

ROMSEY EXTRA PARISH COUNCIL MEETING

Held remotely via Zoom: Thursday 14TH January 2021 7.15 – 8.31pm

Present: John Parker (Chairman) (JP), Dorothy Baverstock (Vice Chairman) (DB), Janet Burnage (JB), Janet Cairney (JC), Mark Cooper (MC), Matthew Southey (MS) & Sue Tippet (ST).

Attending: Clerk: Carol McFarland (CM). Members of the public: None.

ACTION**102 APOLOGIES RECEIVED**

County Councillor: Roy Perry (RP). Borough Councillors: Blackwater Ward: Nick Adams-King.

103 DECLARATIONS OF INTERESTS, GIFTS or HOSPITALITY

None declared.

Meeting adjourned at 7.16pm for the following items:

104 PUBLIC PARTICIPATION

No members of the public were present.

105 COUNTY COUNCILLOR / BOROUGH COUNCILLOR REPORTS (if present)

MC as County Councillor had nothing further to report than that was circulated in County Councillor Roy Perry's January report.

JB as Cupernham Ward member reported that the Art Trail at Abbotswood had now been approved.

Meeting resumed at 7.18pm.

106 TO AGREE THE MINUTES OF THE MEETING HELD REMOTELY ON 10th DECEMBER 2020

RESOLVED: The Minutes of the Meeting on 10th December 2020 to be signed by the Chairman as a correct record. The Clerk to deliver the minutes to the Chairman for signing.

JP
CM

107 CLOSING ACTIONS FROM PREVIOUS MEETING HELD ON 10th DECEMBER 2020

96d) The Clerk reported that the Staffing Committee would be convened to elect a Chairperson and to look at changes to the Clerk's contract. 96f) The Clerk confirmed that she had been using Adobe PDF Pro 7-day free trial and was content it covered the Council's requirements and would now go ahead and take out the full subscription. 97c) Highwood Lane - JB offered her help with the paperwork required with the letters of support.

JB

108 PLANNING**a) New Applications:**

(i) **RESOLVED:** That **No Objection** be made on the applications below

20/02845/FULLS Replacement of close-boarded fencing (Retrospective) **4 Church Cottages, Lee Church Lane, Lee**

20/03132/FULLS Erection of first floor extension over existing study, store, hall and WC to provide additional bedroom with en suite **Raka Lodge, Whitenap Lane. Comment:** Subject to provision of adequate off-street parking.

20/03140/FULLS Single storey rear extension and garage conversion to comprise kitchen and living area **5 Campion Drive. Comment:** Subject to provision of adequate off-street parking.

20/03203/FULLS Single storey rear extension to kitchen/dining room **The Stables, Sandy Lane**

20/03221/FULLS Demolition of the existing dwellinghouse, garage and associated outbuildings, and the replacement with a 4-bedroom dwellinghouse, associated garage and associated hard and soft landscaping **1 Roke Manor Farm Cottages Old Salisbury Lane**

20/03227/LBWS Permanent removal of Greenhouse 1 **Audley, Stanbridge Earls, Stanbridge Lane. Comment:** Defer to Council's Conservation Officer.

(ii) **RESOLVED:** That the Council notes and **No Comment** be made on the application(s) below:

20/03240/FULLS Add garage doors to garage materials **9 The Causeway. Comment:** It is impossible to determine due to the lack of detail of the nature of the materials to be used supplied with the planning application. The materials to be used should be sympathetic to the existing structure.

PREVIOUS APPLICATIONS DELEGATED TO THE CLERK:

20/03002/FULLS Erection of single storey side and rear extension to replace existing porch **61 Hunters Crescent No Objection**

20/03083/FULLS Erection of carport **26 Baroona Close Object** There will be a significant effect on the viability of the neighbouring preserved trees due to the canopy preventing rainfall penetration to the root structures below.

20/02990/FULLS Installation of air-conditioning **23 The Thicket Object** on the grounds that the noise levels will have a significant effect on the neighbouring properties.

20/03097/FULLS Demolition of existing attached garage, replace with two storey side extension to create additional living area with a new master bedroom above, erection of new porch and detached double garage **Grove House, 6 Grovely Way No Objection** subject to the Council's Tree Officer being satisfied that the location of the detached garage will not be detrimental to the neighbouring tree(s).

20/03041/FULLS Two storey rear extension, conversion of garage to habitable accommodation, single storey side extension, front bay window and additional parking on drive **11 The Tyleshades Romsey No Comment** - This application is in Romsey Town bordering Romsey Extra.

b) Decisions:

App No:	Application Details	PC View	Decision
20/02682/FULLS	Single storey side and rear extension Greenbank Yokesford Hill	Support	PERMISSION ST Conds & Notes
20/02105/CLES	Certificate of existing use - Single dwelling house (Meadowview) Rosebay Gardeners Lane East Wellow	No Comment	ISSUE CERTIFICATE
20/02965/AGNS	Agricultural prior notification for storage barn for machinery and forage Brickhill Farm House Romsey Road Ower	No Comment	Prior App Req and Refused
20/02171/FULLS	Garage conversion at first floor level to accommodate home office/storage 6 Oxlease Meadows	No Objection	PERMISSION ST Conds & Notes

c) Tree Matters:

i) TPOS:

TPO.TVBC.1205 Land to the South Of Crampmoor Lane, Crampmoor **NOT** Confirmed.

ii) New: None received.

iii) Outstanding:

20/02821/TPOS T1 Oak - Lift crown to a maximum of 5 meters and thin canopy by 20% **11 Elmtree Gardens - No Comment** - Defer to TVBC Tree – no documents to view!

20/02114/TPOS T1 - Oak - Reduce the lateral limbs overhanging the rear boundary by 2-4m in places and reduce in height by approx. 3m **101 Hunters Crescent - No Comment** - Defer to the TVBC's Tree Officer – This application is seen from one side of the tree. We have been advised by a tree surgeon that the tree has significant dead limbs and is dangerous and requires attention. Please inspect this tree).

20/02797/TPOS T1 - Oak - Crown reduce lateral limbs by up to 3 metres, reduce lateral limb to 2 metres from stem, remove southerly lateral limb **Fir Tree Crampmoor Lane – No Comment defer to TVBC's Tree Officer**

iv) Decisions:

20/02564/TPOS T1 oak- thin canopy removing around 20% of new growth responding from previous reduction. Crown raise removing 3 lowest secondary branches. T2- silver birch- reduce canopy lowering by up to 4m and removing up to 3m from lateral growth to shape canopy and leave at suitable size considering its position close to two properties **Laurel Bank, Sandy Lane (No Objection** - We request the Tree Officer inspects the trees) **CONSENT** subject to conditions and notes

d) Appeals:**i) New:**

20/01315/FULLS Two storey and single storey side extension to provide office/ playroom, and w.c. with bedroom over **1 The Green (REPC – Objection - Comment:** Unsatisfactory parking provision. Concern was expressed on the effect this proposal would have on the overall street scene).

e) Correspondence: Nothing received.

f) Outstanding Issues: The Chairman reported that he had put forward's the Council's comments on 20/01045/FULLS Land adj Woodpeckers Cupernham Lane at Southern Area Planning on 12 January. He said that most of the Council's objections had been addressed and it was approved. Nothing further to report.

109 FINANCE

a) Bank Reconciliation dated 31 December 2020. RESOLVED: "That this Council notes the Bank Reconciliation dated 31 December 2020". The Chairman and the Clerk to sign the bank reconciliation. **JP CM**

b) Precept 2021/22 – RESOLVED: "That this Council sets the precept for 2021/22 at £56,357, representing no change to the Band D Council Tax band". **CM**

c) Payments for Approval:

i) RESOLVED: "That the payment schedules below are received & agreed".

Details	Authority	Total
Unity - Digital Inclusion Project	Localism Act 2011 s1-8	£250-00
Halterworth School - Contribution towards Food Composter	Localism Act 2011 s1-8	£500-00

ii) RESOLVED: "That the payment schedules below are received & agreed".

Details	Authority	Total
Amazon – Tap Covers for Allotments Debit Card payment (Retrospective) inc postage £16-65 + VAT	Small Holdings & Allotments Act 1908 s23	£19-98
HMRC – Quarterly Return Oct – Dec 2020	LGA 1972 s111	£475-32
Zoom - Remote Meetings (Retrospective Monthly Debit Card Payment) £11-99 + VAT	LGA 1972 s111	£14-39
Marc Nokes – L/scape Maintenance Work December & Removal of Dead Will at Open Space Woodley VH	OSA 1906 ss9,10	£310-00
C McFarland - Expenses – Postage £Nil	LGA 1972 s111	£33-30
- Mileage £33-30	LGA 1972 s111	
Hampshire Pension Fund- payment £62-16 & £213-61 January	LGA 1972 s111	£275-77
C McFarland – Salary January	LGA 1972 s111	£1018-08

d) Payments Received: TVBC – No payments received.

e) Grants/Sponsorship for Approval: No applications received.

f) Outstanding Issues: Nothing further to report.

110 COUNCIL ADMINISTRATION

a) Newsletter – The Chairman reported that he was still to do it. **JP CM**

b) Joint Working with Romsey Town Council – The Chairman reported that he, the Clerk, the Town Mayor and the Town's Chief Officer met on 11 January. He reported that legal advice had shown that the joint planning committee does not need to be as complicated as proposed originally –one common agenda and minutes and all councillors vote. Further It was proposed that REPC's Clerk would Clerk the joint Committee to be held every four weeks for an initial period of 6 months starting after the AGM in May. The Clerk to draw up the Terms of Reference for the Joint Planning Committee to be agreed by both Council's. The additional costs were to be in the region of £3000pa to be shared equally between the two councils. **JP CM**

c) Outstanding Issues: Nothing further to report.

111 FOOTPATHS & ROADS

a) Speed Limit Reminder Sign (SLR) – RESOLVED: "That this Council signs the License Agreement(s) with HCC and SSE at cost of £30 to Place the SLR on the Highway Street Furniture. **CM JP**

b) HCC Notification of Temporary Closure - Romsey Extra Footpath 10 (Canal Path) for Essential Tree Works (25/1/21-25/7/21 or sooner if works are completed) was noted. It was further reported that the Hampshire and Isle of Wight Wildlife Trust expect the works to be completed before the nesting season.

c) Bus Shelters – The Clerk reported that the shelters on Braishfield Road would have flat roofs and be black and the shelter opposite Hillier's would be dark green and have a domed roof to match the one opposite.

d) Outstanding Issues: Nothing further to report.

CM

112 PARISH AMENITIES

a) Allotments – The Clerk reported that Plots 12 & 16 will be vacated on 31 March 2021. Further she reported that the trees on the open space around the allotments had been planted and it appeared one had been planted on parish land. Concern was expressed whether the tree roots would affect the allotments and the carpark surface and shading from the trees. The Clerk to contact TVBC.

CM

b) Defibrillators – It was suggested that the Council approaches Mountbatten School to ask if they would agree for a defibrillator to be installed on the Community Building.

CM

c) Woodley Village Hall – The Chairman reported that there was no further change regarding the Management Committee. Trees - it was reported that at least 2 quotes were required for the works.

CM

d) Outstanding Issues: Nothing further to report.

113 CORRESPONDENCE

a) Relating to Meetings:

i) Minutes:

Nothing received.

ii) Dates:

See Meetings attended.

b) Requiring Parish Council Attention/Consideration: All noted.

HCC & TVBC – Road Closures – Nothing reported.

Message from Ian McAulay, Chief Executive, Southern Water (e-mailed)

Hants County Councillor Roy Perry Report January 2021 (e-mailed)

Consultation on The Draft Mitigation For Recreational Impacts On New Forest

European Sites Supplementary Planning Document The Town And Country Planning (Local Planning) (England) Regulations 2012 (Deadline 21 February 2021)

<https://newforest.gov.uk/article/1938/mitigation-strategy>. All to read.

ALL
Agenda

c) Other Correspondence, Circulars & Publications: All noted.

ALC e –Updates (e-mailed)

Unity E-news (e-mailed)

Woodley Grange Newsletters (e-mailed)

Romsey Scouts 10th Talk December 2020 & January 2021 (e-mailed)

114 MEETINGS ATTENDED

16/12/20 – Hants SLCC Meeting the Clerk attended.

16/12/20 – TVBC Resilience Forum Dorothy Baverstock and John Parker attended.

11/01/21 – Joint Working Meeting with Chief Officer & Town Mayor Romsey Town Council John Parker and the Clerk attended.

115 GENERAL BUSINESS AT CHAIRMAN'S DISCRETION

The Clerk reported that the next scheduled meeting was due to be held remotely on Thursday 11th February. It was agreed to accept the offer of Raymond Brown to come to the next meeting to present the proposals for the extension of the Roke Manor Quarry in advance of the remote public exhibition.

Agenda