newsletter** – The Clerk reported that no further action had been taken. It was agreed to try and get a newsletter out before Christmas.

JP CM

b) **Meeting Dates** – It was agreed to note the dates tabled by the Clerk as possible dates for Council Meetings in 2021. Any changes to these meeting dates as a result of item 9d) Joint Working with the Town Council would be subject to consultation with the Clerk. The Clerk stated it was not unreasonable for her to know in advance when Council meetings were to be held.

c) **Joint Working with Romsey Town Council – RESOLVED:**

"The Council acknowledges the report and recommendations from the Joint Working Group on Closer Working and agrees the following actions:

1. That Romsey Extra Parish Council and Romsey Town Council should operate a joint three-weekly planning committee with effect from 1 January 2021.
2. That the existing Joint Neighbourhood Plan Committee should be used to discuss and formulate joint responses to central government and local planning-related consultations and other matters of planning policy on an ad hoc basis.
3. That Romsey Town Council and Romsey Extra Parish Council should operate a joint two-monthly Finance and Resources Committee with effect from 1 January 2021.
4. That Romsey Extra Parish Clerk, Romsey Town Council Chief Officer, the Chairman of Romsey Extra Parish Council and the Chairman of Romsey should draw up the necessary proposals for implementation including changed procedures and staffing arrangements".

JP CM

A Staffing Committee consisting of 3 councillors to be set up to deal with staffing issues arising from this item.

Agenda

d) Outstanding Issues: Health & Safety Reports are now due. Nothing further to report.

83 FOOTPATHS & ROADS

a) Speed Limit Reminder Sign (SLR) – RESOLVED: That the Council appoints Simon Nightingale to Prepare the Sites for the SLR at a Cost of £1319 & to Manage the SLR for an Annual Fee of £1500.

JP

CM

a

b) Highwood Lane Footpath Extension - To Receive an Update on the Community Infrastructure Levy (CiL) Application for Funding. Nothing to report.

JP

c) Bus Shelters - To Receive an Update on the Proposed Shelters on Braishfield Rd & Opposite Hillier's. The Clerk reported that she and the Chairman had met the County Council on site. HCC to install bus shelters either side of Jermyn's Lane where the footpath meets the road close to the entrance to Hillier's. The one on the south side will be owned and maintained by Romsey Extra Parish Council and the one on the north side by Braishfield Parish Council. The provision of bus shelters on either side of Braishfield Road close to the entrance to Abbotswood was also discussed. Both will be owned and maintained by Romsey Extra Parish Council. Further the refurbishment of the shelter opposite the Mandarin Chef from developer funds was discussed.

CM

d) Dept of Transport – To Consider the Consultation on Pavement Parking (Deadline 22 Nov 2020). It was agreed that the Vice Chairman respond on the Council's behalf.

DB

e) Outstanding Issues: It was reported that the footpath on Highwood Lane had been cleared following a report from a resident. Further it was reported that the middle traffic calming sign on Highwood Lane was obscured by vegetation.

CM

84 PARISH AMENITIES

a) Allotments – The Clerk reported that Plot 5 had been relet.

b) Defibrillators – The Clerk reported that the new defibrillator had been installed on Romsey Sports Centre overlooking the Rugby pitches. Further the Clerk reported that the Sports Centre were not willing to take on its ownership or maintenance. The Clerk to register it with the ambulance service.

CM

c) Woodley Village Hall – It was agreed to get quotes for a Tree Survey & resultant works required to the Trees in the Open Space and Carpark Area of the village hall.

CM

d) Outdoor Gym Equipment – To Consider Contributing to the Funding of Outdoor Gym Equipment at Kings Chase to Form a Link in the Romsey Fitness Circuit. It was agreed to defer this item until further information on usage was obtained.

Agenda

e) Outstanding Issues: Nothing further to report.

85 CORRESPONDENCE

a) Relating to Meetings:

i) Minutes:

11/09/20 – Roke Manor Quarry Liaison Panel (e-mailed)

ii) Dates:

20/10/20 – HALC Annual Mini Conference (Virtual 9.30am – 12.30pm)

04/11/20 – HALC Annual Mini Conference (Virtual 6.00pm – 9.00pm)

08/11/20 – Remembrance Service (10.15am Romsey Abbey JP to attend) Cancelled due to latest Government Covid 19 Requirements. The Chairman to lay a wreath at the War Memorial in a private ceremony on 11 November along with the Town Mayor and TVBC's Deputy Mayor.

09/11/20 – Hampshire Pension Fund Annual Employers Meeting (virtual 10am)

26/11/20 – TVBC Chief Executive Clerks Meeting (via Teams 6pm The Clerk to attend)

26/11/20 – TVAPTC (via Teams 7.30pm DB to attend)

b) Requiring Parish Council Attention/Consideration: All noted.

HCC & TVBC – Road Closures – Nothing reported.

HCC – Covid-19 Updates (e-mailed)

Opportunities for Community Payback (Unpaid Work) in your localities

HCC Admissions to School September 2021 – Place on Website & Noticeboards.

c) Other Correspondence, Circulars & Publications: All noted.

ALC e –Updates (e-mailed)

HALC – Newsletter (e-mailed)

Unity E-news (e-mailed)

Woodley Grange Newsletters (e-mailed)
Romsey Scouts 10th Talk October 2020 (e-mailed)
CPRE Hampshire Views October 2020 (e-mailed)
Clerks & Councils Direct November 2020

86 MEETINGS ATTENDED

21/10/20 – Clerk Meeting with Chief Officer Romsey Town Council.
28/10/20 – Bus Shelter Site Meetings – Hillier's & Braishfield Road the Chairman & the Clerk attended.

87 GENERAL BUSINESS AT CHAIRMAN'S DISCRETION

The Clerk reported that the next scheduled meeting was due to be held remotely on Thursday 10th December.

CM

DRAFT