

**ROMSEY EXTRA PARISH COUNCIL MEETING**

Held remotely via Zoom: Thursday 11<sup>TH</sup> March 2021 7.15 – 8.39pm

**Present:** John Parker (Chairman) (JP), Dorothy Baverstock (Vice Chairman) (DB), Janet Burnage (JB), Mark Cooper (MC), Matthew Southey (MS) & Sue Tippet (ST).

**Attending:** Clerk: Carol McFarland (CM). Members of the public: None present.

**ACTION****130 APOLOGIES RECEIVED**

Parish Councillor: Janet Cairney (JC) belated no internet. County Councillor: Roy Perry (RP). Borough Councillors: Blackwater Ward: Nick Adams-King.

**131 DECLARATIONS OF INTERESTS, GIFTS or HOSPITALITY**

None declared.

**Meeting adjourned at 7.16pm for the following items:**

**132 PUBLIC PARTICIPATION**

None present.

**133 COUNTY COUNCILLOR / BOROUGH COUNCILLOR REPORTS (if present)**

MC as County Councillor had nothing to report for Romsey Extra, he reported that the consultation on the Hundred (Romsey Town) ends on 14 March. MC as Tadburn Ward member reported that although the Masterplan for Whitenap had been received by the Planning Officer he had not seen it yet.

DB as Cupernham Ward member reported that the sports pitches at Kings Chase have moved forward towards opening.

JB as Cupernham Ward member reported that in conjunction with the Hampshire and Isle of Wight Wildlife Trust further bulb planting had been carried out at Abbotswood.

**Meeting resumed at 7.20pm.**

**134 MINUTES OF THE MEETING HELD REMOTELY ON 11<sup>TH</sup> FEBRUARY 2021**

**RESOLVED:** The Minutes of the Meeting on 11<sup>th</sup> February 2021 to be signed by the Chairman as a correct record. The Clerk to deliver the minutes to the Chairman for signing.

JP  
CM

**135 CLOSING ACTIONS FROM PREVIOUS MEETING HELD ON 11<sup>TH</sup> FEBRUARY 2021**

118 – Raymond Brown – The Chairman reported that the planning application was expected soon, and he was aware of several local resident objections.

121 – Bus Shelters – The Clerk reported that the installation was due to start the week commencing 23 March.

122a – Sustainability & Climate Change Activity the Chairman reported that he had responded on behalf of Romsey Extra and the Town Council.

125a – Street Trading – The Clerk reported that TVBC don't tell the Council the outcome of the application. It was agreed it would be useful to know.

**136 PLANNING****a) New Applications:**

**(i) RESOLVED:** That **No Objection** be made on the applications below

**21/00372/FULLS** First floor, side and rear extensions including raising ridge and rear dormer (Amended scheme) **Kwenu Braishfield Road**

**21/00421/FULLS** Proposed replacement dwelling, garage and driveway/car parking area **The Old Archway Ryedown Lane East Wellow**

**21/00476/AGNS** Agricultural prior notification for storage barn for machinery and fodder **Brickhill Farm Romsey Road Ower. Comment:** Subject to the materials being approved by the Planning Department.

**21/00484/FULLS** Remove conservatory and supporting wall, fit supported steel beam and relay foundations, exterior finished in a cement board cladding with appropriate guttering **9 Clover Way**

**21/00507/FULLS** Two additional bays onto existing 6 bay open barn, additional polytunnel, extend land designated as "open storage" by 10 metres **Land Adjacent**

**Brynfyrd Botley Road North Baddesley. Comment:** Subject to the new 2 bays being the same materials as the existing barn.

**21/00622/FULLS** Single storey front entrance porch **The Stables Sandy Lane**

**PREVIOUS APPLICATIONS DELEGATED TO THE CLERK:**

**20/03143/ADVS** Retention of 2 no internally illuminated fascia signs **5 Radcliffe Row Abbotswood Common Road – No Objection – limited to opening times only.**

(ii) **RESOLVED:** That an **Objection** be made on the applications below:

**21/00419/FULLS** Garage door to be replaced with wall and window, converting garage to provide enlarged kitchen and a utility; build under existing bay window in kitchen **8 Five Elms Drive. Comment:** Insufficient provision of off-street parking.

**AMENDED PLANS / ADDITIONAL INFORMATION:**

**20/02901/FULLS** Erection of detached modular building to provide 40 place pre-school along with the provision of additional car parking spaces and revisions to existing access and vehicular circulation arrangements **Abbotswood, Cupernham Lane** (Additional declarations regarding the historic use of the site) **Comment:** Maintain our current objection (1. Increased traffic generated on an already congested road. 2. Noise impact on the amenity of the neighbouring properties.

(iii) **RESOLVED:** That **No Comment** be made on the application below:

**HCC** Revised Application – Variation of condition 2,9 and 10 of Appeal decision reference APP/Q1770/A/11/2161324 (Planning Application Reference: 10/02712/CMA) to reshape and improve the existing peripheral north eastern landscape bund to facilitate enhanced screening from wider views into the site and improve biodiversity on the site's periphery and to accommodate a temporary wash plant operation in the southern section of the site for a period of twelve months only **SalvidgeFarm, Bunny Lane, Timsbury. Comment:** Not in the Parish.

**b) Decisions:**

App No:	Application Details	PC View	Decision
20/03240/FULLS	Add garage doors to existing garage 9 The Causeway	No Comment	PERMISSION ST Conds & Notes
20/03002/FULLS	Erection of single storey side and rear extension to replace existing porch (part retrospective) 61 Hunters Crescent	No Objection	PERMISSION ST Conds & Notes
20/03221/FULLS	Demolition of the existing dwellinghouse, garage and associated outbuildings, and the replacement with a 4-bedroom dwellinghouse, associated garage and associated hard and soft landscaping 1 Roke Manor Farm Cottages Old Salisbury Lane Awbridge	No Objection	PERMISSION ST Conds & Notes
19/02698/FULLS	Erection of 14 dwellings with associated parking and use of existing access following demolition of existing dwelling and garage Ringstead Cupernham Lane	Objection	PERMISSION ST Conds & Notes
21/00074/FULLS	Loft Conversion with Front Dormer 32 Wyndham Drive	No Objection	WITHDRAWN
20/03083/FULLS	Erection of carport 26 Baroona Close	Objection	PERMISSION ST Conds & Notes
21/00109/FULLS	Revised access road to the southern boundary of the site (alternative to permission 18/01597/VARS to avoid felling the existing oak tree) Ganger Farm Ganger Farm Lane	Objection	PERMISSION ST Conds & Notes

**c) Tree Matters:**

i) **New:**

**21/00717/TPOS** T1, T2 - Ash - Fell, G1 - Ash Hedgeline – Fell **Cedarwood Sandy Lane - No Objection.**

**d) Appeals:**

i) **Outstanding:**

**20/01315/FULLS** Two storey and single storey side extension to provide office/ playroom, and w.c. with bedroom over **1 The Green (REPC – Objection - Comment:** Unsatisfactory parking provision. Concern was expressed on the effect this proposal

would have on the overall street scene).

**e) Correspondence:** E-Mail – Objection Letter Salvidge Farm Bunny Lane.

**f) Outstanding Issues:** Nothing further to report.

## 137 FINANCE

**a) Monthly Bank Reconciliation. RESOLVED:** "That this Council notes the Monthly Bank Reconciliation dated 28<sup>th</sup> February 2021". The Chairman and the Clerk to sign the bank reconciliation.

**JP  
CM**

**b) Council's Asset Register 2021/22 – RESOLVED:** "That this Council notes the Asset Register as presented by the Clerk".

**c) Council's Annual Payments of Contracts/Subscriptions/Insurance Cover/Membership of Other Bodies**

**RESOLVED:** "That the Council accepts the following contracts, annual payments, memberships and insurance cover for the period 2021/22":

Payee	Payment Description	Value 2021/22 (if Known)
HALC Inc NALC	Annual Subscription	£1000-02
TVBC Contract Services	Landscape maintenance around the parish*	£1078-00
TVBC Contract Services	Dog Bin Emptying – Open Space Woodley Village Hall	£205-43
Marc Nokes	Woodley Village Hall Landscape maintenance	£1680-00
	Allotment Carpark weeds per visit	£50-00
Newsquest	Newspaper Notices	£27-64
CPRE - Hants	Annual Subscription paid by Standing Order	£17-50
J Murray	Annual Audit	£270-00
BT	Telephone Line Rental, Calls & Broadband monthly	£50-00
Came & Co	Insurance * Note following receipt of further quotes it was agreed to take a 3 year agreement with Came & Co as the cheaper provider.	£982-00
McAfee	Virus Protection – to be paid by Debit Card	£69-99
Microsoft	Office 365 – to be paid by Debit Card	£49-99
Zoom	Remote meeting Software – to be paid by Debit Card	£11-39
Adobe	Acrobat Pro – to be paid by Debit Card	£12-64
Mr T Smith -	Website Hosting & Maintenance - Council	£37-50
Ashdown Software	Romsey Neighbourhood Plan Website	£110-98

\* It was reported that the vegetation on Highwood Lane obscured the signage for the traffic calming. The Chairman to walk the lane and check.

**JP**

**d) Payments for Approval:**

**i) RESOLVED:** "That the payment schedules below are received & agreed".

Details	Authority	Total
Adobe (Monthly Debit Card Payment - retrospective) PDF Acrobat Pro £12-64 + VAT	LGA 1972 s111	£15-17
BT Plc (retrospective) – Rental, Calls & Rental & Broadband £153-53 + VAT	LGA 1972 s111	£184-23
Zoom - Remote Meetings (Monthly Debit Card Payment) £11-99 + VAT	LGA 1972 s111	£14-39
Viking – Stationery -Ink Paper Envelopes £121-34 + VAT	LGA 1972 s111	£145-61
Marc Nokes – L/scape Maintenance Work February	OSA 1906 ss9,10	£130-00
- C McFarland - Expenses – Postage £1-32	LGA 1972 s111	£26-52
- Mileage £25-20	LGA 1972 s111	
Adobe (Monthly Debit Card Payment – in advance) PDF Acrobat Pro £12-64 + VAT	LGA 1972 s111	£15-17
Hampshire Pension Fund- payment £62-16 & £213-61 March	LGA 1972 s111	£275-77
C McFarland – Salary March inc 2/2 use of home payment	LGA 1972 s111	£1268-32
HMRC – Quarterly Return – Jan – Mar 21	LGA 1972 s111	£483-57

**e) Payments Received:** No payments received.

**f) Grants/Sponsorship for Approval:** No applications received.

**g) Outstanding Issues:** Nothing further to report.

**138 COUNCIL ADMINISTRATION**

**a) Newsletter** – The draft edition was approved, and the Clerk to submit to the printers to be distributed to the parish before Easter.

**b) Joint Working with Romsey Town Council** – The Chairman reported that the agreed draft terms of reference had now been the Romsey Town Planning Committee on 25 February with no comment made. **RESOLVED:** "That this Council agreed the Terms of reference of the Joint Planning Committee and that they should now be put to the Town Council for approval".

JP CM

**c) Annual Parish Assembly 2021** – The Clerk reported that it is currently scheduled to held remotely on Wednesday 28 April.

ALL

**d) Health & Safety Returns** – To Receive an Update – The Clerk reported these are due in April and she will send round the forms.

ALL

**e) Outstanding Issues:** Nothing further to report.

**139 FOOTPATHS & ROADS**

**a) Outstanding Issues:** Nothing further to report.

**140 PARISH AMENITIES**

**a) Allotments** – The Clerk reported that Plot 31 had been vacated and had been relet on 18 February. The Council agreed to their request for a polytunnel and shed but it should be noted that this does not constitute any planning permission that maybe required. The Council agreed to a request for 2 dwarf fruit trees on Plot 13.

CM

**b) Woodley Village Hall** – Management Committee – The Chairman reported that before any action is taken, we wait to see whether the village hall association is able to appoint a Chairman and committee.

**c) Outstanding Issues:** Nothing further to report.

**141 CORRESPONDENCE****a) Relating to Meetings:**

**i) Minutes:** Nothing to report.

**ii) Dates:**

16/03/21 – SLCC Hants Branch Meeting (10am Virtual via Zoom The Clerk to attend)

18/03/21 – TVAPTC (7.20pm via Teams DB to attend)

**b) Requiring Parish Council Attention/Consideration:** All noted.

HCC & TVBC – Road Closures – nothing reported.

HCC - Councillors' Briefings COVID-19 (Coronavirus) (e-mailed)

HCC – Hampshire Solar Together Scheme (e-mailed)

Raymond Brown – Virtual Exhibition Flyer (e-mailed)

Request Council to Support the Climate and Ecological Emergency (CEE) Bill – It was agreed to defer this item whilst all the councillors look at the Bill.

ALL  
Agenda**c) Other Correspondence, Circulars & Publications:** All noted.

ALC e –Updates & Newsletters (e-mailed)

Unity E-news February 2021 (e-mailed)

Woodley Grange Newsletters (e-mailed)

CPRE Hampshire Monthly Newsletter February 2021 (e-mailed)

Hants Countryside Service - Promotion of Countryside Code due to popular demand - South Hants (e-mailed)

**142 MEETINGS ATTENDED**

04/03/21 – SLCC Webinar – Making Documents Accessible the Clerk attended.

**143 GENERAL BUSINESS AT CHAIRMAN'S DISCRETION**

The Clerk reported that the next scheduled meeting was due to be held remotely on Thursday 15<sup>th</sup> April. Further she reported that the current legislation which allows for remoted meetings ends on 7 May and HALC had advised that Councils try to hold their AGM prior to that date. It was agreed to keep the AGM on the scheduled date of 13 May.