

ROMSEY EXTRA PARISH COUNCIL MEETING

Minutes of the Meeting held in The Court Room, Romsey Town Hall, Romsey: Thursday 10TH June 2021 7.15 – 8.30pm

Present: John Parker (Chairman) (JP), Dorothy Baverstock (DB), Janet Burnage (Vice Chairman) (JB), Mark Cooper (MC), Matthew Southey (MS) & Sue Tippet (ST).

Attending: Clerk: Carol McFarland (CM). County Councillor (Romsey Rural) also Blackwater Ward Nick Adams -King (NA-K). Members of the public: None present.

ACTION**17 APOLOGIES RECEIVED**

Parish Councillor: Janet Cairney (JC).

18 DECLARATIONS OF INTERESTS, GIFTS or HOSPITALITY

None declared.

Meeting adjourned at 7.17pm for the following items:

19 PUBLIC PARTICIPATION

None present.

20 COUNTY COUNCILLOR / BOROUGH COUNCILLOR REPORTS (if present)

NA-K told the meeting he would be e-mailing a monthly report and would attend the meeting to receive questions from the Council.

NA-K reported that the Borough were conducting a review of new communities, looking at problems which were common to all and changing policy to encourage developers to build roads to adoptable standards – however, the Borough cannot force them to.

MS expressed passionately his concern that new developments were making it difficult for new homeowners due to lease agreements and unadopted roads. NA-K said that whilst the Borough was not required to do anything it had some responsibility if only moral to help the residents of these new developments.

JB asked NA-K about the grass cutting – NA-K to copy reply to JB.

MC as County Councillor reported that following the Mobility Scooter Survey there was a small pot of money to create wider posts to allow for access.

DB as Cupernham Ward member nothing to report.

JB as Cupernham Ward member reported there had been a further meeting on the Abbotswood Art Trail.

JP as Tadburn Ward member nothing to report.

Meeting resumed at 7.47pm.

21 MINUTES**a) To Agree the Minutes of the Meeting Held ON 13TH MAY 2021**

RESOLVED: "The Minutes of the Meeting on 13th May 2021 to be signed by the Chairman as a correct record".

JP

b) To Receive the Draft Minutes of the Joint Planning Committee Held on 27th May 2021

RESOLVED: "The Draft Minutes of the Joint Planning Meeting held on 27th May 2021 were received and noted".

22 CLOSING ACTIONS FROM PREVIOUS MEETING HELD ON 13th MAY 2021

7 – Traffic Survey A27 Shootash – The Chairman to ask NA-K.

JP

10d) – The Clerk confirmed that the Audit Return (AGAR) had been put on the website and the noticeboards at Woodley Village Hall & the allotments on Friday 4 June with the dates for the public rights of inspection being Monday 7 June until Friday 16 July 2021.

16 – Fence between the football ground and Burma Road – The Chairman reported that Broadlands had confirmed maintenance to this fence was in the Programme of Works.

23 FINANCE

a) Monthly Bank Reconciliation. RESOLVED: "That this Council notes the Monthly Bank Reconciliation dated 31st May 2021". The Chairman and the Clerk to sign the bank reconciliation.

JP
CM

b) To Arrange the Date for the Council's Internal Audit – It was agreed to postpone this until it was safe to meet in person.

c) Payments for Approval:

i) **RESOLVED:** "That the payment schedules below are received & agreed".

Details	Authority	Total
BT Plc – Calls, Line Rental & Broadband £163-73 +VAT (retrospective)	LGA 1972 s111	£196-47
Zoom - Remote Meetings (Monthly Debit Card Payment) £11-99 + VAT	LGA 1972 s111	£14-39
McAfee – Renewal of Virus Software (Debit Card Payment)	LGA 1972 s111	£69-99
Anchor – Repair of tap & Manhole cover Allotments £176-90 + VAT	Small Holdings & Allotments Act 1908 s23	£212-28
Romsey Town Council – Room Hire 11 June 2021	LGA 1972 ss15(5) & 35(5)	£40-00
Marc Nokes – L/scape Maintenance Work May	OSA 1906 ss9,10	£140-00
- C McFarland - Expenses – Postage £Nil	LGA 1972 s111	£31-50
- Mileage £31-50	LGA 1972 s111	
Adobe (Monthly Debit Card Payment – in advance) PDF Acrobat Pro £12-64 + VAT	LGA 1972 s111	£15-17
Hampshire Pension Fund- payment £69-78 & £256-31 June	LGA 1972 s111	£326.09
C McFarland – Salary June	LGA 1972 s111	£1112-84

d) **Payments Received:** Allotment Plot Fee 21/22 £30; HMRC VAT Reclaim 2020/21 £1603.29; Woodley Village Hall £5-00 Annual Ground Rent 2021/22.

e) **Grants/Sponsorship for Approval:** No applications received.

f) **Outstanding Issues:** Nothing further to report.

24 COUNCIL ADMINISTRATION

a) **Newsletter** – The Chairman reminded councillors of their articles to write – JP – AGM, joint planning, Roke Manor & bus shelters; DB Kings Chase; JB Abbotswood Art Trail & The Clerk allotments. In addition, MC to write a New Buyer article. All articles to be with the Clerk by end of June

JP
JB
MC

b) **Joint Planning Committee – To Receive any Feedback from the First Meeting** – It was generally agreed it was long due to the number of applications. It was noted that paper copies would not be available whilst the Covid restrictions were in place and that the start time would remain at 7.15pm.

c) **To Arrange the Date for the Council's Annual Tour of the Parish.** It was agreed to postpone until next year.

d) **Health & Safety Reports – To Receive an Update** – From those completed it was noted that the seat at the Thicket needed to be repainted this year. The Clerk to ask Marc Nokes for a quote to repaint the seat at The Thicket and the two on School Road. The bus shelter on Jermyn's Lane opposite Hillier's is getting very dusty from the road. The Clerk to ask the County Council if there is anything that could be done to mitigate this. Further the Clerk to follow up with the Bus Shelter Company regarding a quote for bus shelter cleaning.

CM

e) **Outstanding Issues:** Nothing further to report.

25 FOOTPATHS & ROADS

a) **SpeedWatch** – The Chairman reported that there were now enough volunteers, and he would now arrange the training and vetting process with the Police. Further it was reported that Cupenham Lane was to be added, if suitable, to the Speed Limit Reminder list. Romsey Town Council are still to sign the Highways Licence.

JP

b) **Outstanding Issues:** Nothing further to report.

26 PARISH AMENITIES

a) **Allotments** – The Council agreed to a request for a shed on Plot 5 subject to it being noted that this does not constitute any planning permission that maybe required. Further the question of the use of slugs concluded that whilst they are not banned, they are generally viewed as not good for other insects and wildlife and the encouragement of wildlife friendly alternatives such as crushed eggshells and coffee granules are used instead.

CM

b) **Woodley Village Hall** – The Chairman reported the hall was up and running and the current that Peter Macfarlane was still the Chair, although it is his wish to step down.

JP

c) **Outstanding Issues:** Nothing further to report.

- 27** **CORRESPONDENCE**
- a) **Relating to Meetings:**
- i) **Minutes:**
 27/05/21 – TVAPTC (e-mailed)
- ii) **Dates:**
 21/06/21 – TVBC Armed Forces Flag Raising Ceremony (10.45 Former Magistrates Court JP to attend) **JP**
 22/06/21 – TVBC Parish Council Climate Change and Sustainability Event (7pm) – all to attend if available. **All**
 22/23/24/07/21 – Nomads Rock N Roll Years (7.30pm Woodley Village Hall JP to attend on 24th July) **JP**
- b) **Requiring Parish Council Attention/Consideration:** All noted.
HCC & TVBC – Road Closures – Nothing reported.
Highways Response re Speeding on Cupernham Lane (e-mailed)
TVBC Commemorative Tree Planting Week 23 – 30 October 2021 (deadline for order 30 June)- It was agreed to ask whether it is just oak trees. Ideas of where to plant Woodley Village Hall open space – MC to check if suitable. Open space around allotments, the Clerk to liaise with Kevin Harrington TVBC. **CM**
HCC – Via Nick Adams-King - Briefing COVID-19 (Coronavirus) (e-mailed) **MC**
Nick Adams-King County Councillor Update #1 May 2021 (e-mailed)
- c) **Other Correspondence, Circulars & Publications:** All noted.
ALC e –Updates & Newsletters (e-mailed)
Unity – eNews May (e-mailed)
& Vaccination Transport Press Release (e-mailed)
Woodley Grange Newsletters (e-mailed)
CPRE Hants Monthly Newsletter May (e-mailed)
- 28** **MEETINGS ATTENDED**
27/05/21 – TVAPTC Dorothy Baverstock attended.
- 29** **GENERAL BUSINESS AT CHAIRMAN'S DISCRETION**
The Chairman told the meeting he was resurrecting the Council's *Project List* he asked that all councillors consider putting forward new ideas. **All**
The Clerk reported that the next scheduled meeting was the joint planning committee due to be held on Thursday 24th July and the next Council meeting Thursday 8th July.
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