

**ROMSEY EXTRA PARISH COUNCIL MEETING**

Held remotely via Zoom: Thursday 11<sup>TH</sup> February 2021 7.15 – 9.17pm

**Present:** John Parker (Chairman) (JP), Dorothy Baverstock (Vice Chairman) (DB), Janet Burnage (JB), Janet Cairney (JC), Mark Cooper (MC), Matthew Southey (MS) & Sue Tippet (ST).

**Attending:** Clerk: Carol McFarland (CM). Members of the public: 2 Representatives from Raymond Brown.

**ACTION****116 APOLOGIES RECEIVED**

County Councillor: Roy Perry (RP). Borough Councillors: Blackwater Ward: Nick Adams-King.

**117 DECLARATIONS OF INTERESTS, GIFTS or HOSPITALITY**

None declared.

**Meeting adjourned at 7.17pm for the following items:**

**118 PUBLIC PARTICIPATION**

Raymond Brown gave a brief presentation on the proposed westerly extension to the Roke Manor Quarry. Concern was raised over the impact on residents. They will be hosting a virtual Planning Exhibition from 22 February until 7 March 2021.

**119 COUNTY COUNCILLOR / BOROUGH COUNCILLOR REPORTS (if present)**

MC as County Councillor reported that the County have set a 4.99% increase to the precept mainly due to increased costs of Adult Services.

JB as Cupernham Ward member reported that the Art Trail at Abbotswood had appointed the artists *Thrussells* a father and son partnership.

**Meeting resumed at 7.38pm.**

**120 MINUTES****(i) To Agree the Minutes of the Meeting Held Remotely on 14<sup>th</sup> January 2021**

**RESOLVED:** The Minutes of the Meeting on 14<sup>th</sup> January 2021 to be signed by the Chairman as a correct record. The Clerk to deliver the minutes to the Chairman for signing.

JP  
CM

**(ii) To Receive the Draft Minutes and Recommendations of the Staffing Committee Held Remotely on 2<sup>nd</sup> February 2021**

**RESOLVED:** The draft Minutes of the Staffing Committee held on 2<sup>nd</sup> February 2021 are received and the changes to the Clerk's contract numbered 3; 21.2 & 21.3 are approved. Further it was agreed that under number 14.5 that the Clerk be allowed to carry forward 6 days annual leave from this leave year to the new leave year starting in April 2021 due to the current exceptional circumstances.

JPCM

It was also noted that number 12.1 Hours of Work would need to be amended once the Clerk is appointed to the Joint Planning Committee for the pilot 6-month period.

**121 CLOSING ACTIONS FROM PREVIOUS MEETING HELD ON 14<sup>th</sup> JANUARY 2021**

Annual Parish Assembly - The Clerk reported that there were issues booking the planned date of 28 April – the Clerk to go back to Woodley Village Hall. 111a) SLRs – no further update. 111c) Bus Shelters – the Clerk reported that vandal proof polycarbonate could be used instead of standard polycarbonate – this was agreed.

CM

**122 PLANNING**

**a) TVBC Planning Policy** - Survey on Sustainability and Climate Change Activity – Deadline 5 March 2021. It was agreed that the Chairman would make a joint response with the Town Council.

JP

**b) New Forest DC** - Consultation on The Draft Mitigation For Recreational Impacts On New Forest European Sites Supplementary Planning Document The Town And Country Planning (Local Planning) (England) Regulations 2012 (Deadline 21 February 2021). **RESOLVED:** "That this Council makes **No Comment**".

**c) New Applications:**

(i) **RESOLVED:** That **No Objection** be made on the applications below  
**21/00074/FULLS** Loft Conversion with Front Dormer **32 Wyndham Drive. Comment:** Subject to assurance of adequate provision of off-street parking.  
**HCC/2021/0045** Variation of condition 12 (hours of operations and staff working hours) of Appeal decision reference APP/Q1770/A/11/2161324 (Planning Application Reference: 10/02712/CMA) (retrospective) **Salvidge Farm, Bunny Lane, Timsbury**

(ii) **RESOLVED:** That an **Objection** be made on the applications below:  
**21/00115/FULLS** Erection of side extension **25 Baroona Close. Comment:** The extension extends under the canopy of a protected tree thus putting pressure in the future to over prune to the detriment to the site's amenity.  
**21/00109/FULLS** Revised access road to the southern boundary of the site (alternative to permission 18/01597/VARS to avoid felling the existing oak tree) **Ganger Farm Ganger Farm Lane. Comment:** We welcome the preservation of the tree. But we have concerns for its long future due to proximity of traffic to the root protection area.

We note there are still outstanding questions about:

1. The drainage in the area. 2. The exact routing for caravans, refuse vehicles and large agricultural vehicles going to and from Ganger Farm.

**21/00216/FULLS** Provision of food kiosk and merchandise outlet (Retrospective) **Romsey Town Football Club Southampton Road. Comment:** Out of place on an important entrance into Romsey.

**21/00217/ADVS** Free standing adverts and kiosk adverts (Retrospective) **Romsey Town Football Club Southampton Road. Comment:** Out of place on an important entrance into Romsey.

**21/00267/FULLS** Retention of 2 keep nets and 15 advertisements **Romsey Town Football Club Southampton Road. Comment:** To additional keep net on the North side – not necessary. To the advertisements on the keep nets as they are visually intrusive. **No Objection** to the 2 existing end keep nets and to the Advertisements on the Clubhouse.

**21/00268/ADVS** Retention of freestanding signage and signs fixed to fencing and keep net **Romsey Town Football Club Southampton Road. Comment:** To the advertisements on the keep nets and fencing as they are visually intrusive. **No Objection** to the Advertisements on the Clubhouse.

**AMENDED PLANS / ADDITIONAL INFORMATION:**

**20/02810/FULLS** Retention and regrading of the existing levels to the western side of the site in the location of the former playing fields, and the provision of additional soft landscaping **Former Stanbridge Earls Playing Fields, Old Salisbury Lane, Awbridge** (Amended plans and additional information). **Comment:** 1. The original planning permission was given on the basis that the field would remain for the benefit of the residents living in the new properties. 2. None of the flood issues have been resolved to the satisfaction of the flood authority. Sealing of the asbestos makes the flooding situation worse.

**20/02791/FULLS** Change of use of land adjoining industrial estate to open storage, with associated hard surface, security fence, landscape bund, woodland and surface water drainage **Wynford Industrial Park, Belbins** (Due to the inclusion of hard surface, security fence and landscape bund within the proposal) **Comment:** Previous comment remains: 1. It is a departure from the Local Plan. 2. It is unusually intrusive in the countryside. 3. There is insufficient detail in the Drainage Strategy for comment.

**d) Decisions:**

App No:	Application Details	PC View	Decision
20/02966/VARS	Variation of conditions 02 and 06 of 17/01468/VARS to allow drawing list to be updated and to allow adjustments to proposed materials and building footprint Brentry House Jermyns Lane	No Objection	PERMISSION ST Conds & Notes
20/02705/FULLS	Single storey rear extension and new dormer windows with associated alterations Cedarwood Sandy Lane	No Objection	PERMISSION ST Conds & Notes
20/02845/FULLS	Replacement of close-boarded fencing (Retrospective) 4 Church Cottages, Lee Church Lane, Lee	No Objection	PERMISSION ST Conds & Notes

20/02980/DEMS	Prior notification of demolition of redundant poultry shed Shootash Poultry Farm Salisbury Road Shootash	No Comment	PRIOR APPROVAL NOT REQUIRED
20/03203/FULLS	Single storey rear extension to kitchen/dining room The Stables Sandy Lane	No Objection	PERMISSION ST Conds & Notes
20/03140/FULLS	Single storey rear extension and garage conversion to comprise kitchen and living area 5 Campion Drive	No Objection	PERMISSION ST Conds & Notes
20/03097/FULLS	Demolition of existing attached garage, replace with two storey side extension to create additional living area with a new master bedroom above, erection of new porch and detached double garage Grove House 6 Grovely Way Crampmoor	No Objection	PERMISSION ST Conds & Notes
20/02834/FULLS	Single storey rear extension and first floor side extension above garage, to provide additional living space 20 Baroona Close	No Objection	PERMISSION ST Conds & Notes
20/03132/FULLS	Erection of first floor extension over existing study, store, hall and WC to provide additional bedroom with en suite Raka Lodge Whitenap Lane	No Objection	PERMISSION ST Conds & Notes

**c) Tree Matters:**

**i) Decisions:**

**20/02821/TPOS** T1 Oak - Lift crown to a maximum of 5 meters and thin canopy by 20% **11 Elmtree Gardens - No Comment** - Defer to TVBC Tree – no documents to view! **CONSENT** subject to conditions and notes.

**20/02797/TPOS** T1 - Oak - Crown reduce lateral limbs by up to 3 metres, reduce lateral limb to 2 metres from stem, remove southerly lateral limb **Fir Tree Crampmoor Lane – No Comment defer to TVBC's Tree Officer- CONSENT** subject to conditions and notes

**20/02114/TPOS** T1 - Oak - Reduce the lateral limbs overhanging the rear boundary by 2-4m in places and reduce in height by approx. 3m **101 Hunters Crescent - No Comment** - Defer to the TVBC's Tree Officer – This application is seen from one side of the tree. We have been advised by a tree surgeon that the tree has significant dead limbs and is dangerous and requires attention. Please inspect this tree). **CONSENT** subject to conditions and notes

**d) Appeals:**

**i) Outstanding:**

**20/01315/FULLS** Two storey and single storey side extension to provide office/ playroom, and w.c. with bedroom over **1 The Green (REPC – Objection - Comment:** Unsatisfactory parking provision. Concern was expressed on the effect this proposal would have on the overall street scene).

**e) Correspondence:** Nothing received.

**f) Outstanding Issues:** Nothing further to report.

**123 FINANCE**

**a) Quarterly Financial Statement & Monthly Bank Reconciliation. RESOLVED:**

"That this Council notes the Quarterly Financial Statement to 31 December 2020 and the Monthly Bank Reconciliation dated 31 January 2021". The Chairman and the Clerk to sign the bank reconciliation.

**JP  
CM**

**b) Risk Assessment for 2021/22 – RESOLVED:** "That this Council approves the Risk Assessment as presented by the Clerk". Further it was noted that the website is backed up daily by the hosting company and an additional backup is made on 1<sup>st</sup> of the month. In addition, there is a firewall at server level and the website also has a robust firewall. It was agreed that JB would be the Woodley Village Hall Council representative along with the Chairman.

**CM**

**JB**

**c) Payments for Approval:**

**i) RESOLVED:** "That the payment schedules below are received & agreed".

Details	Authority	Total
Adobe (Monthly Debit Card Payment - retrospective) PDF Acrobat Pro £12-64 + VAT	LGA 1972 s111	£15-17
Zoom - Remote Meetings (Monthly Debit Card Payment) £11-99 + VAT	LGA 1972 s111	£14-39
Marc Nokes – L/scape Maintenance Work January	OSA 1906 ss9,10	£130-00
SLCC – Webinar – Making Documents Accessible 4 March The Clerk to attend £30 + VAT	LGA 1972 s111	£36-00
C McFarland - Expenses – Postage £1-32	LGA 1972 s111	£20-22
- Mileage £18-90	LGA 1972 s111	
Hampshire Pension Fund- payment £62-16 & £213-61 February	LGA 1972 s111	£275-77
C McFarland – Salary February	LGA 1972 s111	£1017-88

- d) **Payments Received:** No payments received.  
e) **Grants/Sponsorship for Approval:** No applications received.  
f) **Outstanding Issues:** Nothing further to report.

## 124 COUNCIL ADMINISTRATION

- a) **Newsletter** – It was agreed to start again with articles from the following: ALL  
CM  
Chairman including Speedwatch; DB Ganger including the allotments & Unity; JB Abbottswood Art Trail; MC & ST litter collection. All articles to be with the Clerk by the end of the month in time for the Clerk to bring to March meeting.
- b) **Joint Working with Romsey Town Council** – The Chairman reported that he, the Clerk, the Town Mayor and the Town's Chief Officer met on 25 January. He reported that draft terms of reference had been drawn up for the joint planning committee. They are to go to the Romsey Town Planning Committee on 25 February for comment before approval by both Councils in March. JP CM
- c) **Outstanding Issues:** Nothing further to report.

## 125 FOOTPATHS & ROADS

- a) **TVBC New Street Trading Application** - To Consider a Short Term - Trading Dates Friday 12th & Saturday 13th March 2021- Corner of Highwood Lane & Botley Road. **RESOLVED:** "That this Council Objects on the grounds it is an unsuitable location – it is an informal layby; close to the junction; no parking; no street lighting; there is an historical problem with litter from previous traders". CM
- b) **HCC Temporary Diversion of Footpath 3** - until 31<sup>st</sup> January 2024. **RESOLVED:** "That this Council has **No Objection** to the temporary diversion of Footpath RE3".
- c) **Outstanding Issues:** Nothing further to report.

## 126 PARISH AMENITIES

- a) **Allotments** – The Clerk reported that Plot 33 had been vacated and had been relet on 26 January. The Council considered a request for a salt bin and it was declined. Further she reported that TVBC did not consider the trees on the open space around the allotments would cause any issues. Further the Clerk had asked Barratt Homes to remove the tree planted on parish owned land. Finally it had just been reported that one of the taps had developed a leak the Chairman to turn the water main supply off. CM
- b) **Woodley Village Hall** – Management Committee – The Clerk to seek clarification on the Lease regarding *Tenants' Improvements* whether the Council is liable to pay compensation. Trees - **RESOLVED:** "That this Council awards the Tree Contract to Merritt Tree Services at a cost of £1830 subject to confirmation of a Trade Waste Licence and that the work is carried out in March". JP
- c) **Outstanding Issues:** Nothing further to report. CM

## 127 CORRESPONDENCE

- a) **Relating to Meetings:**  
i) **Minutes:**  
11/09/20 – Roke Manor Liaison Panel (e-mailed)

**ii) Dates:**

22/01/21 – Local Clerk Liaison Meeting

25/01/21 – Joint Working with Town Council (10.30am JP & The Clerk to attend)

26/02/21 – Roke Manor Liaison Panel (e-mailed)

04/03/21 – SLCC Webinar – Making Documents Accessible (2pm The Clerk to attend)

**b) Requiring Parish Council Attention/Consideration:** All noted.

HCC & TVBC – Road Closures –.

ROY PERRY Hants County Councillor Rural – Highways Maintenance Newsletter January 2021 (e-mailed)

TVBC/RTC – TV Covid-19 Community Co-ordinating group 01 February 2021 (e-mailed)

CPRE - Green Belt for South Hampshire – Notification of Test Valley BC Motion to Full Council 27th January

Hampshire Association of Local Councils (ALC) – Notification of the Section 137 Expenditure 2021/22 £8.41 Per Elector

**c) Other Correspondence, Circulars & Publications:** All noted.

ALC e –Updates & Newsletters (e-mailed)

Unity E-news January 2021 (e-mailed)

Woodley Grange Newsletters (e-mailed)

CPRE Hampshire Monthly Newsletter January 2021 (e-mailed)

**128 MEETINGS ATTENDED**

25/01/21 – Joint Working Meeting with Chief Officer & Town Mayor Romsey Town Council John Parker and the Clerk attended.

08/02/21- Abbotswood Art Trail Janet Burnage attended.

**129 GENERAL BUSINESS AT CHAIRMAN'S DISCRETION**

The Clerk reported that the next scheduled meeting was due to be held remotely on Thursday 11<sup>th</sup> March.

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